

District 54 Executive Committee

Meeting Minutes

Saturday, December 19, 2022

# *Hybrid Meeting*

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[***OPENING***](#_top)

Jim Dickson, DTM, called the meeting to order at 9:00 am. He led us in the Pledge of Allegiance.

***WELCOME***

Bonnie Tippey, DTM, District Director, welcomed everyone in-person and on Zoom to the meeting. She facilitated the DEC meeting. She reminded the DEC members that the next 3 meetings will be virtual.

***INSPIRATION***

Lakshmi Gopalakrishnan, Division A Director, gave the inspiration.

Take a moment and reflect on the year that has passed. Look back with gratitude even if you didn’t have the best year. You are here now and have overcome challenges. Hope for the holiday season to bring happiness and togetherness.

***OUR DISTRICT VISION, MISSION and CORE VALUES***

The reading of Our Vision and District Mission was led by Brijesh Janardhanan.

**District Vision**Move from a slow-moving dream to a vibrant District where all members, current and new, achieve their goals.

**District Mission**We build new clubs and support all clubs in achieving excellence.

**District Core Values**

We strive to adhere to the following core values:

* Integrity
* Respect
* Service
* Excellence

***DISTRICT OFFICERS IN ATTENDANCE***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Present | First | Last | Designation | Office |
| X | BONNIE | TIPPEY | DTM | DISTRICT DIRECTOR |
| X | HEATHER | BLASE | DTM | PROGRAM QUALITY DIRECTOR |
| X | DARREL | FELTY | DTM | CLUB GROWTH DIRECTOR |
|  | SHERRI | DELEONARDIS | DTM | PUBLIC RELATIONS MANAGER |
| X | KARI | SUSAIRAJ | EC5 | ADMINISTRATION MANAGER |
| X | DEBRA | TOOHILL | DTM | FINANCE MANAGER |
| X | MARYANN | REICHELT | DTM | IMMEDIATE PAST DISTRICT DIRECTOR |
| X | JIM | DICKSON | DTM | LOGISTICS MANAGER, NV |
| X | LAKSHMI | GOPALAKRISHNAN | PM4 | DIVISION A DIRECTOR |
| X | PATRICK | OLSON | VC3 | DIVISION B DIRECTOR |
| X | GARY | VAUGHN | PM2 | DIVISION C DIRECTOR |
| X | DALE | POSONT | EH2 | DIVISION D DIRECTOR |
| X | ESTELLE | FOSTER | VC4 | AREA 10 DIRECTOR |
| X | RON | JONES | VC1 | AREA 11 DIRECTOR |
| X | JULIA | HSIA | CC | AREA 12 DIRECTOR |
|  | JANA | HERGERT | PM5 | AREA 20 DIRECTOR |
| X | ABRAHAM | GUNASEELAN | IP3 | AREA 21 DIRECTOR |
| X | BRIJESH | JANARDHANAN | IP1 | AREA 22 DIRECTOR |
| X | CHRISTINA | EVANS | LD4 | AREA 30 DIRECTOR |
|  | KIM | KAUFMAN | VC1 | AREA 31 DIRECTOR |
|  | TBD |  |  | AREA 32 DIRECTOR |
| X | STEVEN | VACCARO | PM2 | AREA 40 DIRECTOR |
| X | KELLY | NIELSEN | DTM | AREA 41 DIRECTOR |
| X | DAN | KYBURZ | DTM | AREA 42 DIRECTOR |

18 voting members were present – a quorum is 12; therefore, there was a quorum at the meeting.

# *ADOPTION OF AGENDA*

Bonnie Tippey, DTM, District Director, reviewed the agenda for the meeting.

Changes to the agenda included:

* Sherri will not be present and no report will be given for the Public Relations Manager.

Motion to accept agenda as amended made by Heather Blasé, DTM, Program Quality Director, seconded by Steven Vaccaro, Area 40 Director. No opposition: agenda accepted as amended.

# *ADMINISTRATION MANAGER*

Kari Susairaj, Administration Manager, presented the November minutes.

The meeting minutes and all other meeting-related documents are housed on the D54 website.

Motion to accept minutes as they will be amended with additional reports made by Kelly Nielsen, DTM, Area 41 Director, seconded by Gary Vaughn, Division C Director. No opposition: motion accepted as stated.

# *FINANCE MANAGER*

Debra Toohill, DTM, Finance Manager, gave the finance report, as it was from October. Report submitted and attached.

* District reserve: $37,430.25
* Membership revenue: $1,526.26 with YDT $7,828.29
* District expenses: $68.78 with YTD $274.97
* Money available for marketing- bring up ideas to District Trio

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***Division Reports & PRM Report***

The verbal reports were submitted by Division Directors in advance of meeting. The reports were presented in the order shown.

