



District 54 Executive Committee Meeting Minutes

Saturday, January 18, 2025

Virtual Meeting

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OPENING

Maryann Reichelt, DTM, Logistics Manager, called the meeting to order at 9:00 a.m. She led us in the Pledge of Allegiance.

WELCOME

Dan Kyburz, DTM, Immediate Past District Director, welcomed everyone to the DEC meeting and facilitated it.

INSPIRATION

Sherri Deleonardis, DTM, Area 32 Director, inspired attendees to embrace unexpected challenges and make the best out of any situation.

OUR DISTRICT VISION, MISSION and CORE VALUES

Wendy Pesavento, DTM, Program Quality Director, read the District Vision, Mission and Core Values.

District Vision

To restore and maintain a dynamic community of 50 clubs, with at least 40% achieving Distinguished status or higher, empowering members in communication and leadership.

District Mission

We build new clubs and support all clubs in achieving excellence.

District Core Values

We strive to adhere to the following values:

- Integrity
- Respect
- Service
- Excellence

DISTRICT OFFICERS IN ATTENDANCE

Present	First	Last	Designation	OFFICE
	Gary	Vaughn	EH3	DISTRICT DIRECTOR
X	Wendy	Pesavento	DTM	PROGRAM QUALITY DIRECTOR
X	Estelle	Foster	VC5	CLUB GROWTH DIRECTOR
	Prince	Motiani	DTM	PUBLIC RELATIONS MANAGER
X	Ching-Yuan	Su	EH3	ADMINISTRATION MANAGER
X	Jason	Heissler	DTM	FINANCE MANAGER
X	Dan	Kyburz	DTM	IMMEDIATE PAST DISTRICT DIRECTOR
X	Maryanne	Reichelt	DTM	LOGISTICS MANAGER, NV
X	Troy	LaPorte	LD2	DIVISION A DIRECTOR
X	Venkat	Chander	TC1	DIVISION B DIRECTOR
X	Rosemary	Nash	LD4	DIVISION C DIRECTOR

X	Ken	Kocher	PM3	DIVISION D DIRECTOR
	Cece	Wroblewski	DTM	AREA 10 DIRECTOR
X	Mimi	Mieritz	PI2	AREA 11 DIRECTOR
X	Chris	Kostelec	MS3	AREA 12 DIRECTOR
	Dawn	Weber	DL1	AREA 20 DIRECTOR
	Julia	Issa-Ghantous	PM1	AREA 21 DIRECTOR
X	Anne	Warth	DL4	AREA 22 DIRECTOR
	Dionne	Moore	CC	AREA 30 DIRECTOR
	Grey	Adkisson	PM1	AREA 31 DIRECTOR
X	Sherri	Deleonardis	DTM	AREA 32 DIRECTOR
	Katie	Jandeska	SR1	AREA 40 DIRECTOR
X	Valerie	Heckman	DL1	AREA 41 DIRECTOR
	Kashaun	Parker	PM3	AREA 42 DIRECTOR

14 voting members were present, meeting the quorum requirement of 12. Therefore, a quorum was established for the meeting.

ADOPTION OF AGENDA

Dan Kyburz, DTM, Immediate Past District Director, reviewed the meeting agenda. The agenda was accepted as read.

ADMINISTRATION MANAGER

Ching Yuan Su, Administration Manager, gave a summary of the December meeting minutes. The minutes and related documents are available for review on the D54 website. The minutes were accepted as read.

FINANCE MANAGER

Jason Heissler, DTM, Finance Manager, delivered the Finance Report.

- As of December 31, 2024, the district reserve account balance stands at \$27,913.72, while the checking account balance is \$2,920.78.
- Year-to-date membership revenue totals \$11,450.00, while year-to-date district expenses amount to \$8,559.56.
- DEC members are reminded to submit travel expenses incurred for attending DEC meetings.
- Helen Dotson will serve as the Audit Chair, responsible for the Mid-year Audit Report.



FM Report January
2025.pdf

Division Reports

The written reports were submitted by the directors, and the verbal reports were presented in the order indicated.

DIVISION A

Troy LaPorte, Division A Director, presented the Division A report, with the written report attached.

