

District 54 Executive Committee

Meeting Minutes

Saturday December 19, 2020

# *Virtual Zoom Meeting*

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***OPENING***

Bradley Stewart, Logistics Manager, called the meeting to order at 9:15 am. He led us in the Pledge of Allegiance.

***WELCOME***

Bala Sreedharan, DTM, District Director, welcomed everyone to the December Virtual DEC meeting on Zoom. He also mentioned that, at the close of the business portion of the meeting, our 2020 Holiday Celebration will commence, hosted by Andrea Gluck!

***INSPIRATIONAL READING***

Bonnie Tippey, DTM, gave the inspiration for the meeting.

***OUR VISION and DISTRICT MISSION***

The reading of Our Vision and District Mission was led by Chris Boyk, DTM, IPDD.

**District Vision**We support all clubs in achieving members’ goals and strive to form new clubs to spread the Toastmasters mission.

**District Mission**We build new clubs and support all clubs in achieving excellence.

***DISTRICT OFFICERS IN ATTENDANCE***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Present | First | Last | Designation | Office |
| X | BALA | SREEDHARAN | DTM | DISTRICT DIRECTOR |
| X | MARYANN | REICHELT | DTM | PROGRAM QUALITY DIRECTOR |
| X | DAN | KYBURZ | DTM | CLUB GROWTH DIRECTOR |
|  | AELITA | ARCHBOLD | EH5 | PUBLIC RELATIONS MANAGER |
| X | ANDREA | GLUCK | VC1 | ADMINISTRATION MANAGER |
| X | RABAH | SEFFAL | ACS, ALB | FINANCE MANAGER |
| X | CHRIS | BOYK | DTM | IMMEDIATE PAST DISTRICT DIRECTOR |
|  |  |  |  |  |
|  | JOYCE | SCHUMPERT | ACB, ALB | DIVISION A DIRECTOR |
| X | MICHAEL | BRADFORD | ACB, ALB | DIVISION B DIRECTOR |
| X | GREG | LEROY | VC1 | DIVISION C DIRECTOR |
| X | JULIA | ISSA-GHANTOUS | DL1 | DIVISION D DIRECTOR |
|  | CRAIG | KARVALA | DTM | DIVISION E DIRECTOR |
| X | JEFF | METTERS | TC1 | AREA 10 DIRECTOR |
| X | JEFFREY | STINE | IP4 | AREA 11 DIRECTOR |
| X | WILLIAM | SMOLA | VC2 | AREA 12 DIRECTOR |
| X | KARI | SUSAIRAJ | EC3 | AREA 20 DIRECTOR |
| X | ADAMA | MOSETI | CC, CL | AREA 21 DIRECTOR |
|  | LAURA | HANSEN | LD2 | AREA 22 DIRECTOR |
| X | ADAM | BOCKLER | DL1 | AREA 30 DIRECTOR |
| X | MILIND | SOMAN | DL1 | AREA 31 DIRECTOR |
|  | JODI | MELTON | VC1 | AREA 32 DIRECTOR |
| X | CONSTANCE | LUSIETTO | CC | AREA 40 DIRECTOR |
|  | DOMINIC | TIPPABATTUNI | EC2 | AREA 41 DIRECTOR |
| X | DEBRA K | TOOHILL | DTM | AREA 42 DIRECTOR |
|  | JEN | HO | DL1 | AREA 43 DIRECTOR |
| X | MARTHA | SOJKA | IP3 | AREA 50 DIRECTOR |
| X | JEFF | KUBILLUS | EC3 | AREA 51 DIRECTOR |
| X | DARREL | FELTY | DTM | AREA 52 DIRECTOR |

A quorum is 15 members present; therefore, there was a quorum at the meeting.

# *ADOPTION OF AGENDA*

Bala Sreedharan, DTM, District Director, reviewed the agenda for the meeting.

