



District 54 Executive Committee Meeting Minutes

Saturday, December 21, 2024

Virtual Meeting

TABLE OF CONTENTS

OPENING.....	3
WELCOME.....	3
INSPIRATION.....	3
OUR DISTRICT VISION, MISSION AND CORE VALUES.....	3
ROLL CALL/QUORUM CERTIFICATION.....	3-4
ADOPTION OF AGENDA.....	4
ADMINISTRATION MANAGER.....	4
FINANCE MANAGER.....	4
DIVISION A.....	5
DIVISION B.....	5
DIVISION C.....	5
DIVISION D.....	5-6
PUBLIC RELATIONS MANAGER.....	6
CLUB GROWTH DIRECTOR.....	6
PROGRAM QUALITY DIRECTOR.....	6-7
DISTRICT DIRECTOR.....	7
OLD BUSINESS.....	7
OPEN DISCUSSION/Q&A.....	7-8
NEW BUSINESS.....	8
CLOSING THOUGHT.....	8
ADJOURNMENT.....	8

OPENING

Maryann Reichelt, DTM, Logistics Manager, called the meeting to order at 9:00 a.m. She led us in the Pledge of Allegiance.

WELCOME

Gary Vaughn, District Director, welcomed everyone to the DEC meeting and facilitated it.

INSPIRATION

Gary Vaughn, District Director, delivered the Inspiration, emphasizing the importance of having a vision and the dedication and hard work required to transform that vision into reality.

OUR DISTRICT VISION, MISSION and CORE VALUES

Troy Laporte, Division A Director, read the District Vision, Mission and Core Values.

District Vision

To restore and maintain a dynamic community of 50 clubs, with at least 40% achieving Distinguished status or higher, empowering members in communication and leadership.

District Mission

We build new clubs and support all clubs in achieving excellence.

District Core Values

We strive to adhere to the following values:

- Integrity
- Respect
- Service
- Excellence

DISTRICT OFFICERS IN ATTENDANCE

Present	First	Last	Designation	OFFICE
X	Gary	Vaughn	EH3	DISTRICT DIRECTOR
X	Wendy	Pesavento	DTM	PROGRAM QUALITY DIRECTOR
X	Estelle	Foster	VC5	CLUB GROWTH DIRECTOR
X	Prince	Motiani	DTM	PUBLIC RELATIONS MANAGER
X	Ching-Yuan	Su	EH3	ADMINISTRATION MANAGER
X	Jason	Heissler	DTM	FINANCE MANAGER
X	Dan	Kyburz	DTM	IMMEDIATE PAST DISTRICT DIRECTOR
X	Maryanne	Reichelt	DTM	LOGISTICS MANAGER, NV
X	Troy	LaPorte	LD2	DIVISION A DIRECTOR
X	Venkat	Chander	TC1	DIVISION B DIRECTOR
X	Rosemary	Nash	LD4	DIVISION C DIRECTOR
X	Ken	Kocher	PM3	DIVISION D DIRECTOR
	Cece	Wroblewski	DTM	AREA 10 DIRECTOR

	Mimi	Mieritz	PI2	AREA 11 DIRECTOR
X	Chris	Kostelec	MS3	AREA 12 DIRECTOR
	Dawn	Weber	DL1	AREA 20 DIRECTOR
	Julia	Issa-Ghantous	PM1	AREA 21 DIRECTOR
X	Anne	Warth	DL4	AREA 22 DIRECTOR
	Grey	Adkisson	PM1	AREA 31 DIRECTOR
X	Sherri	Deleonardis	DTM	AREA 32 DIRECTOR
	Dionne	Moore		AREA 30 DIRECTOR
	Katie	Jandeska	SR1	AREA 40 DIRECTOR
	Valerie	Heckman	DL1	AREA 41 DIRECTOR
	Kashaun	Parker		AREA 42 DIRECTOR

14 voting members were present, meeting the quorum requirement of 12. Therefore, a quorum was established for the meeting.

ADOPTION OF AGENDA

Gary Vaughn, District Director, reviewed the meeting agenda. Prince Motiani, DTM, motioned the adoption of the agenda, Ching Yuan Su seconded the motion, and it was unanimously approved.

ADMINISTRATION MANAGER

Ching Yuan Su, Administration Manager, gave a summary of the November meeting minutes. The minutes and related documents are available for review by DEC members on the D54 website. The minutes were approved as read.

FINANCE MANAGER

Jason Heissler, Finance Manager, delivered the Finance Report.

- As of October 31, 2024, the district reserve account balance stands at \$28,621.02, while the checking account balance is \$2,920.76.
- Membership revenue for the period is \$1,337.50, bringing the year-to-date total to \$10,870.00.
- The Bank Signatory Card has been completed, and a Chair for the Mid-year Audit Report has been appointed.



FM Report December
2024.pdf

Division Reports

The written reports were submitted by the directors, and the verbal reports were presented in the order indicated.

DIVISION A

Troy LaPorte, Division A Director, presented the Division A report, with the written report attached.

- A total of 22 new members have been welcomed, and 34 Educational Goals have been completed.
- Area Directors have completed 100% of their club visits.
- Preparation for the speech contests is underway, with Areas 11 and 12 planning a joint contest.



