

Cape Haze Resort A 11/13 Condominium Association, Inc.

Approved Minutes of Meeting

Board of Directors, February 11, 2014, 9:00 a.m., Cape Haze Resort Clubhouse

Members Present: Brian Corcoran, president
Roy Smith, vice-president
Members Not Present: Wentworth Caldwell, secretary/treasurer
Observers: Darlene Koszick
John Vanzutphen
Others Present: Clark Gillaspie, association manager

I. Declaration of Quorum

Gillaspie advised a quorum was present.

II. Certification of Notice of Meeting

Gillaspie gave written certification that the meeting had been noticed properly.

III. Call to Order

The meeting was called to order with Corcoran acting as chair.

IV. Approval of Minutes

It was moved and seconded to waive the reading of the minutes of the previous meeting, held November 18, 2013, and to approve them as written. The motion carried unanimously.

V. Old Business

None

VI. New Business

A. Financial Review

1. Draft financials for 2013 were discussed. Tax returns are ready for review and signature; no taxes are due and payable.

B. Board Member Certification

1. Making certification classes mandatory for board members was discussed. Gillaspie will look into what is offered in our area.

VII. Other Business

- A. An informal committee, consisting of two members from each condo association, will be formed to recommend updates to the Rules and Regulations.
- B. The board will consider having a second insurance broker quote policies for the 2015-2016 insurance year.
- C. The renewal of the management agreement for 2014 was signed.

VIII. Determination of Next Meeting

The dates of future meetings will be the second Tuesdays of February, May and August, and the second Saturday of November. Accordingly, the next meeting will be May 13, 2014.

IX. Adjournment

There being no further business, it was moved and seconded that the meeting be adjourned. The motion carried unanimously.

Respectfully submitted,
Wentworth Caldwell, secretary/treasurer