

Need to take your Learner's Permit exam online?

Starting June 10th, eligible customers will have the opportunity to complete the Class D (passenger) or Class M (motorcycle) Learner's Permit Exams online. In order to maintain social distancing protocols, the RMV requires that eligible customers complete the Learner's Permit Exam online when possible.

Online Learner's Permit Exam Requirements:

Customers who need to complete an Online Permit exam must first visit a Service Center to present their application. Customers must meet all existing requirements to be eligible to take the permit exam. At this time, the RMV is prioritizing Learner's Permit appointments for customers who turned 16 years old between March and April 2020.

Permit Appointments:

Prior to your visit to the Service Center, you will need to make an appointment through the **Make or Cancel a Reservation** transaction on <u>www.Mass.GOV/myRMV</u>. In order to expedite appointments, know what documentation you need, and maintain social distancing:

- Make an Apply for a Learner's Permit appointment online. Most available Service
 Center offer permit appointments from 5-8pm. Select Service Centers may offer permit
 appointment at additional times. You will be able to see the available days and times for
 a Service Center location when making the appointment.
- "Get Ready" online by completing your application using the Apply for a Learner's Permit transaction on www.Mass.GOV/myRMV

Service Key Facts for Online Learner's Permit Exams:

- The online exam is currently available in four languages: English, Spanish, Portuguese, and Mandarin (Simplified).
- You will have 25 minutes to correctly answer 18 of 25 total questions to pass the exam.
- You can temporarily skip up to 7 questions to move on to the next question; skipped questions will be revisited at the end of the exam.
- At the completion of the exam, you will be notified if you passed or failed.
 - o If you pass the exam, you will need to print your official learner's permit and keep it with you while driving. You will not receive anything in the mail.
 - o If you fail the exam, you have the ability to retake the exam from home for a \$30 fee.
- You have 60 days to take and pass the exam after completing your application at the Service Center!
 - If you exceed 60 days and have yet to take and pass a permit exam, you will need to call the Contact Center or make an appointment online with the Service Center to reset your application.

*Note: If you are not currently eligible for an online Learner's Permit Exam and must take the exam in person at a Service Center, you are required to wear a mask and gloves. Please bring your own headphones if possible.



The Following Topics are Included in this Document:

Taking Your Online Permit Exam:	3
What to Do If You Fail the Exam: What to Do If You Accidentally Exit the Exam Window: What to do Once You Pass the Exam:	

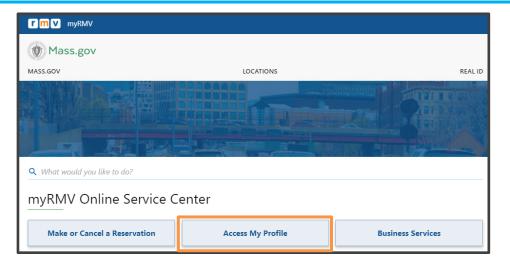


Take Your Online Learner's Permit Exam

In order to take your Learner's Permit Written Exam online, the option first needs to be enabled during your Service Center trip to apply for your permit. Once you have completed your permit application at the Service Center, refer to the online Learner's Permit Exam Instruction sheet provided to you by the Service Center clerk and follow these instructions to take your exam:

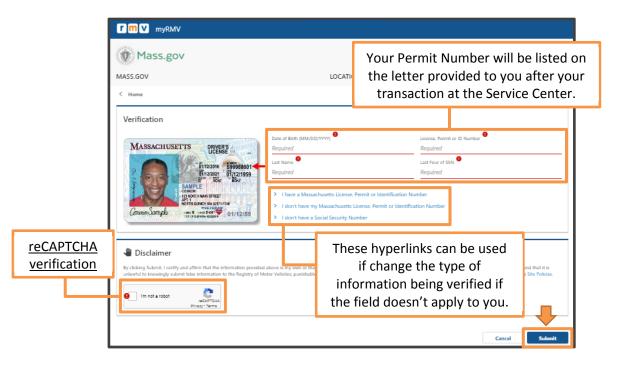
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Navigate to the myRMV homepage at www.Mass.GOV/myRMV, select the Access My Profile button.



