

Instructions for utilizing Contract for trade labor services

Below are instructions and information regarding the use of the Contract for trade labor services(the "Contract"). Please review the Contract Exhibit A for more detailed information.

The Contract is to be utilized for ("Project Work") including but not limited to maintenance work, repair work, and emergency work as requested by the Client Agency. All Project Work will include labor, equipment, and materials necessary to complete each category of work as specified in Exhibit A. Contractor(s) shall provide Services in accordance with the state, federal, and local regulations as specified in in this Contract.

1. Project Work under this Contract is for remodeling projects, planned projects that are not an emergency repair or a repair of an existing system, building, and equipment.

Project Work exceeding twenty-five thousand dollars (\$25,000.00): Client Agency shall establish a statement of work in the form of Exhibit A - Attachment 1 "Statement of Work" (SOW) and shall seek a minimum of three (3) quotes. Client Agency shall provide the same SOW to the Contractor(s) in writing and must include a return date for Contractor's response. In the event, the Client Agency only receives one response within the designated time frame, the Client Agency shall document their good faith effort and may issue a Purchase Order to the single respondent. Any changes to a project must be documented on Exhibit A - Attachment 2 (Project Change Order/Addendum) (Project Addendum).

Executive Branch Agencies Capital Building Construction Projects may be self-administered by the Client Agency in accordance with the Connecticut General Statutes (C.G.S.) 4b-52 ("Agency Administered") or, if unable to self-administer, then the project is administered by Department of Administrative Services("DAS") Division of Construction Services ("DCS"). To self-administer repairs, alterations or additions, the Client Agency must follow the procedures of the DAS' 0500 Agency Administered Projects Manual. This manual can be found in DAS' on-line library [0000 Series - Project Manuals and Guidelines](#).

DAS approval of Executive Client Agency administered projects is as follows:

- a) Emergency repairs or routine maintenance under twenty-five thousand dollars (\$25,000.00) do not require prior DAS approval. Client Agency shall maintain records in accordance with Section 2.2.1 of the Agency Administered Projects Manual.
- b) Client Agencies will use the 1107 Project Initiation Request Form for DAS approval for repairs, alterations or addition projects between twenty-five thousand dollars (\$25,000.00) through seven hundred thousand (\$700,000.00) dollars
<https://portal.ct.gov/-/media/DAS/Construction-Services/DAS-CS-Library/1000-Series/1100-Series/1107-Capital-Project-Initiation-Request---DAS-State-Contract.docx>
- c) When Project Work exceeds one hundred thousand dollars (\$100,000.00), Client Agencies shall use the 1107 Form for DAS approval and must include Prevailing Wage Requirements (C.G.S. Sec. 31-53) see Exhibit A- Attachment 3, and the Performance Bond Requirements (C.G.S. Sec 49-41).

All questions regarding the project for approval must be directed to the Director of Construction Support Services at 860-713- 5740.

Client Agency may utilize a General Contractor from this Contract to create a SOW for the Services needed for Project Work.

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In the event the Client Agency utilizes a General Contractor to create an SOW for the Services needed for the Project Work the Client Agency shall pay the General Contractor in accordance with the Exhibit B Price Schedule.

Towns, Political Subdivisions of the State, and non-Executive Branch Agencies, do not require the approval of DCS.

2. Emergency work under this Contract is to be utilized for a single emergency. Client Agency understands to be declared an emergency, the condition must adversely affect either public safety or the proper conduct of essential government operations or both. Emergency work exceeding twenty-five thousand dollars (\$25,000.00) Client Agency shall initiate DCS approval request utilizing Form 1109 on the following link <https://portal.ct.gov/-/media/DAS/Construction-Services/DAS-CS-Library/1000-Series/1100-Series/1109-Request-for-Declaration-of-Emergency-Status.docx>.
3. Maintenance work under this Contract is to be utilized to maintain existing systems and equipment within a building which may require frequent maintenance such as HVAC systems. Maintenance agreements should be quoted in twelve (12) month intervals. Client Agency is to provide the Contractors an SOW before the commencement of the maintenance work.
4. Licenses:
It is the responsibility of the Client Agency to verify that all Contractors performing Services that require a trade license at the Client Agency location hold a current license.

Any questions pertaining to this instruction can be directed to the Contract Specialist listed on the State contracting portal.

Contract Summary

General Information

Contract Number	23PSX0243
Issue Date	May 14, 2024
Organization	State of CT - DAS Procurement
Status	Active
Multi Contractor Contract	Yes
Title	Trade Labor Services
Description	This contract is for trade work ("Project Work") including but not limited to maintenance work, repair work, and emergency work.
Contract Administrator	Madelyne Colon
Email Address	Madelyne.Colon@ct.gov
Request Number	
Solicitation Number	23PSX0243
Enable Contract as Round Trip	No
P-Card Accepted	No

