



District 54 Executive Committee Meeting Minutes

Saturday, May 18, 2024

Hybrid Meeting

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OPENING

Maryann Reichelt, DTM, Logistics Manager, called the meeting to order at 9:00 am. She led us in the Pledge of Allegiance.

WELCOME

Dan Kyburz, DTM, District Director, welcomed everyone to the DEC meeting. He facilitated the DEC meeting.

INSPIRATION

Steven Vaccaro, PM4, Division D Director, gave the inspiration. His topics was helping others lets us find our own reward.

OUR DISTRICT VISION, MISSION and CORE VALUES

Our Vision and District Mission were read by Christina Evans, LD5, Division C Director.

District Vision

To end the year with a healthy, dynamic District with 70+ Clubs, all achieving Distinguished or better.

District Mission

We build new clubs and support all clubs in achieving excellence.

District Core Values

We strive to adhere to the following core values:

- Integrity
- Respect
- Service
- Excellence

DISTRICT OFFICERS IN ATTENDANCE

Present	First	Last	Designation	OFFICE
X	DAN	KYBURZ	DTM	DISTRICT DIRECTOR
X	GARY	VAUGHN	PM3	PROGRAM QUALITY DIRECTOR
	WENDY	PESAVENTO	DTM	CLUB GROWTH DIRECTOR
	TASHIKA	WILLIAMS	PI1	PUBLIC RELATIONS MANAGER
X	CECE	WROBLEWSKI	DTM	ADMINISTRATION MANAGER
	JASON	HEISSLER	DTM	FINANCE MANAGER
	BONNIE	TIPPEY	DTM	IMMEDIATE PAST DISTRICT DIRECTOR
X	MARYANN	REICHELT	DTM	LOGISTICS MANAGER, NV
	ESTELLE	FOSTER	VC5	DIVISION A DIRECTOR
X	RON	JONES	VC1	DIVISION B DIRECTOR
X	CHRISTINA	EVANS	LD5	DIVISION C DIRECTOR
X	STEVEN	VACCARO	PM4	DIVISION D DIRECTOR

X	RACHEL	BERRY	PI1	AREA 10 DIRECTOR
X	LINO	CARILLO	DTM	AREA 11 DIRECTOR
	TROY	LAPORTE	LD1	AREA 12 DIRECTOR
X	JANA	HERGERT	PM5	AREA 20 DIRECTOR
X	PATRICK	OLSON	VC5	AREA 21 DIRECTOR
X	VENKAT	CHANDER	TC1	AREA 22 DIRECTOR
X	ROSEMARY	NASH	LD4	AREA 30 DIRECTOR
	JERRY	BURGER	EH4	AREA 31 DIRECTOR
X	KRISTINA	WARREN	DL4	AREA 32 DIRECTOR
	STACY	BRITT		AREA 40 DIRECTOR
	DALE	POSONT	EH4	AREA 41 DIRECTOR
	TONY	AUDREITH		AREA 42 DIRECTOR

13 voting members were present – a quorum is 12; therefore, there was a quorum at the meeting.

ADOPTION OF AGENDA

Dan Kyburz, DTM, District Director, reviewed the agenda for the meeting. Agenda was adopted.

ADMINISTRATION MANAGER

Cece Wroblewski, DTM, Administration Manager, presented a summary of the March minutes. The meeting minutes and all other meeting-related documents are housed on the D54 website for review by DEC members.

- No Corrections noted, accepted as read.

FINANCE MANAGER

Cece Wroblewski gave the finance report for Jason Heissler, DTM, Finance Manager. Report submitted by Jason Heissler is attached.

- The District Reserve account balance is \$24,868.74 as of April 30, 2024
- Bank Balance – as of date: 4/30/2024 The checking account balance is \$2,925.70
- The April 2024 P&L statement is attached. It shows our membership revenue is higher than expected and our expenses are lower although several expense items are still outstanding.



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Division Reports & PRM Report

The written reports were submitted by the Directors in advance of the meeting. The verbal reports were presented in the order shown.

DIVISION A

Dan Kyburz presented the Division A report. Written report was submitted by Estelle Foster, VC5, Division A Director and is attached.

- Rock On! 20th anniversary celebration held with 5 alumni present and Jerry Evans as guest speaker
- Talk of the Town is planning a 15 year anniversary celebration
- Advanced Expressives is planning an Open House tailgate meeting
- Toast of the Fox has achieved President's Distinguished status



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DIVISION B

Patrick Olson, Area 21 Director, presented the Division B report. Written report submitted and is attached.

