

## **Cape Haze Resort B 3/5 Condominium Association, Inc.**

### Approved Minutes of Meeting

Board of Directors, August 20, 2015, 9:00 a.m., Cape Haze Resort Clubhouse

Members Present:            Bob Baran, president  
                                     Pete Travers, secretary/treasurer  
                                     Ken Maloof, vice-president

Members Not Present:     none

Observers:                    none

Others Present:             Clark Gillaspie, association manager  
                                     Joanne Agostrola (2nd part)

#### **I. Declaration of Quorum**

Gillaspie advised a quorum was present. (Baran and Travers were present by telephone.)

#### **II. Certification of Notice of Meeting**

Gillaspie gave written certification that the meeting had been noticed properly.

#### **III. Call to Order**

The meeting was called to order with Baran acting as chair. As the boards were meeting in a special joint session, Baran yielded the chair to Gillaspie. No actions were taken, but a variety of topics were discussed, including xxx.

The joint session was adjourned, and the board reconvened at 10:15 am with Baran acting as chair.

#### **IV. Approval of Minutes**

It was moved and seconded to waive the reading of the minutes of the meeting held May 12, 2015, and to approve them as written. The motion carried unanimously.

#### **V. Old Business**

None

#### **VI. New Business**

A. Year-to-date results

Budget versus actual year-to-date results were reviewed.

B. Appointment of Assistant Treasurer

It was moved and seconded that Dora Marie Thomas be appointed Assistant Treasurer effective immediately. It was further moved and seconded that the Assistant Treasurer be authorized to perform all the functions of the Treasurer only for a designated time when authorized by the Board, with such authorization to be granted only when a natural or man-made disaster affects the Association and/or when the contracted property manager is unable to carry out the fiscal responsibilities specified in his/her contract. The motion carried unanimously.

**VII. Other Business**

A. 2014 Financials

The 2014 financial statements were made available.

B. Garage door repairs

It was moved and seconded to replace damaged vents but not to make no other repairs to garage doors. The motion carried unanimously.

C. Association management contract

It was moved and seconded to accept the management contract as proffered by the manager. The motion carried unanimously.

**VIII. Determination of Next Meeting**

August 11, 2015

**IX. Adjournment**

There being no further business, the chariman adjourned the meeting.

Respectfully submitted,  
Pete Travers, secretary/treasurer