

Minutes from HPTR meeting on 10-28-2018

Meeting was opened at 1:28pm

Those in attendance were as follows:

Brittany McGillivray	Starr Baxter	Mary Tucker
Kent Roberts	Erin Gilbert	Sara Buckenmeyer
Jennifer Agnew	Amanda Meier	

Bylaws were discussed at length by everyone present and several changes were proposed to clarify, add to, and adjust many aspects of the bylaws. The current bylaws will be posted with all the adjustments and corrections. Anyone that would like a copy emailed to them is welcome to contact Starr Baxter or Brittany McGillivray to request that one be sent to them.

The discussion of the Board was opened by Starr and nominations were completed. It was decided that for this meeting we would install the Executive Board (President, Vice President, Treasurer, Secretary) and our minimum of 3 Board of Directors (English Chair, Western Chair, and Gymkhana Chair) for the sake of having our minimum requirements for the Board. Positions were filled as follows:

Starr Baxter – President	Amanda Meier – Vice President
Mary Tucker – Treasurer	Brittany McGillivray – Secretary
Jennifer Agnew – English Chair	Sara Buckenmeyer – Western Chair
Erin Gilbert – Gymkhana Chair	

All nominations were accepted by the nominees and all nominees were unopposed for their positions.

Donna Woods has been in contact with Starr Baxter about the possibility of co-hosting a fundraiser for her non-profit, Angels and Heroes, with High Plains Trail Riders. This would be a scaled down show consisting of two English classes, two Western classes, two Gymkhana classes, an obstacle course, and a 4D barrel race to follow. The proposed date is December 8, 2018 and Donna is working on getting an indoor arena to hold it in. Profits would be split 50/50 and Donna would provide the end of the day high point awards, permits/licenses that may be needed, some manpower, and the arena. HPTR would provide the ribbons for each class, some manpower, obstacles, judges, and insurance. If the arena can be provided, this event is something that HPTR is interested in doing. Donna requested a flier about our club to take with her to the arenas she approaches about holding the fundraiser. Brittany McGillivray volunteered to help Starr Baxter work on the flier. Colorado Obstacle Challenge Series has offered to help in any way they can with the obstacle portion of the fundraiser.

We discussed what our Treasurer's report will look like and made some adjustments to the excel sheet that will be used for the Treasurer. Brittany McGillivray will make the discussed adjustments and email the new spreadsheet to Mary Tucker for her use in her role as Treasurer. A Treasurer's report was unnecessary currently because we have no money yet.

Memberships were discussed. Mary Tucker moved that the individual memberships cost \$25.00 and family memberships cost \$50.00. Brittany McGillivray seconded. Discussion was opened and following discussion the motion passed with unanimous approval.

Discussion on options for opening a bank account began. It was a strong feeling within the group present that we use a local bank for our needs. Amanda Meier moved to use TBK Bank to open our bank account for HPTR. Brittany McGillivray seconded. Following discussion, the motion passed with unanimous approval.

Accepting electronic payments was discussed. Mary Tucker moved to accept electronic payments to HPTR. Amanda Meier seconded. Following discussion, the motion passed with unanimous approval.

Committees were discussed for our logo, finding judges, and putting together our rule book draft. Starr Baxter had done some preliminary work on a logo for HPTR and it was presented at the meeting. Jennifer Agnew brought up a wonderful point about the rider appearing western. Everyone agreed that English needed to be further represented and it was decided to include an English and a Western rider on the logo. Starr Baxter is going to work on accomplishing that task.

Judges were discussed, and Mary Tucker noted that she knew several judges that she could get in contact with about judging our shows. Jerry Olson was mentioned as a possible judge for the December fundraiser show.

Drafts of forms were presented for consideration to those present. Forms for sponsorships, memberships, waiver, amending bylaws, and altering rules were discussed and several changes and additions were made. Mary Tucker moved to approve the sponsorship form, membership form, waiver, bylaws amendment form, and rule change form, with the discussed changes. Sara Buckenmeyer seconded, following discussion the motion passed with unanimous approval.

Rule book was discussed, and it was decided that the English, Western, and Gymkhana chairs would research what they wanted specific to their disciplines. Starr Baxter and Brittany McGillivray will work on a draft of the general rules and bring it to the next meeting for discussion. Age groups were discussed, and it was decided to change our age groups to be as follows:

8 and under 9-12 13-17 Adults (18 and over) Lead-line (no age limits)

Walk/Trot will consist of a youth group (14 and under) and an Open group (15 and over)

Further discussion of age groups/ability groups can be made during the discussion of our rules at the next meeting. All ages are to be as of January 1st of the current show year.

It was decided that HPTR needs a P.O. Box sooner rather than later. Brittany McGillivray moved to get a P.O. Box in the Strasburg Post Office on behalf of HPTR. Mary Tucker seconded. Following discussion, the motion passed with unanimous approval. Mary Tucker stated she will donate the required fees for the P.O. Box. Thank you, Mary! Brittany McGillivray will get the P.O. Box set up.

We submitted our dates for our shows, barrel races, and obstacle challenge events to the Byers Rec Board in every way available. Starr Baxter submitted them through their website, emailed them to the Byers Rec Board and requested to be on the agenda for the scheduling meeting. Starr Baxter and Amanda Meier are going to attend the meeting to be held November 8th to discuss our HPTR's use of the

arena and our dates with the Byers Rec Board. Anyone else that would like to attend would be welcome. To avoid crossover with other local clubs and activities that our potential members are involved in, we have decided to try and host our shows on the 2nd Sundays of the month and our barrel races on the 3rd Fridays.

Our next meeting will be on November 18th at 3pm. If you would like to make sure something is on the agenda, then please contact Starr Baxter prior to the meeting so she can add it.

Mary Tucker moved to adjourn the meeting. Sara Buckenmeyer seconded, the motion was unanimously approved. Meeting was adjourned at 4:17pm.