**Village of South Charleston**

**Commission Meeting**

**March 4 , 2025**

**5:00 P.M.**

Members Present: President Stucky, Vice President Sweeney, Commissioner Rogers, Village Manager Trecia Waring, Village Clerk Jessica Hiser and Chief Brian Redish

Guest: Phil Wisecup

1. **Call to Order and Pledge of Allegiance**
2. **Roll Call**
3. **Addition or Corrections to the Minutes**

* None
* President Stucky motion to approve the minutes and with a second from Vice President Sweeney and a vote of 3/0, the motion is approved.

1. **Discussion of the Bills**

* None
* President Stucky motioned to approve the bill list and with a second from Commissioner Rogers and a vote of 3/0, the motion is approved.

1. **Action Items**

* **RESOLUTION 2-2025**
* **A RESOLUTION SUPPLEMENTING CERTAIN LINE ITEMS AND AMENDING THE BUDGET ACCORDINGLY AND DECLARING AN EMERGENCY**
* This is a appropriation for the new mower.
* President Stucky motion to approve the Resolution and with a second from Vice President Sweeney and a vote of 3/0, the Resolution is approved.

1. **Public Comments**

* Phil Wisecup is here he just recently retired and has move back to town. He just wanted to see a Commission meeting.

1. **Village Manager Report**

* They have been working on pothole patching and will be doing more when the cold patch comes in. The big tractor has been rebuilt and they are moving on to repairing the spreader. She had gotten two quotes for the bathrooms at the splash pad and one of them is just for the plumbing and that quote is for $11,800 and then the other one is for everything and that is a quote of $22,000. We could hold off on the bathrooms and do porta-johns this year which would cost $1,800 for 6 months. Commissioner Rogers says we should hold off this year with 2 E. Mound Street. Trecia said that we will be doing sidewalks, asbestos inspection and dumpsters. President Stucky said that it is only going to get more expensive. He asked if Trecia need our permission to go ahead and she said she does not but wanted to get the commissions thoughts. He then asked Trecia if she had to choose a quote which one would she pick and she said it would be the more expensive because everything would be done in this quote. When she priced all of the materials to do it themselves it was above $10,000 just in materials. President Stucky said that Mound Street will be a long-term project. Mr. Wisecup asked what our plans are for the building and he stated that we are still in the planning stages of the building but we just wanted to buy it and start to make it look nicer. Commissioner Rogers asked about grants for the building. Trecia said that most of them are for tax grants which does not apply to us since we are tax exempt. She will keep looking. Commissioner Rogers asked about a grant for the bathrooms at the splash pad. Trecia said that we would not likely get one since it is a remodeling job. All of the bathroom remodel has to be ADA specifications. With using quest, they deal and handle a lot of ADA bathrooms. President Stucky would like to see the bathrooms done this year but it is Trecia’s decision. Rhonda would like to have it done so that project is completely finished. Trecia is a copy of a letter she would like to send to Mr. Highmiller and if they agree to the letter she will have it printed for the next meeting so they can sign it. She also wanted to share the picture that the Charters sent us. It shows the sign and how it looked prior.

1. **Clerk Report**

* Water shut offs were done and we disconnected 9. She has the frame up of the incorporation documents that were preserved from 1875. She put in the packets an increase in uniform allowance. President Stucky motioned to approve the clothing allowance increase of $100 and with a second from Vice President Sweeney and a vote of 3/0, the motion passes. She has also included a water and sewer increase rate for 2025. She has included an increase of 3% and 4%. The current Consumer Price index of 5%. She is asking for the increase of 4% since we did a 4% last year with the CPI over 8%. President Stucky motioned for a 4% increase in the water and sewer bills and with a second from Commissioner Rogers and a vote of 3/0, the motion passes. She had also place in their packets the report of sick, vacation and personal time off use. She wanted to know if they needed any information regarding this. Jessica explained the report and will get that to them quarterly. They also asked if we track work from home. Jessica said that no there is not a report but it is noted on our timecards. The commission would like to have that put into a spreadsheet for a quarterly report as well. She will begin tracking that on a spreadsheet.

1. **Chief’s Report**

* He gave his calls of service report. He has been in training for the last two weeks and he is finishing that up. He hired a full-time officer and he will be starting the academy. He also hired a part time officer who will start this Friday. He will begin a hiring push next week to try and get more officers applications. President Stucky asked when will our full time hire graduate from the academy and Chief said July. He is going to have him do some of our training while in the academy and then he should be road ready by September.

1. **Commissioner Comments**

* Commissioner Rogers wanted to let them know that town looks good he had seen the street sweeper out. Trecia said they will continue to run it as the rain comes in. The contractor will be here on the 18th to sweep. President Stucky wanted to mention that we are approaching the busy time of year.

1. **New Business**

* None

1. **Old Business**

* Commissioner Rogers asked if we have gotten the street estimates yet and Trecia said we have not received them yet.

1. **Executive Session**

- None

1. **Motion to Adjourn**

President Stucky motioned to adjourn the meeting and with a second from Commissioner Rogers and a vote of 3/0, the meeting is adjourned.

Meeting Adjourned at 6:10.

ATTEST: APPROVED:

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Jessica N Hiser/Clerk Samuel Stucky/President

I HEREBY CERTIFY THAT THE FOREGOING IS ATRUE AND CORRECT COPY OF THE MINUTES AS TAKEN FROM THE FILES OF THE CLERK FOR THE VILLAGE OF SOUTH CHARLESTON COMMISSION