2

Complete the four verification fields with your relevant personal information and the reCAPTCHA verification then click **Submit**.





3

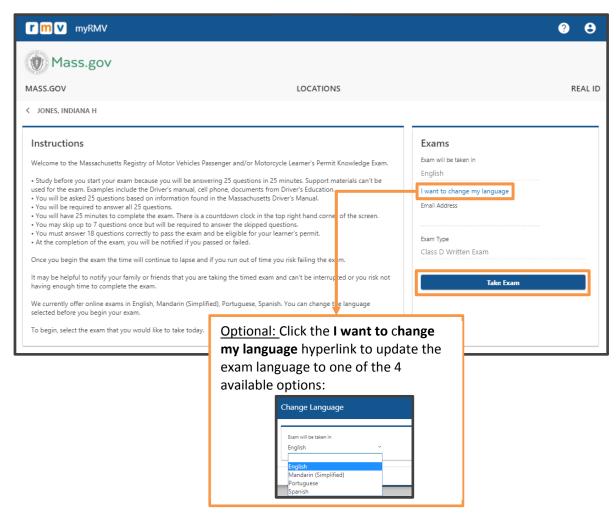
From your profile, select the You have a permit exam that can be taken hyperlink.

• Note: If this is you first time signing into your profile, you will be prompted to set up multi-factor authentication methods to make sure your information is secure. Follow the prompts on the screen to set up authentication through an app, by text, or by email.



4

Confirm the information for your exam is correct and then select the Take Exam button.



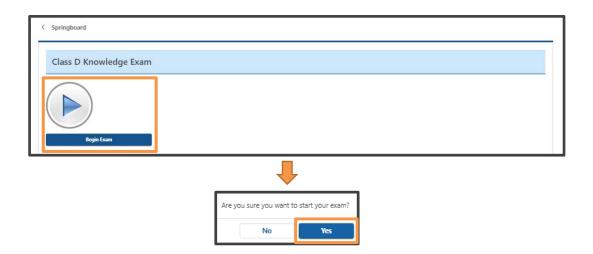


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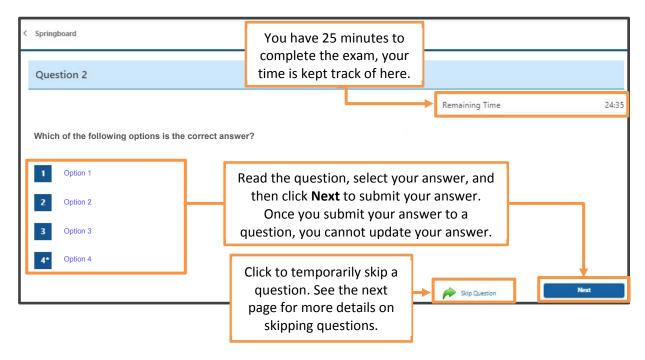
Select **Yes** to confirm that you are ready to take your exam in your chosen language.



When ready to start, select the **Begin Exam** button and then click **Yes**.



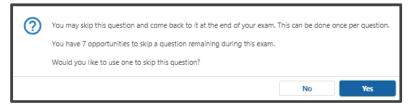
Navigate through the exam and answer questions until you get a pass or fail result.





More Info on Skipping Questions:

- You are allotted 7 questions that you can skip once during the exam to come back and answer at the end. This may help you manage you time more effectively to skip questions you are unsure of and complete the questions you can answer quickly first.
- When you skip a question, you will see the following pop-up box that will keep count of how many skips you have left. To move forward with skipping the question, you would answer Yes:



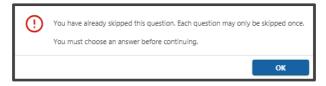
 If you use all 7 opportunities to Skip a Question, you will receive the following error message instructing you to select an answer if you try to skip an 8th question.



