

District 54 Executive Committee

Meeting Minutes

Saturday, March 19, 2022

# *Virtual Meeting*

***TABLE OF CONTENTS***

OPENING ………………………………………………………………….…………………...…….…..3

WELCOME………………………………………………………………………………………………..3

INSPIRATION……………………………………………………………….…………………………….3

OUR DISTRICT VISION, MISSION AND CORE VALUES…………………………….…………….3

ROLL CALL/QUORUM CERTIFICATION...…………………………………………………………3-4

ADOPTION OF AGENDA ……….……………………….……………...…….……………….…….…4

ADMINISTRATION MANAGER …………………….………………………………………….……….4

FINANCE MANAGER…………………………………………...……………………………………….5

DIVISION A..………………………………………………………………………………………………5

DIVISION D ……………………………………………………………………………………………….5

DIVISION C …………………………….……………………………………………………..………….6

DIVISION B …..……………………………….………………………………………………………….6

PUBLIC RELATIONS MANAGER………………………………………………………………………6

CLUB GROWTH DIRECTOR…………….………….………………………………………...............7

PROGRAM QUALITY DIRECTOR……….…………………….………………………………….……7

DISTRICT DIRECTOR…………………….……………………………………………………………..7

DISTRICT LEADERSHIP COMMITTEE……………………………………………………………….7

REALIGNMENT COMMITTEE………………………………………………………………………….8

OLD BUSINESS…………………………………………………………………………………………..8

OPEN DISCUSSION/Q&A………………………………………………………………………………8

NEW BUSINESS…………..…………………………………….……………………………………….8

CLOSING THOUGHTS ………...……………………………………………………………………….8

ADJOURNMENT ………..………….………………………….…………………………………..…….8

[***OPENING***](#_top)

Michael Bradford, Logistics Manager, called the meeting to order at 9:15 am. He led us in the Pledge of Allegiance.

***WELCOME***

Maryann Reichelt, DTM, District Director, welcomed everyone to the meeting. She facilitated the DEC meeting.

***INSPIRATION***

Abraham Gunaseelan, Finance Manager, gave the inspiration.

Problems exist on world stage and in our own lives. Unpleasant situations don’t go away even if we ignore them. We can change the way we think about problems- they are actually challenges and opportunities.

If you stay focused on your goals instead of your problems, you would have a much better and more enjoyable life.

***OUR DISTRICT VISION, MISSION and CORE VALUES***

The reading of Our Vision and District Mission was led by Kari Susairaj, Administration Manager.

**District Vision**Move from a slow-moving dream to a vibrant District where all members, current and new, achieve their goals.

**District Mission**We build new clubs and support all clubs in achieving excellence.

**District Core Values**

We strive to adhere to the following core values:

* Integrity
* Respect
* Service
* Excellence

***DISTRICT OFFICERS IN ATTENDANCE***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Present | First | Last | Designation | Office |
| X | MARYANN | REICHELT | DTM | DISTRICT DIRECTOR |
| X | DAN | KYBURZ | DTM | PROGRAM QUALITY DIRECTOR |
| X | TONY | KOURY | DTM | CLUB GROWTH DIRECTOR |
| X | ADAM | BOCKLER | LD5 | PUBLIC RELATIONS MANAGER |
| X | KARI | SUSAIRAJ | EC5 | ADMINISTRATION MANAGER |
| X | ABRAHAM | GUNASEELAN | IP3 | FINANCE MANAGER |
| X | BALA | SREEDHARAN | DTM | IMMEDIATE PAST DISTRICT DIRECTOR, NV |
| X | MICHAEL | BRADFORD | ACB, ALB | LOGISTICS MANAGER, NV |
| X | WILLIAM | SMOLA | VC3 | DIVISION A DIRECTOR |
| X | LAURA | HANSEN | LD5 | DIVISION B DIRECTOR |
| X | JENNIFER | HO | MS1 | DIVISION C DIRECTOR |
| X | MARTHA | SOJKA | IP3 | DIVISION D DIRECTOR |
| X | RACHEL | SCANLAN | IP5 | AREA 10 DIRECTOR |
| X | LOUIS | KREPPERT | DTM | AREA 11 DIRECTOR |
| X | NOEL | GANAY | DTM | AREA 12 DIRECTOR |
| X | JANA | HERGERT | PM4 | AREA 20 DIRECTOR |
| X | PATRICK | OLSON | DTM | AREA 21 DIRECTOR |
|  | TBD |  |  | AREA 22 DIRECTOR |
| X | LAKSHMI | GOPALAKRISHNAN | PM4 | AREA 23 DIRECTOR |
|  | TBD |  |  | AREA 30 DIRECTOR |
| X | GARY | VAUGHN | DL4 | AREA 31 DIRECTOR |
|  | GARY | OHLER | PM3 | AREA 32 DIRECTOR |
|  | KRISTIAN | KIND | PI4 | AREA 40 DIRECTOR |
|  | DALE | POSONT | DL1 | AREA 41 DIRECTOR |
| X | DARREL | FELTY | DTM | AREA 52 DIRECTOR |

20 voting members were present – a quorum is 13; therefore, there was a quorum at the meeting.