- The division has welcomed 24 new members, completed 39 Educational Goals, and achieved 24 DCP goals.
- Fox River Toastmasters has earned the distinguished status.
- Clubs are scheduling contests in January and earlier February.



Div A Report January
2025.pdf

DIVISION B

Venkat Chander, Division B Director, presented the Division B report. The written report is attached.

- Between October and January, the division added 29 new members.
- A tentative date and location for the combined area contest have been set.
- Area Directors have begun scheduling club visits for the second half of the year.



Div B Report January
2025.pdf

DIVISION C

Rosemary Nash, Division C Director, presented the Division C Report, with the written report attached.

- The combined area contest is scheduled for March 8, with the location to be finalized.
- Rosemary intends to serve as the president of ADM Toastmasters to help increase meeting attendance.
- Pioneer Club hosted a Guest Day, attracting 106 attendees.



Div C Report January
2025.pdf

DIVISION D

Ken Kocher, Division D Director, presented the Division D report, with the written report attached.

- The division will host a combined area speech contest at a central location, with the date to be determined soon.
- Confident Communicators, Yes And, and Bridge Builder will have their club contests in late January or early February.
- Ken has visited Key City and plans to revisit this club, as well as Morris Area, in coming weeks.



Div D Report
January 2025.pdf

PUBLIC RELATIONS MANAGER

Prince Motiani, DTM, Public Relations Manager, was unable to attend this meeting.

District 54 page on Facebook: <https://www.facebook.com/d54tm>

District 54 group on Facebook: <https://www..com/groups/498728804348481>

District 54 website link: <https://d54tm.com/>

District 54 on LinkedIn: <https://www.linkedin.com/company/76960127>

District 54 Youtube: <https://www.youtube.com/channel/UCShur7LY30JSNyBcXsl0tXg>

CLUB GROWTH DIRECTOR

Estelle Foster, Club Growth Director, presented the Club Growth Director Report. The written report is attached.

- The district held a demon meeting for Constellation Nuclear with a good turnout. This will be an in person only club starting out.
- A demon team has been formed for the Pekin Federal Correction Institution's new club demonstration meeting.
- Toastmasters can earn credits toward the DTM designation by serving as a sponsor, mentor or coach. Anyone interested in more information can contact Tom or Jon.
- The spring membership renewal deadline is March 31. Area Directors will contact clubs to encourage timely payment submissions.



CGD Report January
2025.pdf

PROGRAM QUALITY DIRECTOR

Wendy Pesavento, Program Quality Director, presented the Program Quality Director report. The written report is attached.

- An announcement for the upcoming Winter TLI sessions has been emailed to members. TLI South location has been moved to the Caterpillar LC Building in Peoria. Attendees need to register before hand to gain access to the building.
- Please submit the dates for the upcoming club, area, and division speech contests to Wendy.
- Area Directors will engage club officers to approve Pathway Level Completions promptly to meet D54 Educational goals.
- The next Pathways Support session will be held on January 22 from 7 to 8:30 pm. The Zoom link is available on the D54tm.com/Training/Pathways page.



PQD Repor January
2025.pdf

DISTRICT DIRECTOR

Gary Vaughn, District Director, was unable to attend the meeting. A written report will be posted for DEC members to review on the D54 website.

OLD BUSINESS

- *None*

OPEN DISCUSSION/Q&A

- Dan Kyburz reminded the group to look for officers for the next TI year. Nominations will begin on January 15, and related information can be found on the D54 website and newsletters.
- Valerie Heckman reported that she has reached out to Bolingbrook to provide the information about the speech contest. Dan suggested following up with the club to see if they will have a club contest. Ken volunteered to visit the club if they have in-person meetings.
- Christina Evans encouraged everyone to attend TLI South. The keynote speaker will be Pierre Paul. The electives are still open. If anyone interested in presenting at the event, please contact her.
- Dan will locate the document outlining the rules for sending club representatives to speech contests.

NEW BUSINESS

- *None*

CLOSING THOUGHTS

Ching Yuan Su, Administration Manager, recounted a personal story that highlighted the significance of hard work and perseverance.

ADJOURNMENT

With no objections, Dan Kyburz, DTM, Immediate Past District Director, adjourned the meeting at 10:09 a.m.

Respectfully Submitted,
Ching Yuan Su
District 54 Administration Manager, 2024-2025