

District 54 Executive Committee

Meeting Minutes

Saturday January 16, 2021

# *Virtual Zoom Meeting*

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***OPENING***

Bradley Stewart, Logistics Manager, called the meeting to order at 9:15 am. He led us in the Pledge of Allegiance.

***WELCOME***

Bala Sreedharan, DTM, District Director, welcomed everyone to the January meeting. He thanked everyone for coming to the first meeting of 2021, and also the first meeting in the second half of the 2020-2021 Toastmaster year. Bala thanked everyone for staying the course during these challenging times. He presented a challenge: Leave the District in a better place than we found it.

***INSPIRATIONAL READING***

Jon Greiner, DTM, PIP, gave the Inspiration for the meeting. Jon shared about Vince Lombardi, the legendary manager of the Green Bay Packers. He is the epitome of leadership. Here’s what we can learn from Lombardi’s example: The key to leadership is to put the right leaders in place and provide guidance but entrust the task to their hands. ”Halftime” is a good time to reset. The second half of a football game can be completely different from the first half. We don’t know what the “endgame” will be, but we do know that we will still have challenges. As leaders, we must realize that, we have done the best that we can, and that’s the best we can do.

***OUR VISION and DISTRICT MISSION***

The reading of Our Vision and District Mission was led by Chris Boyk, DTM, IPDD.

**District Vision**We support all clubs in achieving members’ goals and strive to form new clubs to spread the Toastmasters mission.

**District Mission**We build new clubs and support all clubs in achieving excellence.

***DISTRICT OFFICERS IN ATTENDANCE***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Present | First | Last | Designation | Office |
| X | BALA | SREEDHARAN | DTM, DL3 | DISTRICT DIRECTOR |
| X | MARYANN | REICHELT | DTM | PROGRAM QUALITY DIRECTOR |
| X | DAN | KYBURZ | DTM, MS1 | CLUB GROWTH DIRECTOR |
|  | AELITA | ARCHBOLD | EH5 | PUBLIC RELATIONS MANAGER |
| X | ANDREA | GLUCK | VC1 | ADMINISTRATION MANAGER |
| X | RABAH | SEFFAL | ACS, ALB | FINANCE MANAGER |
| X | CHRIS | BOYK | DTM, TC4 | IMMEDIATE PAST DISTRICT DIRECTOR |
|  |  |  |  |  |
|  | JOYCE | SCHUMPERT | ACB, ALB | DIVISION A DIRECTOR |
| X | MICHAEL | BRADFORD | ACB, ALB | DIVISION B DIRECTOR |
|  | GREG | LEROY | VC1 | DIVISION C DIRECTOR |
| X | JULIA | ISSA-GHANTOUS | DL2 | DIVISION D DIRECTOR |
| X | CRAIG | KARVALA | DTM | DIVISION E DIRECTOR |
| X | JEFF | METTERS | TC1 | AREA 10 DIRECTOR |
| X | JEFFREY | STINE | IP4 | AREA 11 DIRECTOR |
| X | WILLIAM | SMOLA | VC2 | AREA 12 DIRECTOR |
| X | KARI | SUSAIRAJ | EC3 | AREA 20 DIRECTOR |
| X | ADAMA | MOSETI | DL1 | AREA 21 DIRECTOR |
|  | LAURA | HANSEN | LD2 | AREA 22 DIRECTOR |
| X | ADAM | BOCKLER | DL1 | AREA 30 DIRECTOR |
| X | MILIND | SOMAN | DL1 | AREA 31 DIRECTOR |
|  | JODI | MELTON | VC1 | AREA 32 DIRECTOR |
|  | CONSTANCE | LUSIETTO | CC | AREA 40 DIRECTOR |
|  | DOMINIC | TIPPABATTUNI | EC2 | AREA 41 DIRECTOR |
| X | DEBRA K | TOOHILL | DTM | AREA 42 DIRECTOR |
| X | JEN | HO | DL1 | AREA 43 DIRECTOR |
| X | MARTHA | SOJKA | IP3 | AREA 50 DIRECTOR |
| X | JEFF | KUBILLUS | EC3 | AREA 51 DIRECTOR |
| X | DARREL | FELTY | DTM, PM2 | AREA 52 DIRECTOR |

A quorum is 15 members present; therefore, there was a quorum at the meeting.

# *ADOPTION OF AGENDA*

Bala Sreedharan, DTM, District Director, reviewed the agenda for the meeting.

Agenda Changes: **Dick Poirier** presented the Public Relations Manager report on behalf of **Aelita Archbold.** **Bill Smola** presented the Division A report on behalf of **Joyce Schumpert. Milind Soman** presented the Division C report on behalf of **Greg Leroy.**

Craig Karvala, DTM, Division E Director, made a motion to adopt the agenda **as amended**. The motion was seconded by Dan Kyburz, DTM, Club Growth Director. Motion carried. Agenda adopted as amended.

