

OMAR S. JABER

MECHANICAL ENGINEER

CONTACT

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EXPERIENCE

ReDocs

(Field Engineer)

New York, New York 06/2024-Current

- Surveying residential and commercial buildings; documenting the condition of roof structures such as parapets, chimneys, roof doors, fire escapes, etc throughout New York City
- Conducted on-site inspections and system evaluations to support compliance with NYC Local Laws 87, 88, and 97.
- Assisted in energy audits and retro-commissioning processes in accordance with LL87 requirements.
- Coordinated lighting and sub-metering upgrades to meet LL88 mandates for commercial buildings.
- Supported sustainability initiatives and energy efficiency projects aimed at achieving LL97 emission reduction targets.
- Collaborated with building management and third-party vendors to implement energy-saving measures
- Surveying Buildings with Arcsite and completing Architectural Design Drawing

SKILLS/SOFTWARE

- CUSTOMER SERVICE
- MONITORING INVENTORY
- ASSISTING CUSTOMERS
- LEADERSHIP
- PROBLEM SOLVING
- TEAMWORK
- MICROSOFT WORD
- MICROSOFT SPREADSHEETS
- AUTOCAD
- MASTERCAM
- COMMUNICATION SKILLS
- TIME MANGEMENT
- SOLIDWORKS
- INVENTOR

Store Clerk

(Manager)

New Way Deli New York, New York 02/2019-Current

My role was to provide customer service to consumers in the store. I greeted customers and guided them in finding products they want to buy. Besides sales and customer care duties, Store Clerks maintain the outlook of a store by cleaning and restocking shelves. Maintaining employee satisfaction and assigning them daily task that needs to be Fulfilled.

New York Police Department

(CADET CORP) Staten Island, NY 10302 01/2023-6/2024

As a Telephone Operator within the Police Cadet program, I excel in providing assistance and service to civilians, ensuring the best possible support. I adeptly handle a range of real-life issues, including taking harassment reports, addressing vehicle accidents, and guiding individuals through their concerns. Additionally, I fulfill a secondary role as a proficient data entry specialist, utilizing Excel to maintain accurate records and contribute to efficient information management.

- Arabic
- Arcsite (AutoCad)

Packer

Amazon, Staten Island, New York 05/2021-08/2021

Completing daily orders with expert picking and packing shipments. Operated pallets jacks and material moving equipment to receive and transport items from various warehouse locations. Protect materials for transport by correctly packing products in boxes and crates.

Store Clerk (Manager)

New Blondie 3 Corp, Staten Island, New York 01/2017-11/2020

Processed customer orders through POS System. Delivering assistance and service to customers for best service. Maintaining and ordering items from the store inventory. Maintaining employee satisfaction and assigning them daily task that needs to be Fulfilled.

IT Support Specialist Intern

Department of Education, Staten Island, New York, 5/2016-05/2019

Developed effective improvement plans in 2018 titled MDM (Mobile Device Manager) managed all Apple Products and Laptop. Decreased product error 75% by implementing quality Guidelines that was controlled. Developed and updated tracking spreadsheets of the inventory tasks.

EDUCATION

◦ City Tech College

Applied Science Associate's

◦ City Tech College

Mechanical Engineering Technology Bachelor's

◦ New York Institute Technology

Mechanical Engineering Science Master's
Current

CERTIFICATIONS

◦ CPR & First AID

◦ SolidWorks Associate- Mechanical
Design