



JOB DESCRIPTION

JOB TITLE: Master Electrician

REPORTS TO: Lighting Supervisor & Production Manager

JOB TYPE: Seasonal full time with hours worked as needed to meet production goals. Based on the production calendar must be able to work irregular hours, evening hours, long hours and weekend shifts.

DESCRIPTION: Master Electrician is responsible for assisting with the implementation, maintenance, and removal of all lighting designs for productions and events at Riverside Theatre.

REQUIRED SKILLS:

- Experience in all phases of lighting design, electrics procedures and codes. Knowledge of current lighting technology – moving lights (Currently HES Solaframes, Mac Encore colds), wireless systems, dimming and power distribution.
- Maintain positive attitude, possess strong leadership skills, high level of organizational, communication, problem solving skills and ability to work well in a fast paced environment and meet deadlines.
- Proficient with programming various lighting consoles. Primarily ETC GIO, ION lighting console.
- Proficient computer skills in: Lightwright, Vectorworks, Microsoft Word and Excel.
- Working knowledge and proficient maintenance skills with theatrical atmospheric effects.
- Must have a valid driver's license.
- Must be able to lift 50 pounds and able to work from heights (i.e. catwalks, grids and genie lifts).

ESSENTIAL DUTIES:

- Uphold the Core Values of Riverside Theatre.
- Assist in managing and working with the Electrics Department crew.
- Execute lighting designs and maintain during the run of each show.
- Provide maintenance for all lighting designs, and equipment for each Riverside Theatre production or event.
- In lieu of a design for an event or rental, create and hang a working plot to facilitate the needs of each specific event.

- Take stock of, order and receive needed gel, lamps, instruments, accessories, specials and paperwork prior to light hang.
- Oversee and manage the hang, layout and focus of all lighting for each production and event.
- Organize and maintain extensive lighting inventory, including equipment accessories such as scrollers, hazers, LED fixtures, moving lights, and other DMX equipment.
- Uphold safety protocols and participate in all required training.
- Work closely with Production staff to coordinate implementation of lighting systems.
- Provide needed work lights, running lights and cue lights for build crews, run crews and stage management.
- Advise Lighting Supervisor and Director of Production of any safety concerns and remediation.
- On a weekly basis clean and organize all electrics areas on Stark Stage.
- Work on backstage crew for rental and special events as assigned by Production Manager.
- Assist with in-house benefits, performances, rentals, lectures and special events as assigned.
- Serve as technician for Comedy Zone as needed.
- Read daily rehearsal and performance reports and respond to any reported problems and be readily available for any troubleshooting.
- Attend meetings, rehearsals and events as needed.
- Attend all strike calls and assist as needed.
- Serve as crew member, board operator, and assist with other projects as assigned by Director of Production.

Riverside Theatre is an Equal Opportunity Employer. Equal Opportunity will be extended to all individuals without regard to race, religion, color, sex, national origin, sexual orientation, age, marital status, disability or any other status protected under applicable Federal, State or Local law.

Riverside Theatres' core values are at the forefront of all that we do – Ensemble Staffing; Pursuit of Perfection; Community Leadership. Valuing cultural, intellectual, and experience-based diversity, being inclusive when meeting the needs of the staff and audience, and pursuing perfection enables us to provide a welcoming, safe, and creative environment for all that participate.

DISCLAIMERS: All requirements are subject to possible modification to reasonably accommodate individuals with disabilities. This description in no way states or implies that these are the only duties to be performed.

LAST REVISED: 9/13/2024

*Riverside Theatre Core Values
Pursuit of Perfection.....Ensemble StaffingCommunity Leadership*