

Minutes for HPTR meeting on 01-21-19

Meeting was called to order at 7:10 pm by Starr Baxter, President.

Those in attendance were as follows:

Brittany McGillivray	Mary Tucker	Amanda Meier
Starr Baxter	Wendy Dunn	Rich Dunn
Mandy McCormick	Kent Roberts	Sara Buckenmeyer

Minutes from previous meeting on 12-16-18 were read per Brittany McGillivray, Secretary. Questions were fielded regarding if Treasurer’s report needed adjusted for December. Following a discussion, it was decided that no action was required as the report was accurate to the moment it was read. Amanda Meier made the motion to approve the minutes for the previous meeting as read. Mandy McCormick provided a second to the motion. The motion passed unanimously.

Treasurer’s report was read per Mary Tucker. As of the date of this meeting our balance is \$2,249.81. January started with a balance of \$2,499.81. We had expenses of \$250.00 for our insurance. Brittany made a motion to approve the treasurer’s report as read by Mary. Sara Buckenmeyer provided the second for the motion. Motion was approved unanimously.

We paid our insurance premium for 2019 and we should be receiving our paperwork for our policy shortly from Keith Smith, Brittany spoke with him earlier today regarding getting our paperwork. Tonya Hurtado is listed as an additional insured for the year of 2019 on our policy with regards to events we host at her facility. We discussed paying our deposit for the arena at Quint Valley, which per the scheduling meeting we attended previously, was \$250.00. Mary made a motion to pay the deposit of \$250.00 to BPRD. Brittany seconded the motion and the motion passed with unanimous approval.

In our schedule, one of our show days is on Mother’s Day, May 12th. It was proposed that we consider ideas to celebrate mothers on that show day. It was felt that a small gesture would be appreciated by those present.

For our April 6th event, our first COCS event, Mary has taken care of securing portable toilets through a contact of hers, Shannon Roth. It was decided that one portable toilet would be enough for the day of the event. The flier that we are to use for advertising our event was presented. Our goal is to have the fliers posted around a variety of places by the beginning of March. We opened the online pre-registration for this event. We have a rough plan for the obstacles that we would like to provide and will be letting members know what we may need for construction of some of the new ideas and obstacles.

Office training will be on February 18th during our meeting, to help answer questions about how the office works. Non-board members that attend this training will receive 1 (one) hour toward their volunteer hours requirements for the year for 2019. We went over the proposed show bill and approved it with some very minor changes to clarify that office fees are NOT included in the max out amount. We discussed a different method, that would move us away from our current class card method of recording placings and classes. It was agreed that we will try out the “new” system for the first show and see how it goes. After the first show we will decide if the new system warrants moving forward with or if the class card system needs reinstated.

Starr presented 4(four) ribbons quotes from a variety of places. These quotes were all for enough flat ribbons to take us through the first 3 shows and rosettes for the entire year, including our COCS events. Crown Trophies of Littleton quoted a price of \$2,080.20. Busy Bee Trophies in Aurora quoted \$1,799.06. Ribbons Galore, online, quoted \$922.40. Hodges Badge Company Incorporated in Texas, quoted \$840.06. Mary made a motion for us to purchase ribbons from whichever company gives us the cheapest quote, provided that the awards are comparable in quality. Amanda seconded the motion and it passed with unanimous approval. It was approved by the Board to use the debit card for the purchase.

Tri-valley performance and their related businesses (gas station) are sponsoring two buckles for the barrel races. Thank you so much to our sponsors.

Judges for the April COCS event are going to be MJ Brown and Carrie Terroux-Barrett. We currently have one judge for the August event and are working on getting the second one. Starr reached out to Parker Trail Riders and Karen Brungardt is sending us a list of the judges that they have used in the past. Judges are to be paid \$150 for the arena work and \$75 for the trail portion. Amanda stated that she will take the lead on getting judges arranged for the shows.

We have no new High Point sponsors to report currently.

Mary requested a stamp be bought for depositing checks but after discussion it was determined that we didn't need one and that TBK will provide one.

The article that was slated to run in the current issue of the fence post was pushed to the issue next week, so that it may include an write up on the Horsemanship Challenge and Amanda's amazing performance there.

MBR (Military Brotherhood Radio)-Joel Hunt, wants to do an interview with someone about HPTR in March. It was suggested that Brittany be the one to sit for the interview.

The CSU drill team would like to perform at two of our events, the fundraiser in December and the April show. It has been suggested that we contact their judging team to see about them coming and judging at some of our shows to garner experience. Starr has been trying to get in contact with them to ask questions and work out particulars about this idea.

We formed a scholarship committee to get the details of the scholarship and its requirements prepared for presentation at the next meeting so that we can get it approved and get the information posted. The committee members are Brittany, Mary, and Amanda.

Our required paperwork is ready to file per Brittany. We will be filing a 990-EZ and a schedule A, per the requirements of the IRS for a 501©3. It will be mailed though UPS on Wednesday, January 23, 2019.

It was brought up that members could participate in parades on behalf of the club but that it warrants further discussion on if there should be parameters/restrictions on participating. Some clubs have a spook clinic that participants must "pass" in order to ride in parades. Starr will reach out to Parker Trail Riders to see if we could possibly take part in their clinic as well.

With no further business to discuss, Amanda made a motion to adjourn the meeting. Mandy provided the second and the motion passed unanimously. Meeting was adjourned at 8:24 pm.