

**Cape Haze Resort Community Association, Inc.**

Approved Minutes of Meeting

Board of Directors, May 10, 2016, 11:15 a.m., Cape Haze Resort Clubhouse

Members Present: Robert A. Morris, Jr., president  
H. Wells "Red" French, vice-president  
Dora Maria Thomas, secretary/treasurer

Members Not Present: none

Others Present: Clark Gillaspie, association manager

Observers: In person: 03-408 09-401 11-401 11-408  
By telephone: 13-206 13-402

**I. Determination of Quorum**

Gillaspie advised a quorum was present.

**II. Certification of Notice of Meeting**

Gillaspie gave written certification that the meeting had been noticed properly.

**III. Call to Order**

The meeting was called to order with Morris acting as chair.

**IV. Approval of Minutes**

It was moved and seconded to waive the reading of the minutes of the meeting held February 9, 2016, and to approve them as written. The motion carried unanimously.

**V. Old Business**

None

**VI. New Business**

**A. Review of Financials year-to-date**

Gillaspie reported that the financials look good for the first few months, and that maintenance and insurance costs are under budget.

**B. Discussion of Sandalhaven Situation**

Gillaspie gave an update on the Sandalhaven rate increase.

C. Discussion of Pool Maintenance

Gillaspie reported on the closure of the pool on March 31st, the subsequent meeting with County Health officials, and the desire of the condo board presidents to hire a new maintenance company. Gillaspie reported that quotes had been obtained from two companies and that hiring a new company would be put off to late summer in order to minimize the impact on the budget if the new rate is higher.

D. Discussion of Sponsored Activities

Gillaspie reported on sponsored activities during “season”. It was agreed that these activities are important to help create a sense of community and to reinforce the resort-like atmosphere.

E. Discussion of Staff Special Projects

Gillaspie reported that housekeeping staff has been directed to complete certain special projects during the summer, but that work hours will not be changed.

F. Discussion of Painting Projects

It was moved and seconded to accept the bid from Artistry Painting for the carports, light poles, monuments and front walls. The motion carried unanimously.

G. Discussion of Fire Safety Repairs

Gillaspie reported that the annual fire safety inspections had been completed and that some minor repair work is required.

H. Discussion of Landscaping Projects

Gillaspie presented a quote from ArtisTree Landscaping for new plantings that would enhance the weakest areas around the whole site. It was moved and seconded to accept the quote. The motion carried unanimously.

**VII. Other Business**

There was general discussion about several topics including parking assignments.

**VIII. Determination of Next Meeting**

August 9, 2016

**IX. Adjournment**

There being no further business, the chairman adjourned the meeting.

Respectfully submitted,  
Dora Maria Thomas, secretary/treasurer