



District 54 Executive Committee Meeting Minutes

Saturday, December 20th, 2025

Virtual Meeting

TABLE OF CONTENTS

OPENING.....3

WELCOME.....3

INSPIRATION.....3

OUR DISTRICT VISION, MISSION AND CORE VALUES.....3

ROLL CALL/QUORUM CERTIFICATION.....3/4

ADOPTION OF AGENDA.....4

ADMINISTRATION MANAGER.....4

DIVISION A.....4

DIVISION B.....4/5

FINANCE MANAGER.....5

PUBLIC RELATIONS MANAGER.....5

CLUB GROWTH DIRECTOR.....5

PROGRAM QUALITY DIRECTOR.....5

DISTRICT DIRECTOR.....6

OLD BUSINESS.....6

OPEN DISCUSSION/Q&A.....6

NEW BUSINESS.....6

CLOSING THOUGHT.....6

ADJOURNMENT.....6

OPENING

Call to order Dan Kyburz, 9am

WELCOME

Estelle Foster PQD, Welcomed everyone and opened up the December 20th, DEC meeting. Wanted to share with the team that Darren Felty has unfortunately passed away. More details coming for his memorial and remembrance.

INSPIRATION

Steve Vaccaro – 2014 leadership series in U of Virginia. Leadership training. Inclusion, and can't command everyone achieve the same standard. Look at people with a different perspective, look for the good qualities in people. Put people in their right place for their success.

OUR DISTRICT VISION, MISSION and CORE VALUES

Dan Kyburz, read the District Vision, Mission and Core Values.

District Vision

To restore and maintain a dynamic community of 50 clubs, with at least 40% achieving Distinguished status or higher, empowering members in communication and leadership.

District Mission

We build new clubs and support all clubs in achieving excellence.

District Core Values

We strive to adhere to the following values:

- Integrity
- Respect
- Service
- Excellence

DISTRICT OFFICERS IN ATTENDANCE

Present	First	Last	Designation	OFFICE
	Wendy	Pesavento	DTM	DISTRICT DIRECTOR
X	Estelle	Foster	VC5	PROGRAM QUALITY DIRECTOR
X	Chris	Kostelec	MS5	CLUB GROWTH DIRECTOR
X	Karen	Walch	SR5	PUBLIC RELATIONS MANAGER
X	Rosemary	Nash	LD4	ADMINISTRATION MANAGER
X	Elias	Hayes	PM2	FINANCE MANAGER
	Gary	Vaughn	EH5	IMMEDIATE PAST DISTRICT DIRECTOR
X	Dan	Kyburz	DTM	LOGISTICS MANAGER
X	Troy	LaPorte	LD2	DIVISION A DIRECTOR
X	Kari	Susairaj	DL2	DIVISION B DIRECTOR
X	Rachel	Berry	DL5	AREA 10 DIRECTOR
X	Varad	Chancheepuram	DL5	AREA 11 DIRECTOR

X	Jim	Dickson	DTM	AREA 12 DIRECTOR
X	Tony	Harden	LD2	AREA 13 DIRECTOR
X	Stephen	Enteman	PM4	AREA 14 DIRECTOR
	Linda	Ehman	PM4	AREA 20 DIRECTOR
	Carol	Loser	DTM	AREA 21 DIRECTOR
	Ann	Warth	DL4	AREA 22 DIRECTOR
X	Ken	Sours	IP4	AREA 23 DIRECTOR
	Jason	Heissler	DTM	AREA 24 DIRECTOR

14 district officers members were present, meeting the quorum requirement of 10. Therefore, a quorum was established for the meeting.

ADOPTION OF AGENDA

The agenda was adopted as is.

ADMINISTRATION MANAGER

Rosemary Nash, Administration Manager, provided a summary of the November 15th meeting minutes. The full minutes are available on the district website.

Minutes were accepted

Division Reports

The written reports were submitted by the directors, and the verbal reports were presented in the order indicated.

DIVISION A

Troy LaPorte

- Some clubs on to Smedley award.
- Club visits completed – not 100% submitted
- New members are joining
- Club Contest – January and Feb start for Clubs.



Division A
December 2025.pdf

DIVISION B

Kari Susairaj

- 9 clubs with 1 DCP goal, 2 clubs with 2 DCP goals, 6 clubs with 3 DCP goals, 4 clubs with 4 DCP goals.
- 1 club having 5 goals. Pimiteoui Club hoping to meet the membership goals.
- 6 clubs with 3 goals.
- Area directors getting the reports in. Met the required 75% goal.

- Professional Communicators inducted 3 new members, had an open house the month before.
- Clubs having holiday meetings, dinners and watch parties. (Four Seasons, Delightful Greeters)
- Speech contest – change for Area contest for 21&22, Spring Bay American Legion in Peoria.



Division B Report
December 2025.doc

Finance Manager Report

Elias Hayes presented his finance manager report

- Reserve account is \$27,965.92, membership revenue \$1,315.00. \$1,928.15 in expenses. Hall of fame event expenses in November

Reported accepted



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Public Relations Manager

Karen Walch - Public Relations Manager

- Listed the deadlines in the email blasts

Club Growth Manager

Chris Kostelec – Club Growth director, presented his report

- 908 memberships
- Prison clubs on hold still



CGD Report
December 2025.doc

Program Quality Director

Estelle Foster, Program Quality Director, presented her report

- 2nd round of club training starting .
- December virtual TLI, beta test.
- 84% of the Area Division reports were submitted on time
- Next round due May 30th.
- D54 Conference, contract has been signed for April 25th



D54 PQD
20Dec2025.pdf

DISTRICT DIRECTOR

Estelle Foster, PQD, provided the District Director report on Wendy Pesavento's, DD, behalf.

- Sincere gratitude to service and dedicated to D54. Meaningful progress
- Focus on growth, membership support

OLD BUSINESS

No old business was brought to the floor

OPEN DISCUSSION/Q&A

- Committee members needed to help with the redistricting.

NEW BUSINESS

No new business

CLOSING THOUGHT

Maryann Reichelt – Told her bump in the road tale about her refrigerator going out on her and had a good neighbor come and help her out. Didn't let that ruin her day.

ADJOURNMENT

Estelle Foster, PQD closed out the meeting 9:50 am.

With no objections,

Respectfully Submitted,

Rosemary Nash

District 54 Administration Manager, 2025-2026