# *DIVISION D*

Dale Posont, Division D Director, presented the Division D Director’s report. Report submitted and attached.

* Clubs are in holiday mode with holiday gatherings and meetings
* **M**otivating clubs and leadership to participate in speech contests and revising club success plans
* **A**djusting- Joliet Jesters chartered in 1994, club leadership emphasizing humor as the name was given based on humor. Having Mardi Gras open house to honor club name.
* **D**evelop contest plans



***DIVISION A***

Lakshmi Gopalakrishnan, Division A Director, presented the Division A Director’s report. Report submitted and attached.

* Encouraging clubs to have speech contests before Feb 11
* Following up with clubs that didn’t submit club success plan
* Setting up contest dates

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# *DIVISION B*

Patrick Olson, Division B Director, presented the Division B Director’s report. Report submitted and attached.

* **M**otivate clubs to get officers trained in winter TLIs and speech contests
* **A**ppreciate area directors for getting reports in and all the work they do
* **D**ifference- step up and make the difference and help clubs succeed

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***DIVISION C***

Gary Vaughn, Division C Director, presented the Division C Director’s Report. Report submitted and attached.

* **M**otivate- both area directors have meetings with club presidents on TLIs and contests
* **A**djust/analyze- making sure clubs are aware of upcoming events
* **D**evelop good contest timeline

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***PUBLIC RELATIONS MANAGER***

Sherri Deleonardis, DTM, Public Relations Manager, was unavailable to present the Public Relations Manager report. No written report was submitted.

District 54 page on Facebook: <https://www.facebook.com/d54tm>

District 54 group on Facebook: <https://www.facebook.com/groups/498728804348481>

District 54 website link: <https://d54tm.com/>

District 54 on LinkedIn: <https://www.linkedin.com/company/76960127>

***CLUB GROWTH DIRECTOR***

Darrel Felty, DTM, Club Growth Director, presented the Club Growth Director Report. Report submitted and attached.

* Held demo meeting and will have another one with Black Chamber of Commerce
* Wahl Clipper- there is a plan to get this club chartered but there is still an opportunity for a sponsor and mentor.
* We are losing potential clubs because we don’t have enough club coaches, sponsors, and mentors.



***PROGRAM QUALITY DIRECTOR***

Heather Blase, DTM, Program Quality Director, gave the Program Quality Director’s report. Report submitted and attached.

* Celebrations- 16 new educational awards, 113 YTD
* TLI- challenges with in-person so they may be all virtual
  + Proposed TLI Dates are
  + Jan 28 (9am - 12:30pm)
  + Feb 4 (9am - 12:30pm)
  + Feb 19 (1 - 4:30pm)
* Check out the district site for incentives- <https://d54tm.com/incentives>



***DISTRICT DIRECTOR***

Bonnie Tippey, DTM, District Director, gave the District Director Report. Report submitted and attached.

* 195 days left in TM year
* Completed 1st area visit report timeframe- every area met minimum requirements
* Deadline is May 31 for 2nd club visits
* 6 clubs not at charter strength
* District needs more clubs, clubs need more members
* **M**aximize- training focused on Moments of Truth
* **A**djust/analyze- learning how District Trio adjusts to needs
* **D**evelop- participated in Division A and Division B councils

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# *UNFINISHED BUSINESS*

* No unfinished business was discussed.

# *OPEN DISCUSSION/Q&A*

* Maryann Reichelt- thanks everyone who attended awards in October and last month’s meeting to collect awards
  + Shout out to Darrel for visiting clubs to hand out awards
* Gary Vaughn- more info on condensed TLI format
  + Focused on back to basics
  + Not as many electives, focused on officers
  + Case study- break outs as club executive committee with all officers
* Dale Posont- who did letters get sent to?
  + Those who completed a pathways level

# *NEW BUSINESS*

* No new business presented

# *CLOSING THOUGHTS*

Gary Vaughn, Division C Director, gave the closing thoughts.

The meeting highlights a large group of people that care about the district. Caring can be a burden.

Phillip Brooks said “The earth has grown old with its burden of care, but at Christmas it always is young, the heart of the jewel burns lustrous and fair, and its soul full of music breaks the air, when the song of angels is sung.”

We are in that same spot. We can feel young with our caring again. What can we do to revitalize this district? Think about what this district and your clubs mean to you- are we giving it our total effort? Is there something else we can do to revitalize our season of caring?

# *ADJOURNMENT*

With no objection, meeting was adjourned.

Bonnie Tippey, DTM, District Director, adjourned the meeting at 10:15 am.

Respectfully Submitted,

Kari Susairaj, EC5, PM5

District 54 Administration Manager, 2022-2023