

**Palm Beach Opera Head of Wardrobe
Job Description**



RESPONSIBILITIES

- Endeavor in all Palm Beach Opera activities for excellence, efficiency, and professionalism.
- Coordinate with workroom stitchers, drapers, and wardrobe dressers. Assist with alteration and dressing needs in collaboration with Costume Director.
- Coordinates the care, management, and organization of costumes during rehearsals and performances.
- Organize and supervise the dressing rooms and wardrobe space at theater.
- Coordinate, execute and supervise costume changes with costume director, stage management, and dressers.
- Attend production meetings.
- Supervise and organize wardrobe crew during rehearsals and performances.
- Coordinate the maintenance of costumes for rehearsals and performances.
- Maintain a general understanding of each production, and a specific working knowledge of all performers, characters, costumes and changes.
- Organize and supervises load-in and load-out.

QUALIFICATIONS

- Demonstrated experience in supervision of costume or wardrobe run crews.
- Basic knowledge of costume and fashion history.
- Knowledge of and experience in basic laundry and fabric cleaning techniques and supplies.
- Excellent interpersonal and communication skills
- Good organizational skills.
- Demonstrated managerial skills.
- Ability to work as a team player.