

# Probate Agent

Interview Questions & Disclosure Map



## For inquiries, contact Gary DiGrazia, The "PRO" in Probate Real Estate.

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**Serving All California Counties.** We have 90+ Probate Agents working with Gary, regardless of where the estate home is, you have an expert on your side.



## **Probate Realtor Interview Checklist (California)**

#### 1) Experience & Track Record

- 1. How many probate sales have you closed in the last 24 months?
- 2. Which counties do you routinely work in for probate sales?
- 3. Explain Full vs. Limited Authority and how each changes offer terms and closings?
- 4. Tell me about a probate deal that went sideways, what happened and how you fixed it?
- 5. Tell me your probate-vendor partners and can they be paid through escrow?

#### 2) Authority, Timeline & Coordination

- 1. How will you verify my authority with title/escrow before we accept an offer?
- 2. What documents will title/escrow require to close?
- 3. How do you structure timelines to account for the Notice of Proposed Action window?
- 4. If Limited Authority, how do you prepare buyers for court confirmation/overbid?
- 5. How will you coordinate with my attorney and the buyer's lender to keep dates aligned?

#### 3) Disclosures & Compliance (CA)

- 1. Which disclosures are typically exempt in probate and which are still required?
- 2. How will you ensure known material facts are disclosed even if the PR never lived in the home?
- 3. What's you plan for AVID, NHD, LBP, Smoke C/O, Water heater strapping & any HOA items?
- 4. How do you handle "As-is" condition while keeping buyers confident & protecting the estate net?

### 4) Pricing, Marketing & Offer Strategy

- 1. How will you price and position this property against comparable probate & non-probate sales?
- 2. What's you marketing plan to maximize exposure and qualified offers?
- 3. How do you keep financed buyers engaged during the NOPA or court-confirmed timeline?
- 4. What offer terms do you recommend?

#### 5) Communication, Proof & Fees

- 1. What's your weekly communication cadence & milestone checklist?
- 2. What proof can you provide, recent probate addresses, testimonials or references?
- 3. What are your fees and where do they get paid from?
- 4. Do you carry E&O insurance and how do you manage risk on disclosure-sensitive items?

## California Probate Disclosure Map (Quick Reference)

Often exempt: TDS/SPQ when PR never occupied.

Still required: Known material affects, AVID, NHD, LBP if pre 1978, Smoke\*/CO, Water

heater bracing, NOPA proof/waivers or court order, fiduciary deed, pre-lim

#### **NOPA Planner**

Offer Accepted

NOPA Served/Mailed

Objection Deadline

If Limited Authority—Court Confirmation Date

Notes / Coordination with Attorney & Title

**Escrow Opened** 

Notice Window Length (days)

Objections Received (Yes/No)

## **Pre Listing Prep & Access (Optional Worksheet)**

Rekeyed & secured(lockboxplan) Utilities	Insurance verified
on for showings/inspections Hazard/safety	Yard/cleanup/trashout scheduled
fixes only (as is otherwise) NHD ordered	Professional photos/video ordered
HOA/city requirements checked	Lead disclosure if pre 1978
	Attorney + Title contacts synced