Commodity

Code	Description
21101800	Dispersing and spraying appliances for agriculture
21101803	
30000000	Structures and Building and Construction and Manufacturing Components and Supplies
30161503	
30170000	Doors and windows and glass
31000000	Manufacturing Components and Supplies
31151609	
72000000	Building and Facility Construction and Maintenance Services
72100000	Building and facility maintenance and repair services
72101500	Building maintenance and repair services
72101505	
72110000	Residential building construction services
72111100	Multiple unit dwelling construction services
72111111	
72150000	Specialized trade construction and maintenance services
72151100	Plumbing construction services
72151102	
72151103	
72151200	Heating and cooling and air conditioning HVAC construction and maintenance services
72151201	
72151202	
72151203	
72151204	
72151205	
72151206	
72151207	
72151515	
72151900	Masonry and stonework services
72151910	
72152000	Plastering and drywall services
72152001	
72152102	
72152103	
72152200	Terrazzo tile and marble and mosaic services
72152600	Roofing and siding and sheet metal services
72152601	
72152604	
72153000	Glass and glazing services
72153200	Coating and caulking and weather water and fireproofing services
72153208	
72153501	
72154000	Specialty building and trades services
72154031	
72154300	Motive and electrical power generation equipment maintenance and repair services

82151501	
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Contact Type	Contact Name	Contact Email	Contact Phone
Main Contact	Jonathan Andresen	ja@aeswiring.net	8606495483
Name Edgerton, Inc			
Contact Type	Contact Name	Contact Email	Contact Phone
Main Contact	Paul Marciniak		2032686279
Name FRANKSON FENCE CO.INC.			
Contact Type	Contact Name	Contact Email	Contact Phone
Main Contact	SAMUEL GORHAM		2032882588
Name JHS Restoration Inc			
Contact Type	Contact Name	Contact Email	Contact Phone
Main Contact	John Snyder	bsnyder@jhsrestoration.com	8607573870
Name Lighting Services Inc.			
Contact Type	Contact Name	Contact Email	Contact Phone
Main Contact	Cooper Clark		2037568148
Name NEPV LLC			
Contact Type	Contact Name	Contact Email	Contact Phone
Main Contact	Jeff Armstrong	jarmstrong@nepv.com	860-739-2200
Name Newington Electric Co.			
Contact Type	Contact Name	Contact Email	Contact Phone
Main Contact	april mealha		8606671948
Name R & C Electric LLC			
Contact Type	Contact Name	Contact Email	Contact Phone
Main Contact	Bob Angelillo	rcelec11c@aol.com	8609826555
Name Sarazin General Contractors, Inc.			
Contact Type	Contact Name	Contact Email	Contact Phone
Main Contact	Debra Sarazin		8604564576
Name SAV-MOR Cooling & Heating Inc.			
Contact Type	Contact Name	Contact Email	Contact Phone
Main Contact	Troy Karwowski		8606219959
Name Savy & Sons			
Contact Type	Contact Name	Contact Email	Contact Phone
Main Contact	Victoria Savy		8605006929
Name Yankee Remodeler of New London Inc			
Contact Type	Contact Name	Contact Email	Contact Phone
Main Contact	Karl Bagwell		8604436646
Name J.H. LaPierre, Jr. & Son, LLC			
Contact Type	Contact Name	Contact Email	Contact Phone
Main Contact	Joseph LaPierre		8606541981
Name Frank Capasso & Sons, Inc.			
Contact Type	Contact Name	Contact Email	Contact Phone
Main Contact	Michael O'Neill		2032342355
Name Carson Associates, LLC			
Contact Type	Contact Name	Contact Email	Contact Phone
Main Contact	Richard Nasi		8604602028

Pricing Information

Contract Type	DAS Contract
Pricing Type	Fixed Price
Total Value Condition	Estimate
Total Value(USD)	100,000,000.00
Retainage Percent	0.00
Retainage Notes	
Initial Expended Value(USD)	0.00
Cumulative Encumbered/Expended Value(USD)	0.00
Total Paid(USD)	0.00
Remaining Balance(USD)	100,000,000.00
Value to Go(%)	100.00
Payment Terms	Net 45 Days
Payment Notes	
Delivery Terms	Free On Board Destination
Delivery Notes	
Other Notes	

Contract Period

Award Date	May 14, 2024
Effective Date	June 01, 2024
Amendment Effective Date	July 30, 2024
Expiration Date	May 31, 2029
Potential Final Expiration Date	May 31, 2029

Custom Fields

Contract Additional Information

Field Title	Field Description
Agrees to Supply Political SubDivisions	Yes
Core Catalog Item Contract	No
Amendment (Exhibit B Price Schedule)/Correction of Contractor Name	Amendment 1 has been issued to reflect a correction in contractor name from Ken Jenski to Commercial Storefront Services, Inc., and correct an entry error removing Caruso Electric Company from General Contractor Service and entering contractor to Electrician (Commercial Bldg./High voltage). (Maddy 06.14.24)

Contract Clauses

No Clause(s) found

Catalog Names

No catalog(s) found

Document(s)

Document Name	Upload Date
23PSX0243 Instructions for utilizing Contract for trade labor services.pdf	May 29, 2024
23PSX0243 Multiple Supplier Contacts.xls	June 14, 2024
23PSX0243CA Contract Document A1.pdf	June 14, 2024
23PSX0243CA Exhibit B Price Schedule.xlsx	June 05, 2024

Administrative Document(s)

No Documents Found

Authorization

State of CT - DAS Procurement