 Once you have either answered and/or skipped all of the questions in the exam you will receive the following message informing you that you must return to answer the questions that you previously skipped to complete the exam.



 When reviewing the questions you've already skipped once during the exam, if you attempt to skip a question again, you will receive the following error message instructing you to select an answer:





What to do if you Fail the Exam

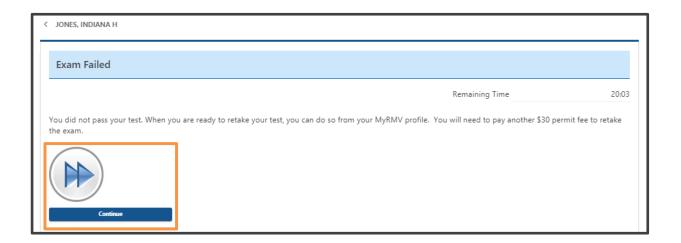
If you do not answer at least 18 of the 25 questions correctly, you will not pass the exam. If this happens, you have the ability to retake the exam online after paying another \$30 fee. This can be done immediately after failing the exam or at a later date. There is no limit to the number of times you can retake the exam.



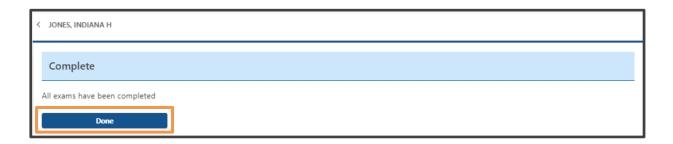
Remember you must pass the exam within 60 days of submitting your application to the Service Center! If you exceed 60 days, you will need to call the Contact Center or visit the Service Center again to reset your application.

1

Review the Exam Failed message and then click Continue.



2 Select the **Done** button.



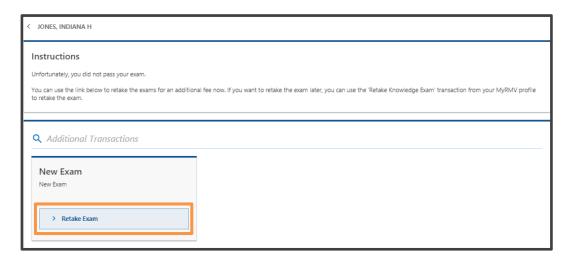
3

Initiate the **Retake Exam** transaction.

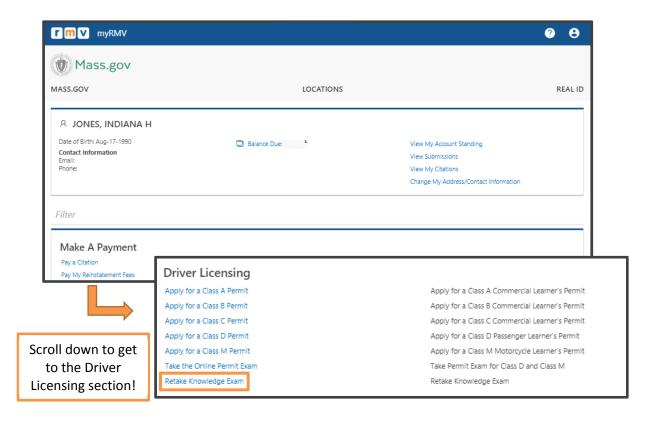
- This transaction will add a new online permit exam to your profile. Be prepared to pay the \$30 fee for the new exam.
- There are two ways to start this transaction (see next page):



If you are ready to take the exam again immediately after failing, there will be a New Exam Section below your instructions about what to do next where you can select the **Retake Exam** hyperlink to start the transaction.



