

## Minutes from the meeting on October 12, 2018

For ease of making sure that everything on the agenda for the meeting is addressed and to set a standard for following the agenda during the meeting, I am composing the minutes as the agenda was set up. Obviously this does not follow the order that things were discussed and I omitted the discussion prior to the decision that we are “for sure” starting a new club.

Attendance: 9

Starr Baxter, Amanda Meier, Mandy McCormick, Mary Tucker, Brittany McGillivray, Sara Buckenmeyer, Erin Gilbert, Robby Roberts, Kent Roberts

### 1. This is a thing – Pick a name

Everyone was encouraged to discuss names and suggest any they thought would work. Brittany offered a list of names that her and her family had come up with. After discussion about all names offered for consideration, it was unanimously decided to call the club “High Plains Riders.”

### 2. Nominate Board – their responsibilities

We discussed what positions we felt had to be taken care of right now and what positions could be decided on later. It was decided that the executive board (President, Vice President, Treasurer, and Secretary) were the only ones we needed to fill at this meeting. It was also decided that compiling lists and descriptions of officer’s duties could wait till a later meeting and would be included in bylaws meetings and is still up for further discussion later.

Starr Baxter was nominated for President by Brittany McGillivray

Amanda Meier was nominated for Vice President by Starr Baxter

Mary Tucker volunteered for Treasurer and the group agreed to the nomination

Brittany McGillivray was nominated for Secretary by Amanda Meier

All nominations were accepted by nominees at the time of the meeting but remain open for further discussion.

### 3. Calendar

Meeting dates were left fluid at this time to allow for meetings needed by individual committees. It was decided that our next club meeting will be Sunday, October 28<sup>th</sup> at 1pm at Starr’s house. Committees may meet as often as they need to discuss their progress and collaborate.

For show/gymkhana dates it was decided to try and get the 2<sup>nd</sup> Sunday of each month, with a goal beginning month of April. The second Sunday of each month has the least amount of crossover with other neighboring clubs and activities. Shows will ideally take place in April, May, June, July, August, September, and October of 2019. The barrel races were discussed and with input from Amanda Meier, Sara Buckenmeyer, and Erin Gilbert it was decided that the 3<sup>rd</sup> Fridays of each month would be our goal for dates, with one barrel race a month to start in May. Barrel races will be once a month in May, June, July, August, September, and October.

Colorado Obstacle Challenge Series event that we are hosting will be August 10<sup>th</sup> and 11<sup>th</sup>, we are hoping to use the Quint Valley Arena for this event but if it is unavailable then Mary Tucker has offered her arena as a back up location for the event. July 13<sup>th</sup>, 2019 was discussed as a playday date we would host prior to the COCS event in August.

All dates will be submitted to the Byers Rec Board at their meeting on November 15<sup>th</sup>, 2018 at 7pm. It is our belief at this time that dates are accepted on a first-come-first-serve basis when submitted to the Byers Rec Board.

#### 4. Mission Statement

Brittany briefly discussed what a mission statement should entail and what to avoid within a mission statement. She will work on the mission statement and present it for critique at the next club meeting.

#### 5. Cost/Sponsorship

The discussion about getting sponsors for the club was tabled until we have decided about our tax classification. There were some differences brought up about the tax classification options for the club and those must be decided on before we can ask for sponsors who may require a tax ID number for their own tax purposes.

Insurance was discussed, and it was decided that Brittany would investigate options and would consult with Erin about coverages and insurance requirements for the club. Also, Brittany will get in contact with Bobbie Foote about what their club uses for insurance. This was to be further discussed at the next meeting, where we will hopefully have more information.

We did not discuss ribbons, but it was mentioned that for daily highpoint awards we would be seeking donations of items to be presented.

We did not discuss members dues, or early collection of these dues to facilitate startup costs.

#### 6. Create a list of things that will need to be done and completion deadlines (committees)

General rules of Quint Valley Fairground, Exhibitor responsibilities, equipment/tack/clothing, division breakdowns, points/awards/placings, refunds, and rain/weather cancellations were not discussed in detail. It was a consensus that some of these items will be part of the bylaws and therefore will be reviewed by that committee and then further at following meetings by the club.

Mary is going to consult with someone she knows on creation of the website and will get us further information for the next meeting.

Starr volunteered to create a Facebook group. It was decided that at this time the group would remain a closed group and that in the future a public group could be created for public advertising and general membership purposes. Utilizing Dropbox to allow access to club documents was discussed by Starr and agreed upon by the club.

Creation of a Show bill Committee was brought forward, and Mary Tucker volunteered to take point in that committee.

A Tax Committee was created to discuss what tax classification would work best for our club and to begin working toward achieving the selected tax status. Kent is taking the lead on this committee with Starr and Brittany assisting.

A Bylaws Committee was created to form our bylaws and present them to the club for approval at following meetings. Brittany and Starr volunteered to be the leads of this committee. Sara and Mandy will be assisting via email. Further in-depth discussion of bylaws was not discussed at this time but is open for discussion in following meetings and by the Bylaws Committee.

We will be using Starr's address for all correspondence related to club business at this time. This can be changed later once the club can obtain a P.O. Box for itself.

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#### 7. Other business discussed in addition to agenda

Making the barrel races a buckle series was an idea that had a lot of favor within the club. It was discussed that if we can have at least four barrel races out of the six we are hoping for, then the buckle series will be able to pay for itself. It was the general agreement of the club that making the barrel races a buckle series and making it a requirement to attend a certain number of races to be eligible for the buckles at the end of the year would make the races more appealing to riders. Due to the amount of work involved and the limited work force we have available to us at this time it was agreed to keep the barrel races at once a month at this time.

Adding some additional events such as trail rides and clinics was discussed as events for the club to host in the future. Mary offered her arena as an alternative location if the dates that we discuss are not available at Quint Valley. Mandy's arenas and some contacts of Mary that have an indoor arena were mentioned but not discussed in detail. This was left open for further discussion at later meetings.