# *ADMINISTRATION MANAGER*

Andrea Gluck, VC1, Administration Manager, presented the December 2020 minutes.

The meeting minutes and all other meeting-related documents are now housed on the D54 website. The meeting minutes were reviewed and approved beforehand by the D54 Trio. Therefore, no additional approval is needed during the meeting.

# *FINANCE MANAGER*

Rabah Seffal, Finance Manager, gave the January Finance Report, submitted and attached. This report is usually on a one-month lag, but this month, it is based on **November 2020** information. December 2020 and January 2021 information will be presented in February’s meeting.



***Division Reports & PRM Report***

The verbal reports were submitted by Division Directors in advance of meeting. The reports were presented in alphabetical order.

# *DIVISION A*

Bill Smola, Area 12 Director, presented the Division A report on behalf of Joyce Schumpert, Division A Director, who was unable to attend the meeting. Written report submitted and attached.



***DIVISION B***

Michael Bradford, Division B Director, presented the Division B Director’s Report, submitted and attached.



***DIVISION C***

Milind Soman, Area 31 Director, presented the Division C report on behalf of Greg Leroy, Division C Director, who was unable to attend the meeting. Written report submitted and attached.

The Riverfront Toastmasters Club is disbanding.



# *DIVISION D*

Julia Issa-Ghantous, Division D Director, presented the Division D Director’s Report, submitted and attached.

Connie Lusietto, Area 40 Director, will be relocating to Arizona, but has agreed to continue working with her clubs via Zoom so that we do not lose her as an Area Director.

The College of Business club was in the “danger zone”, but gained two new members and now sit at 8 members! Great job!



***DIVISION E***

Dr. Craig Karvala, Division E Director, presented the Division E Director’s Report, submitted and attached.

Area 50’s new club, Hitchmasters, chartered December 1, 2020! Congratulations to Martha Sojka, Area 50 Director, on this new club! The addition of this new club makes Area 50 the largest area in Division E.



***PUBLIC RELATIONS MANAGER***

Dick Poirier, D54 Webmaster, presented the Public Relations Manager report on behalf of Aelita Archbold, Public Relations Manager, who was unable to attend. The Public Relations Manager’s report is submitted and attached.

The D54 Facebook group is up to 142 members! The PRM is looking to set up joint networking events with other Districts. The position of D54 Newsletter Editor is still open. Stay tuned for an upcoming event: **D54 Toastmasters Got Talent!**

There were only 5 submissions for the Holiday Joke Contest, which ended January 15. District Director, Bala Sreedharan, encouraged more participation in future contests, and suggested we have a similar contest every month.

January 19 Webinar: “The Art of Using Humor” – presented by Tony Audrieth



***CLUB GROWTH DIRECTOR***

Dan Kyburz, DTM, Club Growth Director, presented the Club Growth Director Report, submitted and attached.

There is still an open position for Club Relations Chair. Please contact Dan Kyburz if interested.

Reminder: Eligible members have until **March 31, 2021** to claim their free path in Pathways!



***PROGRAM QUALITY DIRECTOR***

Maryann Reichelt, DTM, Program Quality Director, gave the Program Quality Director’s report, submitted and attached.

Winter Training sessions – Registration now open. Looking for Zoom Masters for each event, as well as note takers.

D54 had 38 Educational awards this month!

Speech contest information is available on the D54 website.



***DISTRICT DIRECTOR***

Bala Sreedharan, DTM, District Director presented a District Director Report, submitted and attached.

Reminders: Everyone should be reviewing their Distinguished Club Performance reports on a regular basis. Also, being a club coach helps members achieve one of the requirements for DTM.



# *OPEN DISCUSSION / Q&A / ANNOUNCEMENTS*

District Leadership Committee input: We are required to have two candidates for Club Growth Director. Area and Division Directors can serve two consecutive terms.

President’s Luncheon – normally held in February – we obviously can’t meet in person – what do we do? Dan Kyburz, DTM, Club Growth Director, suggested a virtual event. Jen Ho, Area 43 Director, suggested we wait until the weather is warmer and have an outside event. If anyone has any other suggestions, please contact Bala Sreedharan.

# *NEW BUSINESS*

None.

# *CLOSING THOUGHTS*

Jim Dickson, DTM, gave the closing thoughts.

This is a very busy but important time of the Toastmasters year. Winter training, speech contests, and similar events add to the craziness. The most important priorities are to do the club visits, complete all paperwork, and remember to pay dues on time. Speech contests should still be held even if there is only ONE contestant.

# *ADJOURNMENT*

Maryann Reichelt, DTM, Program Quality Director, made a motion to adjourn the meeting. The motion was seconded by Michael Bradford, Division B Director. No objections, motion carried.

Bala Sreedharan, DTM, District Director, adjourned the meeting at 10:45 am.

Respectfully Submitted,

Andrea Gluck, VC1

District 54 Administration Manager, 2020-2021