Agenda Changes: **Dick Poirier** will give the Public Relations Manager report on behalf of **Aelita Archbold.** **Bill Smola** will give the Division A report on behalf of **Joyce Schumpert. Darrel Felty** will give the Division E report on behalf of **Dr. Craig Karvala.**

Chris Boyk, IPDD, made a motion to adopt the agenda **as amended**. The motion was seconded by Greg Leroy, Division C Director. Motion carried. Agenda adopted as amended.

# *ADMINISTRATION MANAGER*

Andrea Gluck, VC1, Administration Manager, presented the November 2020 minutes.

The meeting minutes and all other meeting-related documents are now housed on the D54 website. The meeting minutes were reviewed and approved beforehand by the D54 Trio. Therefore, no additional approval is needed during the meeting.

# *FINANCE MANAGER*

Rabah Seffal, Finance Manager, gave the December Finance Report, submitted and attached. This report is on a one-month lag and is based on **October 2020** information.



***Division Reports & PRM Report***

The verbal reports were submitted by Division Directors in advance of meeting. The reports were presented in alphabetical order.

# *DIVISION A*

Bill Smola, Area 12 Director, presented the Division A report on behalf of Joyce Schumpert, Division A Director, who was unable to attend the meeting. Written report submitted and attached.



***DIVISION B***

Michael Bradford, Division B Director, presented the Division B Director’s Report, submitted and attached.



***DIVISION C***

Greg Leroy, Division C Director, presented the Division C Director’s Report, submitted and attached.



# *DIVISION D*

Julia Issa-Ghantous, Division D Director, presented the Division D Director’s Report, submitted and attached.



***DIVISION E***

Darrel Felty, Area 52 Director, presented the Division E Report on behalf of Dr. Craig Karvala, Division E Director, who was unable to attend the meeting. Written report submitted and attached.



***PUBLIC RELATIONS MANAGER***

Dick Poirier, D54 Webmaster & Pathways Support Coordinator, presented the Public Relations Manager report on behalf of Aelita Archbold, PRM, who was unable to attend. The PRM report is submitted and attached.

The D54 Facebook group is up to 132 members! The PRM is looking to set up joint networking events with other Districts. The position of D54 Newsletter Editor is still open. Stay tuned for an upcoming event: **D54 Toastmasters Got Talent!**



***CLUB GROWTH DIRECTOR***

Dan Kyburz, DTM, Club Growth Director, presented the Club Growth Director Report, submitted and attached.

There is still an open position for Club Relations Chair. Please contact Dan Kyburz if interested.



***PROGRAM QUALITY DIRECTOR***

Maryann Reichelt, DTM, Program Quality Director, gave the PQD report, submitted and attached.



***DISTRICT DIRECTOR***

Bala Sreedharan, DTM, District Director presented a District Director Report, submitted and attached.



# *OPEN DISCUSSION / Q&A / ANNOUNCEMENTS*

Question from Rabah Seffal: Do all members of District 54 need to follow the D54 Facebook page, or is it optional? The answer is that it is optional (but highly recommended).

Chris Boyk, IPDD, is chairing the District Leadership Council election process this year, and he needs two more volunteers to be on the council – one from Division B and one from Division C. Contact Chris for more information.

# *NEW BUSINESS*

None.

# *CLOSING THOUGHTS*

Tom Willison, DTM, gave the closing thoughts.

Life can be hard, this year has been extra hard. It is easy to get bogged down in our trials. BUT – we are responsible for our response! If we count our blessings in the present, we will have a more positive outlook on the future.

# *ADJOURNMENT*

Michael Bradford, Division B Director, made a motion to adjourn the meeting. The motion was seconded by Chris Boyk, DTM, IPDD. No objections, motion carried.

Bala Sreedharan, DTM, District Director, adjourned the meeting at 10:30 am.

Respectfully Submitted,

Andrea Gluck, VC1

District 54 Administration Manager, 2020-2021