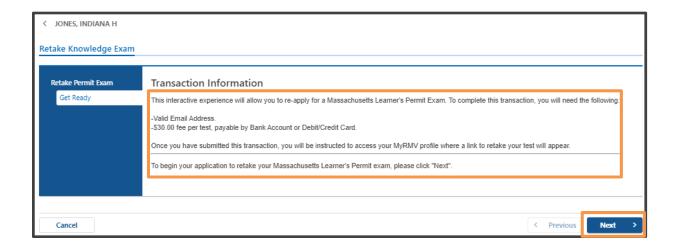
If you need additional time to <u>study</u> before retaking the exam, you can add the transaction from your profile at a later date within 60 days of your Service Center visit. Access your profile as you did when you first took the exam and then scroll down to the Driver Licensing section and select the **Retake Knowledge Exam** hyperlink.





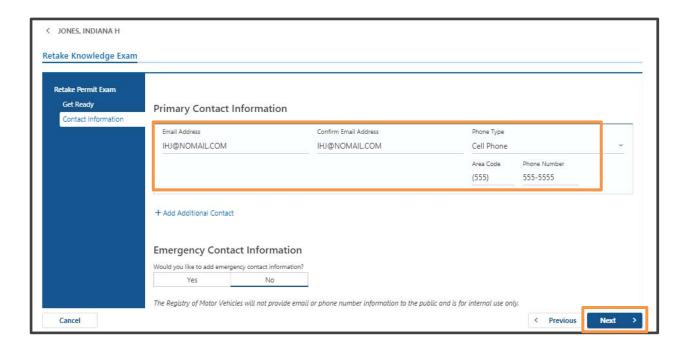
4

Review the Transaction Information that displays for the Retake Knowledge Exam transaction and then click **Next**.



5

Enter your email address and phone information in the Primary Contact Information section. If needed, you can also add Emergency Contact Information to your profile. Click the **Next** button to continue.

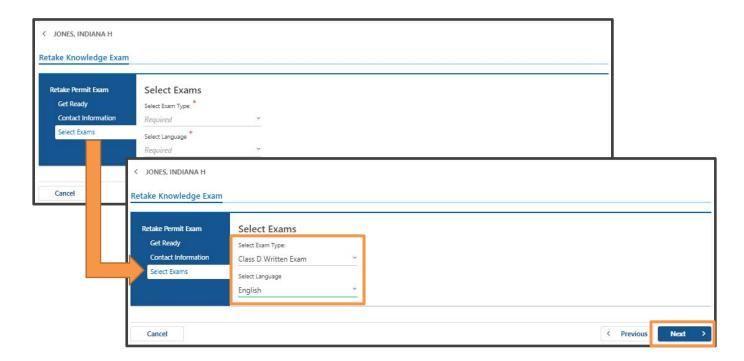




6

Complete the Select Exams section to choose the type of exam you need to take and in what language, then click Next.

- Select Exam Type: This dropdown menu will only display exam types that the customer is eligible to take.
- Select Language: This dropdown menu will only display the 4 languages that are available for the exam online (English, Spanish, Portuguese, Mandarin(simplified)).



7

Review the \$30 fee in the Fees Summary and then click Next.





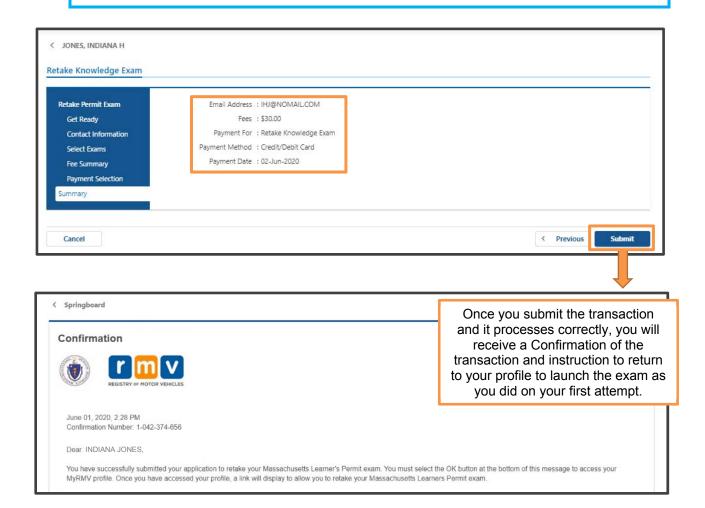
8

Select either **Bank Account** or **Credit/Debit Card** as the Payment Method you would like to use to pay the \$30 fee then click **Next**.