# *ADOPTION OF AGENDA*

Maryann Reichelt, DTM, District Director, reviewed the agenda for the meeting.

Changes to the agenda included:

* December in heading should be changed to March

Tony Koury, DTM, Club Growth Director, made the motion to accept the agenda as amended; Dan Kyburz, DTM, Program Quality Director seconded the motion. No opposition: agenda accepted as amended.

# *ADMINISTRATION MANAGER*

Kari Susairaj, Administration Manager, presented the March minutes.

The meeting minutes and all other meeting-related documents are now housed on the D54 website. The meeting minutes were reviewed and approved beforehand by the D54 Trio. Therefore, no additional approval is needed during the meeting.

# *FINANCE MANAGER*

Abraham Gunaseelan, Finance Manager, gave the finance report as it was from January. Report submitted and attached.

* Available funds: 28,296.01 (minus minimum district fund)



***Division Reports & PRM Report***

The verbal reports were submitted by Division Directors in advance of meeting. The reports were presented in the following order: A, D, C, B.

# *DIVISION A*

Bill Smola, Division A Director, presented the Division A Director’s report. Report submitted and attached.

* Couple clubs adjusting meetings
  + One is holding a ‘bring a guest and tailgate party’
* Area contests complete

\*Congratulations to Mike Barry and Marc Lindsay for advancing to the Division Contest for the international speech contest, and Terry Eagan moving on to the Tall Tales Contest.



***DIVISION D***

Martha Sojka, Division D Director, presented the Division D Director’s report. Report submitted and attached.

* Working to find future leaders
* Area contests complete

****

# *DIVISION C*

Jen Ho, Division C Director, presented the Division C Director’s Report. Report submitted and attached.

* 9 clubs close to achieving Distinguished status
* Combined area contests complete



***DIVISION B***

Laura Hansen, Division B Director, presented the Division B Director’s report. Report submitted and attached.

* Combined area contests March 20
* Focus on community and connection- why people come to toastmasters

******

***PUBLIC RELATIONS MANAGER***

Adam Bockler, Public Relations Manager, presented the Public Relations Manager report. Report submitted and attached.

* Weekly email newsletter is getting many submissions each week
* People like the newsletter- open rate has increased
* Annual conference- Facebook advertising
  + Driving people to annual conference site

District 54 page on Facebook: <https://www.facebook.com/d54tm>

District 54 group on Facebook: <https://www.facebook.com/groups/498728804348481>

District 54 website link: <https://d54tm.com/>

District 54 on LinkedIn: <https://www.linkedin.com/company/76960127>



***CLUB GROWTH DIRECTOR***

Tony Koury, DTM, Club Growth Director, presented the Club Growth Director Report. Report submitted and attached.

* Paperwork submitted for new club- Black Chamber of Commerce
* Following up with club leads
* 11 clubs suspended



***PROGRAM QUALITY DIRECTOR***

Dan Kyburz, DTM, Program Quality Director, gave the Program Quality Director’s report. Report submitted and attached and is also stored on the district website.

* Memberships are due
* Area visits due end of April
* TLI summer- still looking for South dean
* Contest dates/times are listed on district website



***DISTRICT DIRECTOR***

Maryann Reichelt, DTM, District Director, presented the District Director Report. Report submitted and attached.

* Officers need to submit dues
* TI magazine mentions ways to keep members and energize club meetings
* D54 Annual Conference- April 23 & 30
  + Registration now open
* April 29 District Council meeting

# 

# *DISTRICT LEADERSHIP COMMITTEE*

Bala Sreedharan, DTM, IPDD, District Leadership Committee Chair, presented the District Leadership Committee Report. Report is stored on the district website.

* DLC report complete as there are no nominations for CGD
* Qualified candidates must let district know 7 days prior to annual meeting

# *REALIGNMENT COMMITTEE*

Sherri DeLeonardis, DTM, Realignment Committee Chair, presented the District Leadership Committee Report. Report submitted and attached.

* Members from each division represented



# *OLD BUSINESS*

* No old business was discussed

# *OPEN DISCUSSION/Q&A*

* No open discussion presented

# *NEW BUSINESS*

* No new business presented

# *CLOSING THOUGHTS*

Michael Bradford, gave the closing thoughts.

“Many of life’s failures are people who did not realize how close they were to success when they gave up.” - Thomas Edison.

We want to give up when everything doesn’t go our way. The finish line might be right in front of you- don’t get discouraged.

# *ADJOURNMENT*

Motion to adjourn the meeting was made by Jana Hergert, Area 20 Director; motion seconded by Bill Smola, Division A Director. Motion carried.

Maryann Reichelt, DTM, District Director adjourned the meeting at 10:56 am.

Respectfully Submitted,

Kari Susairaj, EC5

District 54 Administration Manager, 2021-2022