

Pembrey Annual Civic Meeting, Monday, 3/18/2024

6:30 pm, Andy Hines opened the meeting and reviewed agenda:

- Introductions of Board Members
- Introductions of neighbors
- Minutes from 2023 meeting voted on to approve

Budget for 2023-2024 reviewed.

- Sandra congratulated the group for having paid their dues last year.
- Review of 2023-24 expenses and 24-25 budget accepted. (see attached)

Discussion on proposed board slate for 2024-2025.

- Jeff Harper opened a discussion about the need for people to step up and volunteer for the Board.
- Andy explained how Board terms work. Maximum term is 2 years, minimum is 1 year, and you can be recycled.
- Proposed board slate is approved.

Discussion on Committees, and the need for volunteers for some of the committees:

- Welcoming
- Nominating
- Website
- Directory
- Snow Removal
- Entrance Maintenance (members needed). This involves soliciting bids for landscaping, being the liaison to landscaping and sprinkler services, etc.
- Island/Median Maintenance (members needed)
- Social Committee??? We need someone to form the committee that would manage our social events.

Discussion about other events:

- Neighborhood garage sale last year, how successful it was, and the desire to do it again this year.
- Summer picnic and holiday party – big thank you to Lauri Witte for hosting last year, and discussion about whether Lauri will host again – she was interested.
- Agreement that it would be the weekend after Labor Day, September 7, 2024.
- Holiday Party discussion: do people want to bring it back, and does anyone want to host?
- Festival of Lights/Halloween Decorating Contest – do we want to do these events, and who wants to spearhead them?

Review of Dues:

- \$100 year - Make checks payable to Pembrey Civic Association
- Give to Jennifer Renz, Treasurer 109 West Pembrey
- We will send reminders out a month after this meeting
- Can result in liens on properties and/or loss of voting rights

Other topics of interest:

- Liz Martelli mentioned that she brought the new directory, and members were asked to include email addresses on sign in sheet.
- Jeri: She wishes to be more involved in welcoming new neighbors as part of Welcoming Committee
- We discussed having more regular touch bases with the different committees to assess ongoing interest in the committees.

Meeting adjourned.

FY 24 Expense Report	FY 24 Budget	FY23-24 Expense Report	Variance
Revenue			
Member Dues	\$6,100	7,350	1,250
Budget			
City of Wilmington Water (Island Water)	\$350	429.96	79.96
CCOBH	\$25	25	0
DE Franchise Tax	\$25	25	0
Insurance	\$1,021	1,021	0
Island/Entry Maintenance (Jose Landscaping)	\$900	1,610	210
Island upkeep	\$600		0
Snow Removal	\$900	1,000	100
Sprinkler System Maintenance	\$700	300	400
Socials	\$500	401.16	98.84
Supplies	\$250	12.6	237.4
Welcome Committee	\$200	50.99	149.01
Website	\$200	0	200
Miscellaneous	\$100	0	100
Total Expenses	\$5,771	4875.71	
Budget FY24 = 5771.00			
Expenses FY24 = 4875.71			
	895.29		
Anticipated Dues Collections = 6100.00			
Actual Dues Collections = 7,350			
	1,250.00		

Proposed Budget for 2024-25

FY25 Proposed Budget	FY24 Expense Report	FY 25 Proposed Budget
Revenue		
Member Dues	7,350	6,100
Budget		
City of Wilmington Water (Island Water)	429.96	\$410
CCOBH	25	\$25
DE Franchise Tax	25	\$25
Insurance	1,021	\$1,021
Landscaping	1,610	\$1,600
Snow Removal	1,000	\$1,000
Sprinkler System Maintenance	300	\$700
Socials	401.16	\$500
Supplies	12.6	\$150
Welcome Committee	50.99	\$150
Website	0	\$250
Miscellaneous	0	\$100
TOTAL EXPENSES	4875.71	\$5,931