- Area Director visits and reports are almost complete
- Congratulations to Rohit Ugle who finished his first Pathway within this Toastmaster year



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DIVISION C

Rosemary Nash, LD4, Area 30 Director, presented the Division C Report. Christina Evans, LD5, Division C Director submitted the written report..

- *Area Director Visit Reports are almost complete*
- *In-person Speech contests will be a challenge next year for remote club members*
- *Some club officer elections have been held; invite D54 officials to perform induction of new officers*
- *ADM clubs made presentations to corporate interns*



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DIVISION D

Steven Vaccaro, PM4 ,Division D Director, presented the Division D report. Written report was submitted and is attached.

- LEAD – Lead, Educate, and, Develop - have a solid succession plan
- Club visits
- Open Houses – Joliet Jesters on Star Wars Day, Bridge Builders on April 30,
- Key City to hold fellowship gathering at Brickstone Brewery on May 29
- Confident Communicates and New Lenox are planning to be Presidents Distinguished
- Speechathon and Club cookout for Yes and Toastmasters club



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PUBLIC RELATIONS MANAGER

Gary Vaughn, PM3, Program Quality Director, presented the Public Relations report. The written report was submitted and is attached.

- 18,000 visitors to our Facebook page in past month
- Instagram has 234 followers
- X site has 12 followers
- Engagement on Social Media looks good
- D54 website 1300 visits this past month; 13,000 visits this TM year; check out the D54 Song on the website
- Newsletter engagement has grown steadily as new members are added

District 54 page on Facebook: <https://www.facebook.com/d54tm>

District 54 group on Facebook: <https://www..com/groups/498728804348481>

District 54 website link: <https://d54tm.com/>

District 54 on LinkedIn: <https://www.linkedin.com/company/76960127>

District 54 Youtube: <https://www.youtube.com/channel/UCShur7LY30JSNyBcXsl0tXg>



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CLUB GROWTH DIRECTOR

Gary Vaughn presented the Club Growth Director Report prepared by Wendy Pesavento, DTM, Club Growth Director,. Written report was submitted and is attached.

- Seeking experienced Toastmasters to help with club growth, including helping inactive clubs to come back to life
- Currently have 43 paid clubs; need 50
- 4 new club possibilities are in progress; possible new prison club opportunities
- Member payments are 1,515, need only 40 more to meet our Distinguished District goal; 9 clubs at charter strength



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PROGRAM QUALITY DIRECTOR

Gary Vaughn, PM3, Program Quality Director, presented the Program Quality Director's report. Written report was submitted and is attached.

- May 31 is due date for Area Director Visitor reports to be submitted.
- 10 clubs now have earned Distinguished status; many clubs are almost distinguished
- May 2024 Wheel of Names of Educational Awards – Kayla McKinney
- All 3 TLI's now scheduled and Deans selected
 - Sat Jun 29 with Dean Mark Avignone in New Lenox, IL for TLI North
 - Sat June 20 with Dean Karen Walch in Bloomington, IL for TLI South
 - Mon, Tue Aug 4&5 with Dean Chris Kostelec via Zoom for TLI virtual



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DISTRICT DIRECTOR

Dan Kyburz, DTM, District Director, gave the District Director Report. Report was submitted and is attached.

- We are on the verge of being a Distinguished District
- Lots of opportunities in the District for volunteering
- Post new Club Officers by June 30 on TLI website
- Area and Division Director training coming up



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OLD BUSINESS

- *None*

NEW BUSINESS

- None

OPEN DISCUSSION/Q&A

- Maryann Reichelt announced that Pathways education is available 7 – 8:30 on 4th Wednesday every month
- Gary Vaughn reminded Area Directors to notify VP Ed and Secretary of all clubs that they can attend these sessions to learn more about their role as Basecamp managers
- Next month the Area Director training meeting will be transitional for new officers
- Steve Vaccaro shows pictures of Toastmasters Superheroes

CLOSING THOUGHTS

Maryann Reichell, DTM, Logistics Manager, gave the closing thoughts. Listening to others leads to success. Trees=patience; Grass= persistence. Create a team for success. Keep the ball rolling with persistence. Go out and have some fun.

ADJOURNMENT

With no objection, the meeting was adjourned by Dan Kyburz, DTM, District Director, at 10:08 am.

Respectfully Submitted,
Cece Wroblewski, DTM
District 54 Administration Manager, 2023-2024