9

Review the Summary of the transaction and then click **Submit** to complete it.



What to do if you Accidentally Exit the Exam WIndow

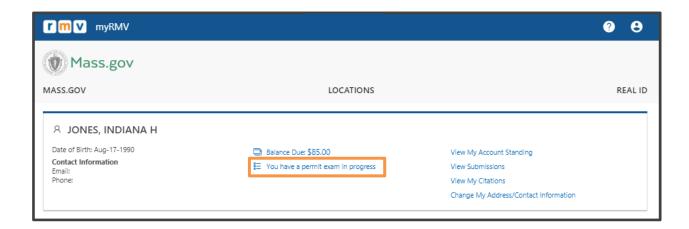


What to do if you Accidentally Exit the Exam Window

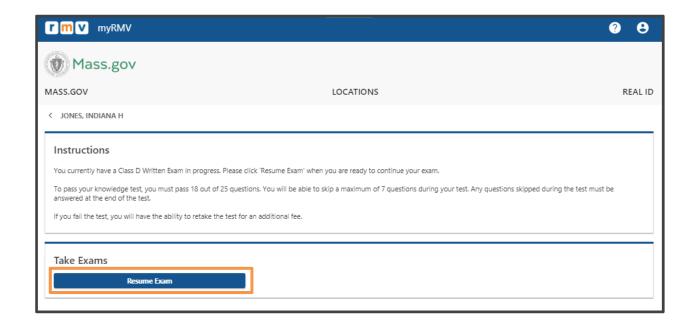
Once you begin the exam, the timer cannot be paused. If your screen freezes, you may try to refresh the screen. You should not navigate out of the window or open any other browsers. If you do accidentally exit out of the exam window, your timer will not stop. The time will continue to count down, but you will have the ability to re-access the exam in progress until your time runs out:

1

Access your myRMV profile again the way you did when you first started the exam and click the **You have a permit exam in progress** hyperlink.



Select the **Resume Exam** button to open the exam where you left off and complete the remaining questions.



What to do Once You Pass the Exam

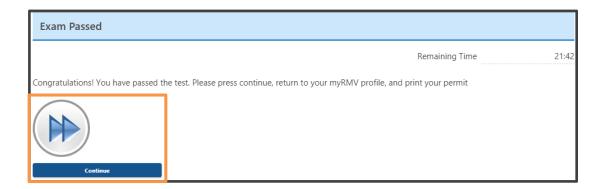


What to do Once You Pass the Exam

Once you pass your online Learner's Permit Exam, your permit is issued and you will need to return to your profile to print it.

1

Review the Exam Passed message and then click Continue.



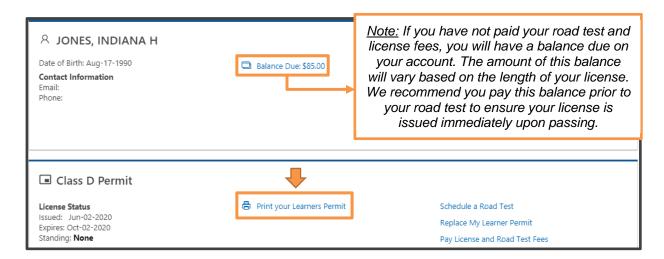
2 Click the **Done** button.



3

You will be returned to your profile page, under the new Class D Permit section, click the **Print your Learner's Permit** hyperlink to open a PDF of the permit.

See the next page for a sample printable permit.





Paper Permit Example:

- This document can be printed on plain, white 8.5 by 11-inch paper.
- This document is your official driving permit that can be used to operate a motor vehicle per the instructions on the document. You must have it in your possession when driving.
 - Note: The table toward the bottom of the document that does not apply for Class D and Class M permits.

