



Finance Manager Report

District 54 District Executive Committee Meeting

January 18, 2025

Jason Heissler, DTM

District 54 Finance Manager – 2024-2025

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BALANCES

District Reserve Statement – as of date: 12/31/2024

The reserve account balance is \$27,913.72

Membership Revenue \$\$357.50 (Nov) + \$222.50 (Dec). Year to Date amount is \$11,450.00.

District Expenses \$1,004.90 (Nov) + \$282.40 (Dec) with YTD \$8,559.56.

* Minimum District Reserve Required at Year End \$4,976.97

Bank Statement – as of date: 12/31/2024

The checking account balance is \$2,920.78

Deposits of \$0.01

PROFIT & LOSS STATEMENT

Month Ending 11/30/2024			07/01/2024 Through 11/30/2024		
Actual	Budget	Variance	Actual	Budget	Variance
District Revenue					
357.50	447.67	(90.17)	11,227.50	9,409.24	1,818.26
0.01	0.00	0.01	0.05	0.00	0.05
357.51	447.67	(90.16)	11,227.55	9,409.24	1,818.31
District Expenses					
0.00	0.00	0.00	2,445.88	3,075.00	(629.12)
0.00	800.00	(800.00)	0.00	800.00	(800.00)
70.93	250.00	(179.07)	678.56	600.00	78.56
0.00	0.00	0.00	0.00	20.00	(20.00)
0.00	15.00	(15.00)	50.75	310.00	(259.25)
368.98	144.00	224.98	532.92	830.00	(297.08)
482.04	0.00	482.04	1,095.17	1,300.00	(204.83)
0.00	159.00	(159.00)	0.00	318.00	(318.00)
0.00	0.00	0.00	2,301.30	2,100.00	201.30
0.00	0.00	0.00	5.00	0.00	5.00
82.95	82.95	0.00	414.75	414.75	0.00
1,004.90	1,450.95	(446.05)	7,524.33	9,767.75	(2,243.42)
(647.39)	(1,003.28)	355.89	3,703.22	(358.51)	4,061.73

Month Ending 12/31/2024			07/01/2024 Through 12/31/2024		
Actual	Budget	Variance	Actual	Budget	Variance
District Revenue					
222.50	294.44	(71.94)	11,450.00	9,703.68	1,746.32
0.01	0.00	0.01	0.06	0.00	0.06
222.51	294.44	(71.93)	11,450.06	9,703.68	1,746.38
District Expenses					
0.00	0.00	0.00	2,445.88	3,075.00	(629.12)
0.00	0.00	0.00	0.00	800.00	(800.00)
199.45	175.00	24.45	878.01	775.00	103.01
0.00	20.00	(20.00)	0.00	40.00	(40.00)
0.00	615.00	(615.00)	50.75	925.00	(874.25)
0.00	69.00	(69.00)	532.92	899.00	(366.08)
0.00	0.00	0.00	1,095.17	1,300.00	(204.83)
0.00	0.00	0.00	0.00	318.00	(318.00)
0.00	1,125.00	(1,125.00)	2,301.30	3,225.00	(923.70)
0.00	0.00	0.00	5.00	0.00	5.00
82.95	82.95	0.00	497.70	497.70	0.00
282.40	2,086.95	(1,804.55)	7,806.73	11,854.70	(4,047.97)
(59.89)	(1,792.51)	1,732.62	3,643.33	(2,151.02)	5,794.35

Outstanding items

Known Expenses not yet accounted for:

- \$119.99 Canva marketing
- \$71.55 Recognition-Postage
- \$8.65 Recognition-Supplies
- \$6.67 Dec 22 FB ads (Marketing)
- \$48.46 Dec 13-21 FB ads (Marketing)
- \$6.98 FB ads (Marketing)
- \$63.95 FB ads (Marketing)
- \$32.00 December storage fee (Admin)
- \$300.00 TLI North Room Rental (Education)

TALKING POINTS

- DEC members can submit travel expenses to the DEC meetings for October and November
- A deposit of \$18.37 was made to checking on January 13 to cover personal Facebook advertising expenses for the District Director that accidentally got charged to the D54 credit card in November.

DEADLINES

February 15 – Mid-Year Audit Report, Accrual Template

April 30 – Quarter 3 Treasurer's Report with certification page and narratives

August 31 – Year-End Audit Report, Certification and Narrative