Div A Report
December 2024.pdf

DIVISION B

Venkat Chander, Division B Director, presented the Division B report. The written report is attached.

- All Area Directors attended the first Division B council meeting to discuss preparations for the speech contests.
- A tentative date and location for the division and area speech contests have been reserved.
- All Area Directors finished their club visit reports on time.



Div B Report
December 2024.pdf

DIVISION C

Rosemary Nash, Division C Director, presented the Division C Report, with the written report attached.

- Members were encouraged to participate in the Winter TLI sessions.
- The date and location for the upcoming speech contests will be finalized soon.
- Plans are in place to meet with ADM Toastmasters to help increase attendance at its club meetings.



Div C Report
December 2024.pdf

DIVISION D

Ken Kocher, Division D Director, presented the Division D report, with the written report attached.

- “Model clubs” continue to thrive, and there are bright spots for clubs that have been facing challenges.
- Key City has been assigned two club coaches, and Joliet Jesters now has 9 members.
- Lincoln-Way, Confident Communicators, and Toast of Champaign each hosted a holiday gathering.



Div D Report
December 2024.pdf

PUBLIC RELATIONS MANAGER

Prince Motiani, Public Relations Manager, presented the Public Relations report:

- A plan is in place to send out 3 dispatches per month to promote events.
- Please send club, division and district event information to prmofd54@gmail.com.
- Dispatches will be shared on social media and, in the near future, on the district website.

District 54 page on Facebook: <https://www.facebook.com/d54tm>

District 54 group on Facebook: <https://www..com/groups/498728804348481>

District 54 website link: <https://d54tm.com/>

District 54 on LinkedIn: <https://www.linkedin.com/company/76960127>

District 54 Youtube: <https://www.youtube.com/channel/UCShur7LY30JSNyBcXsl0tXg>

CLUB GROWTH DIRECTOR

Estelle Foster, Club Growth Director, presented the Club Growth Director Report. The written report is attached.

- D54 successfully completed and submitted 92% of the club visit reports.
- Constellation Nuclear has submitted its charter application, and the Rockford University group is in the process of submitting theirs.
- The Pekin Federal Correction Institution will move forward with forming a prison club.
- Anyone who interested in assisting with demo meetings or serving as a club sponsor or mentor is encouraged to contact Tom Willison, DTM, or Jon Greiner, DTM.



CGD Report
December 2024.pdf

PROGRAM QUALITY DIRECTOR

Wendy Pesavento, Program Quality Director, presented the Program Quality Director report. The written report is attached.

- During the 2024-2025 TI year, the district delivered 3 excellent TLI sessions, added new member orientation support for Pathways, revised club officer training materials, and provided speech contest training.
- For the upcoming Division and Area Director training, Jon Greiner, DTM, will present in January, followed by Bonnie Tippey, DTM, in February.
- The dates and locations for Winter TLI sessions are now available on the district website. Volunteer support will be needed for these events.
- Information on the next three Pathways sessions, including dates and the Zoom link, is posted on the district website.



PQD Report
December 2024.pdf

DISTRICT DIRECTOR

Gary Vaughn, District Director, presented the District Director Report. The written report is attached.

- Our path to Distinguished includes adding 2 paid clubs, attaining 19 distinguished clubs, gaining 70 new members, and reaching 699 renewals in the upcoming renewal period.
- The district will support Progressively Speaking and Bolingbrook Area Chamber of Commerce in rebuilding their club strength.
- We will collaborate with Area and Division Directors to help clubs achieve their own Distinguished status.
- Efforts to promote guest days and open houses will continue to boost member recruitment, while reminding clubs to deliver value to retain members and meet our renewal targets.



DD Report
December 2024.pdf

OLD BUSINESS

- *None*

OPEN DISCUSSION/Q&A

- Gary Vaughn reported that the district has reached out to Bolingbrook, with Wendy Pesavento designated as the contact to visit the club. After her visit, support from Valerie Heckman and Ken Kocher will be needed to help the club progress.
- Dan Kyburz pointed out that the deadline for submitting leadership candidate nominations to TI is January 15. Position details and qualification requirements

are available on the district website. He and Prince Motiani will email members to encourage volunteer participation.

- Jason Heissler stated that the district should be able to provide awards for both division and area contests this year. Dan emphasized the importance of informing Area Directors about the appropriate awards to order to ensure consistency across all areas. Wendy will convey this message to Area Directors.
- Wendy provided an overview of the roles and responsibilities of club sponsors, mentors, and coaches.
- Sherri Deleonardis noted that Noel Ganay has speech contest materials available. Wendy confirmed that Noel will email Area and Division Directors to determine their needs for these materials.

NEW BUSINESS

- None

CLOSING THOUGHTS

Jason Heissler, DTM, shared an inspiring quote: "Yesterday is history, tomorrow is a mystery, and today is a gift."

ADJOURNMENT

With no objections, Gary Vaughn, District Director, adjourned the meeting at 10:17 a.m.

Respectfully Submitted,

Ching Yuan Su

District 54 Administration Manager, 2024-2025