

District 54 Executive Committee

Meeting Minutes

Saturday, February 18, 2023

# *Virtual Meeting*

***TABLE OF CONTENTS***

OPENING ………………………………………………………………….…………………...…….…..3

WELCOME………………………………………………………………………………………………..3

INSPIRATION……………………………………………………………….…………………………….3

OUR DISTRICT VISION, MISSION AND CORE VALUES…………………………….…………….3

ROLL CALL/QUORUM CERTIFICATION...…………………………………………………………3-4

ADOPTION OF AGENDA ……….……………………….……………...…….……………….…….…4

ADMINISTRATION MANAGER …………………….……………………………………….………… 5

FINANCE MANAGER…………………………………………...……………………………………….5

ALIGNMENT COMMITTEE ……………………………………………………………………..…….. 5

DISTRICT LEADERSHIP COMMITTEE ………………………………………………………………6

DIVISION B..………………………………………………………………………………………………6

DIVISION C ……………………………………………………………………………………………….6

DIVISION D …………………………….……………………………………………………..………….7

DIVISION A …..……………………………….………………………………………………………….7

PUBLIC RELATIONS MANAGER………………………………………………………………………7

CLUB GROWTH DIRECTOR…………….………….………………………………………................7

PROGRAM QUALITY DIRECTOR……….…………………….………………………………….….. 8

DISTRICT DIRECTOR…………………….……………………………………………………………..8

OPEN DISCUSSION/Q&A………………………………………………………………………………8

NEW BUSINESS…………..…………………………………….……………………………………….8

CLOSING THOUGHTS ………...……………………………………………………………………….9

ADJOURNMENT ………..………….………………………….…………………………………..…….9

[***OPENING***](#_top)

Jim Dickson, DTM, called the meeting to order at 9:05 am. He led us in the Pledge of Allegiance.

***WELCOME***

Bonnie Tippey, DTM, District Director, welcomed everyone to the meeting by remarking about the sunshine and the reminder that spring is close. She facilitated the DEC meeting.

***INSPIRATION***

Bonnie Tippey, DTM, District Director gave the inspiration.

She asked ‘What inspired you to join toastmasters in the first place?’ Respondents answered in table topics style.

* Maryann Reichelt- she was dragged to a demo meeting and instantly wanted to be a part of it.
* Dan Kyburz- he had to give presentations at trade shows and felt his public speaking skills were inadequate. So he sought out the nearest Toastmaster club and joined.
* Bala Sreedharan- he was great technically at his job but still wasn't getting promoted. He thought it may be his communications skills holding him back. So he joined toastmasters.

***OUR DISTRICT VISION, MISSION and CORE VALUES***

Our Vision and District Mission was read by Bonnie Tippey, DTM, District Director.

**District Vision**To end the year with a healthy, dynamic District with 70+ Clubs, all achieving Distinguished or better.

**District Mission**We build new clubs and support all clubs in achieving excellence.

**District Core Values**

We strive to adhere to the following core values:

* Integrity
* Respect
* Service
* Excellence

***DISTRICT OFFICERS IN ATTENDANCE***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Present | First | Last | Designation | Office |
| X | BONNIE | TIPPEY | DTM | DISTRICT DIRECTOR |
|  | HEATHER | BLASE | DTM | PROGRAM QUALITY DIRECTOR |
| X | DARREL | FELTY | DTM | CLUB GROWTH DIRECTOR |
|  | SHERRI | DELEONARDIS | DTM | PUBLIC RELATIONS MANAGER |
| X | KARI | SUSAIRAJ | EC5 | ADMINISTRATION MANAGER |
| X | DEBRA | TOOHILL | DTM | FINANCE MANAGER |
| X | MARYANN | REICHELT | DTM | IMMEDIATE PAST DISTRICT DIRECTOR |
| X | JIM | DICKSON | DTM | LOGISTICS MANAGER, NV |
|  | LAKSHMI | GOPALAKRISHNAN | PM4 | DIVISION A DIRECTOR |
| X | PATRICK | OLSON | VC3 | DIVISION B DIRECTOR |
|  | GARY | VAUGHN | PM2 | DIVISION C DIRECTOR |
| X | DALE | POSONT | EH2 | DIVISION D DIRECTOR |
| X | ESTELLE | FOSTER | VC4 | AREA 10 DIRECTOR |
| X | RON | JONES | VC1 | AREA 11 DIRECTOR |
| X | JULIA | HSIA | CC | AREA 12 DIRECTOR |
| X | JANA | HERGERT | PM5 | AREA 20 DIRECTOR |
|  | ABRAHAM | GUNASEELAN | IP3 | AREA 21 DIRECTOR |
|  | BRIJESH | JANARDHANAN | IP1 | AREA 22 DIRECTOR |
| X | CHRISTINA | EVANS | LD4 | AREA 30 DIRECTOR |
| X | KIM | KAUFMAN | VC1 | AREA 31 DIRECTOR |
|  | TBD |  |  | AREA 32 DIRECTOR |
|  | STEVEN | VACCARO | PM2 | AREA 40 DIRECTOR |
|  | KELLY | NIELSEN | DTM | AREA 41 DIRECTOR |
| X | DAN | KYBURZ | DTM | AREA 42 DIRECTOR |

13 voting members were present – a quorum is 12; therefore, there was a quorum at the meeting.

# *ADOPTION OF AGENDA*

Bonnie Tippey, DTM, District Director, reviewed the agenda for the meeting.

Changes to the agenda included:

* Division C report will be given by Kim Kaufman on behalf of Division C Director, Gary Vaughn.
* Division A report will be given by Estelle Foster on behalf of Division A Director, Lakshmi Gopalakrishnan
* No Public Relations Manager report will be given as Sherri DeLeonardis, Public Relations Manager, is unavailable
* The Program Quality Director report will be given by Bonnie Tippey on behalf of Heather Blasé, Program Quality Director.

Jana Hergert, Area 20 Director, made a motion to approve the updates to the agenda as noted above. Ron Jones, Area 11 Director seconded the motion. No opposition; agenda was adopted with the changes.

# *ADMINISTRATION MANAGER*

Kari Susairaj, Administration Manager, presented the February minutes.

The meeting minutes and all other meeting-related documents are housed on the D54 website.

Hearing no objections, minutes were approved as presented. No updates were needed, and minutes were accepted as read.

# *FINANCE MANAGER*

Debra Toohill, DTM, Finance Manager, gave the finance report, as it was from December. Report submitted and attached.

* Account Balance: $6,012.63
* District reserve: $35,151.92
* Missed February 15 date for audit- waiting on reports

# 

# *ALIGNMENT COMMITTEE REPORT*

Chris Boyk, DTM, Alignment Committee Chair, gave the Alignment Committee Report. Report submitted and attached.

* Commend committee members and their work
* Proposal for alignment
  + Not recommending new areas or divisions
  + Leadership train moves out of 41 to 20
  + Forging Leaders moves from 20 to 21
  + 21 represents north half of Peoria
  + 22 represents south half of Peoria
  + Area 10 adding Wahl Clipper
  + 3 clubs removed due to suspended status

Jana Hergert, Area 20 Director, made the motion to approve this to be presented at DEC meeting in April. Dan Kyburz, DTM, Area 42 Director, seconded the motion. No opposition; motion approved as stated.



# *DISTRIST LEADERSHIP COMMITTEE REPORT*

Maryann Reichelt, IPDD, DTM, gave the District Leadership Committee Report. No written report was submitted.

* Elected positions
  + DD, PQD
  + CGD, division directors
* Appointed positions
  + Area directors
  + PRM
  + Finance manager
  + Admin Manager
  + Logistics Manager
* D54tm.com/all-for-nominations has steps to self nominate or nominate others
* Will you accept the challenge to step up to a leadership role in the district?

***Division Reports & PRM Report***

The verbal reports were submitted by Division Directors in advance of meeting. The reports were presented in the order shown.

