



CAPE HAZE RESORT COMMUNITY ASSOCIATION, INC.

Minutes Special Meeting of the Board of Directors

Cape Haze Resort Clubhouse

Friday, June 7, 2019

9:30 a.m. Local Time

Via Zoom

<https://zoom.us/j/529696808>

1. Determination of Quorum

Present were Mark Watkins, Pete Travers, Larry Bowie and Ted Mottola. A quorum was declared.

2. Certification of Notice

Scott Diamond certified that proper notice was given.

3. Call to Order

The meeting was called to order by Mark Watkins, president, at 0930.

4. Unfinished Business

- a. Expand Storefront Window Project to address infiltration by other routes and to approve additional funding therefor.

Larry Bowie briefly reviewed the history of the problem stating that he had discussed the repairs with Rick Wilson and they are in essential agreement about what needs to be done. Larry had previously sent to the Board photographs of the areas needing repair (attachment A) and Bridget had forwarded a cost estimate (Attachment B). The additional cost for the repair was bid at \$10,600. Ted Mottola clarified that the funding would come from reserves.

MOTION: Upon motion duly made, seconded and unanimously passed, the Board approved the appropriation of \$10,600 from reserves for the additional work required for the remediation of the water damage in the clubhouse and further directed the contractor (Unlimited Contracting) to completely finish one "end cap" to confirm the effectiveness of the construction solution before



proceeding to the remainder of the project.

5. New business

Ted Mottola asked whether Board meetings through Zoom were needed for issues such as this one or whether guidelines could be developed for management's use. This was discussed generally, but no action was taken.

6. Owner Comments

None

7. Adjournment

Upon motion duly made, seconded and unanimously passed, the meeting was adjourned at 0942 Eastern Daylight Time.

Prepared by: Pete Travers