

Cazenovia Artisans
39 Albany Street
Cazenovia, NY 13035
315-655-2225
cazenoviaartisans.com



GUEST ARTIST INFORMATION AND APPLICATION
PRINT VERSION

- Our Guest Artist program provides an opportunity for non-member artists to exhibit their artwork for a duration of one month in our gallery. The Guest Artist Program runs from April to October.
Cazenovia Artisans Gallery is open 7 days a week providing maximum exposure for your work. The gallery is open 7 days a week providing maximum exposure for your artwork.
- We accept applications all year, but there is a *deadline of September 30th for the following calendar year*. ALL applications will be reviewed in early October with notification to all applicants by November 10th.
- The Guest Artist will receive 70% of sales for the month, with Cazenovia Artisans retaining 30%. All the artwork on display will be for sale.
- The applicant will submit digital images and a description of their work to the Guest Artist Committee. Applicants must submit the application along with a minimum of 5, high resolution, digital images of your current work and a description of each image.
- The gallery charges a \$100 fee payable when the contract is returned to us. This fee helps offset marketing expenses and the cost of providing a reception for the artist. We design and print postcards that will be available to the artist to send out to their mailing list, as well as a digital copy, and a large poster for our foyer.
The show will be extensively marketed using our newsletter, local newspapers, social media and listings in event calendars in the region.
- Upon acceptance as a Guest Artist the applicant will submit:
 - A signed Guest Artist Contract
 - \$100 fee
 - A W-9 form
 - A short artist bio about your artistic careerIt is critical we receive this information immediately after acceptance so we can effectively promote the show.
- The Guest Artist will be responsible for installing and removing their own work in conjunction with our merchandising committee.
- As an artist's cooperative gallery, our members and guest artists are responsible for insuring their own work. The gallery does not carry insurance that would cover a Guest Artist's work.
- For questions: Guest Artist Committee Chair: Barbara Decker bdecker5@roadrunner.com



GUEST ARTIST APPLICATION

Thank you for considering being a visiting artist at Cazenovia Artisans. Please fill out the application below and send it to info@cazenoviaartisans.com.

Put *Guest Artist Application* and your name in the subject line of your email.

To make your application easier to handle, send the high-resolution images in a separate email together with the list and order of the images.

This application is also available as an online form on our website,
www.cazenoviaartisans.com

DATE: _____

NAME: _____

ADDRESS: _____

EMAIL: _____

PHONE: _____

ARTIST'S MEDIUM: _____

YOUR SOCIAL MEDIA ACCOUNTS:

Facebook: _____

Instagram: _____

Other: _____

WEBSITE: _____

SHORT ARTIST BIO: _____

☐ I have read the information about Cazenovia Artisans Visiting Artist Program on page 1 of this document.

GUEST ARTIST APPLICANT NAME:



IMAGES

Provide five professional, 300 dpi high-resolution images of your current work.

Give a brief description, medium and dimension for your submitted items. Please number your images in the same order as below.

1. *Title:* _____

Medium: _____

Dimension: _____

2. *Title:* _____

Medium: _____

Dimension: _____

3. *Title:* _____

Medium: _____

Dimension: _____

4. *Title:* _____

Medium: _____

Dimension: _____

5. *Title:* _____

Medium: _____

Dimension: _____

Please send all images and the description as actual size separately from the application by email to: [**info@cazenoviaartisans.com**](mailto:info@cazenoviaartisans.com)