



Destination Wedding Letter of Agreement

LETTER OF SERVICE AGREEMENT:

This letter follows our complimentary consultation, during which we discussed your destination wedding and my professional role in helping you plan and manage it. It is my understanding that you will retain me as a Destination Wedding Specialist for your wedding

DESCRIPTION OF SERVICES:

As a Destination Wedding Specialist my role includes:

- Assisting you, the wedding couple, in choosing the Country/Island, covering up to 3 destinations and 5 resorts along with their wedding packages inclusions, eliminating the hassle and confusion of the internet and the hidden rules for you and your guests.
- Discussing and explaining the differences in rooms block contract vs flexible group arrangements.
- Negotiating a group contract with a Tour Operator/wholesaler to offer the best pricing available, secure availability, and other complimentary amenities available; as well as offering package pricing with flexible payment plans for you and your guests' accommodations.
- Helping you secure the wedding date and time, specific locale within the resort or off-site venue.
- Determining country's residency requirements, blood test requirements (where applicable) for legal marriage.
- Up to 1 year of Premium Mobile friendly Wedding website
- Online planning tool and communication tool
- Acting as the single point of contact for guests attending the wedding and arranging group travel plans. Flexible payment plans are available for all guests up until the full payment deadline. Periodic invoicing, final payment reminders and all around personalization of your guests' vacation needs for their trip. – Travel services to you and your guests are complimentary.
- Resource for your guests until their travel to your wedding has concluded.
- Up to 100 Minutes of free International calling to the resort and/or Onsite wedding coordinator.
- Monthly update report of your booked clients into the wedding group – Easiest and most effective way to manage your RSVPs – All in one place, done for you.
- 100 free save the dates provided by a professional stationer

Please note that the services listed above do not include running any wedding related errands such as picking up or delivering attire, supplies or equipment, flower decorations, documents, etc.

As the client(s), you will rely on me to work as many hours as may be reasonably necessary (Up to 100 hours total) to fulfill my obligations under this agreement for the duration of the planning stage and until your return from the resort.

CONDITIONS:

You understand that my role (the agent) will be that of advisor and coordinator. You (the couple) will make the actual selections of wedding components.

You will make payment for our planning fee directly to The World is Waiting Travel. If litigation occurs, it occurs in the jurisdiction where my office is located and the winning party will be reimbursed for attorney and legal fees and court costs. It is your responsibility to notify me (the agent) of any changes in a timely manner in writing.

I shall not be held liable for any changes made by you. I will use my professional judgment when taking action in regard to changes, weather, tardiness, non-performance, etc. based on the situation, time limitations and/or your wishes.

We can not guarantee the weather condition on the day of your wedding.

I will work with you and the resort wedding coordinators as needed.

FEES & PAYMENT SCHEDULE:

For my services, you will pay me a total of \$1,250. Payment will be made as follows:

- Upon signature of this letter of agreement, a non-refundable payment in the amount of \$1,250.00 made by electronic credit card payment, payable to The World is Waiting Travel. You may submit your credit card payment via the invoice you will receive shortly.

TERM/TERMINATION:

This agreement will terminate automatically upon completion of the services required by this letter of agreement or within twenty eight (28) months of the agreement start date.

You understand that this agreement is in place to protect you (the couple) and me (the agent).

CHANGES/CANCELLATIONS:

- Any changes made to this letter of agreement must be made in writing and signed by all parties.
- You may cancel this agreement, in writing, for any reason.
 - If the wedding is canceled, the deposit is non-refundable.
 - If the wedding is not canceled, there will be no refund.

- I (the agent) reserves the right to terminate the agreement if terms are not being met which may include:
 - Lack of fee payment
 - excessive amount of hours -past the 100 allotment which may require an additional fee – \$25 per hour (this will not be billed unless both the couple and the agent agree to add-on)
 - lack of proper communication and professionalism. We will not tolerate offensive language being used at any time.
 - {BRIDE/GROOM/AUNT/MOM/FRIEND/ETC...} Zilla clause: Consultant reserves the right to stop working on said wedding if clients(s) are not working toward the same goal and begin to interrupt the planning process (i.e. bad attitudes; treating the planner unprofessionally; etc...). In this case, any monies paid will be forfeited by the client, but no future payments will be required to the Consultant.

This service agreement only applies to destination wedding planning services provided by Liza Jacobus. This agreement does not represent Resorts, Airlines, Tour Operators, and other wedding vendors services.

Additional contracts might need to be signed with Tour Operators, Resorts, Venues, etc, in which case I will guide you.

If your understanding parallels mine, please sign one copy of this letter (your electronic signature and payment also constitutes a legal signature and your agreement with these terms) and return it to me along with your payment in the amount of \$1,250.00.

I wish you all the happiness in the world and look forward to working with you to make your destination wedding the most enjoyable and memorable experience of your life while saving you time and money with my connections and experience during the process.

Sincerely,

Liza Jacobus

DBA The World is Waiting Travel

Signed and Accepted:_____

Bride/Groom (1) Name:_____

Date:_____

Signed and Accepted:_____

Bride/Groom (2) Name:_____

Date:_____