

## **Cape Haze Resort B 3/5 Condominium Association, Inc**

### **Board of Administration Minutes of Meeting 1 October, 2018 at 9:00 EDT Approved November 10, 2018**

*Members present:* Pete Travers, Pres., Mark Watkins, VP

*Others present:* Rob Edgington - Casey Management, Andy Sykes, Bob Baran (guest)

*Certificate of Notice :* The meeting was properly noticed.

*Quorum:* Quorum was present.

*Call to Order:* Meeting was called to order at 9:04 am and chaired by Pete T.

#### ***Agenda Items:***

- I. Appointment of director to fill term of resigned director:* Andy Sykes to be appointed a director until the November annual meeting and asked to fill the office of Secretary-treasurer  
ACTION: Upon Motion by Pete T, seconded by Mark W. Motion passed unanimously.

- II. Approval of Minutes of Previous Meetings:*

- **11 April 2018 Combined Boards of Administration (9:00 am)**  
Minutes of the meeting were reviewed. Upon motion duly made and seconded, the minutes were approved.
- **11 April 2018 Cape Haze Resort B 3/5 Board of Administration (11:00 am)**  
Minutes of the meeting were reviewed. General discussion re follow up to outstanding action items assigned to Clark took place.  
Upon motion duly made and seconded, the minutes were approved.
- **7 May 2018 Combined Boards of Administration (10:00 am)**  
Minutes of meeting were reviewed. Changes to *Agenda item B* :  
-Meeting was held at Becker office, not real estate office.

-Mark to negotiate \$5000 earnest money

-Remove Arnie Morren comments and Bob Baran's observations.

Upon motion duly made and seconded, the amended minutes were approved.

- **26 May 2018 Combined Boards of Administration (10:00 am)**  
Minutes of the meeting were reviewed. Upon motion duly made and seconded, the minutes were approved.

**III. Other business:**

- a) *Community Assoc update:* Oct 16 regular meeting, Mark is proposing a committee structure that will include Sub Committees to deal with the various functions of the Community Association. These would include , but are not limited to, Budget, strategic planning, social, facility operations. Each Sub Committee will be comprised of board members, condo association members, and long-term renters.
- b) *General discussion re staggered terms of Board members for A,B,C:* . Original condominium bylaws from 2007 (Article III, section 4) provided for staggered terms. In 2018, these bylaws were amended. Now, Article III, section 4 of the 2018 revised bylaws specifies that directors will be elected for two-year terms. It also refers to elections being conducted pursuant to Section 718.112 of Florida Statutes. ACTION: Pete to follow up with A & C Boards and review.
- c) *Draft Agenda for November B meetings.* ACTION: Pete to prepare

**IV. Adjournment:**

Upon motion duly made and seconded, the meeting was adjourned at 9:54 am.