# *DIVISION B*

Patrick Olson, Division B Director, presented the Division B Director’s report. Report submitted and attached.

* Successful joint area contest
* Adjust to life- all area directors have been busy
* Dedicated- area directors still making visits and reports
* Congrats to Forging Leaders for being up to charter strength
* Congrats to contest winners

**

***DIVISION C***

Kim Kaufman, Area Director, presented the Division C Director’s Report on behalf of Gary Vaughn, Division C Director. Report submitted and attached.

* Successful area contests
* Focusing on ending year strong with 2 more clubs being distinguished
* Maximize/motivate- lots of actions taken
* Adjust/analyze- clubs and division reports, Gary supporting time for club needs
* Develop- searching for leaders for next year
* March 2 Women in Technology event- Kim Kaufman hosting booth

**

# *DIVISION D*

Dale Posont, Division D Director, presented the Division D Director’s report. No written report was submitted.

* Bolingbrook will be reinstated
* Motivating/multiple- area directors working with club leadership on TLIs
* Adjust- call out for Joliet Jesters to be a more humorous club
* Develop- plans for upcoming contests March 4 for the Area, and Division contest on March 25

***DIVISION A***

Estelle Foster, Area Director, presented the Division A Director’s report on behalf of Lakshmi Gopalakrishnan, Division A Director. Report submitted and attached.

* Round 2 area visits underway
* Area contests will be held February 25

**

***PUBLIC RELATIONS MANAGER***

Sherri Deleonardis, DTM, Public Relations Manager, was unavailable to present the Public Relations Manager report. No written report was submitted.

* No report

District 54 page on Facebook: <https://www.facebook.com/d54tm>

District 54 group on Facebook: <https://www.facebook.com/groups/498728804348481>

District 54 website link: <https://d54tm.com/>

District 54 on LinkedIn: <https://www.linkedin.com/company/76960127>

***CLUB GROWTH DIRECTOR***

Darrel Felty, DTM, Club Growth Director, presented the Club Growth Director Report. Report submitted and attached.

* Following up on new lead
* Interested group asking Toastmaster for information
* Important for these orgs to understand you are a Toastmaster
* Need 60 clubs by July 1 to keep us as district 54
* Help with leads and new clubs



***PROGRAM QUALITY DIRECTOR***

Bonnie Tippey, DTM, District Director, gave the DTM, Program Quality report on behalf of Heather Blasé, DTM, Program Quality Director. Report submitted and attached.

* 130 officers trained in first 2 TLIs
  + Make sure officers also complete the survey in order to get credit
* Congrats to speech contest winners in 20, 21, 22, 30, 31, 32
* Check out the district site for incentives- <https://d54tm.com/incentives>



***DISTRICT DIRECTOR***

Bonnie Tippey, DTM, District Director, gave the District Director Report. Report submitted and attached.

* 132 days left until July
* 9 club visits completed, 6 entered but not complete
* Steve Vaccaro- completed all visits already, Estelle Foster and Jana Hergert have completed 2
* 6 clubs with 4 goals
* 8 clubs haven’t met any goals
* Net growth of only 3 members needed for this year for clubs
* 54 clubs at start of year, currently at 51

**

# *OPEN DISCUSSION/Q&A*

* Bala Sreedharan mentioned that suspended clubs is only suspended after a couple pay periods below 8
  + Contact TI for details of how to keep from being suspended

# *NEW BUSINESS*

* + No new business presented

# *CLOSING THOUGHTS*

Bonnie Tippey, DTM, District Director, gave the closing thoughts.

She asked, ‘Why are you still a Toastmaster?’

Tom Willison- Toastmasters is always reinventing itself with new challenges and new ways to solve. There is in opportunity to influence a life.

# *ADJOURNMENT*

With no objection, meeting was adjourned.

Bonnie Tippey, DTM, District Director, adjourned the meeting at 10:40 am.

Respectfully Submitted,

Kari Susairaj, EC5, PM5

District 54 Administration Manager, 2022-2023