



District 54 Executive Committee Meeting Minutes

Saturday, November 18, 2023

Hybrid Meeting

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OPENING

Maryann Reichert, DTM, Logistics Manager, called the meeting to order at 9:15 am. She led us in the Pledge of Allegiance.

WELCOME

Dan Kyburz, DTM, District Director, welcomed everyone to the DEC meeting. He facilitated the DEC meeting.

INSPIRATION

Jana Hergert gave the inspiration. Her topic was reflecting on progress in 2023 as the year ends.

OUR DISTRICT VISION, MISSION and CORE VALUES

Our Vision and District Mission was read by Maryann Reichelt, Logistics Director.

District Vision

To end the year with a healthy, dynamic District with 70+ Clubs, all achieving Distinguished or better.

District Mission

We build new clubs and support all clubs in achieving excellence.

District Core Values

We strive to adhere to the following core values:

- Integrity
- Respect
- Service
- Excellence

DISTRICT OFFICERS IN ATTENDANCE

Present	First	Last	Designation	OFFICE
X	DAN	KYBURZ	DTM	DISTRICT DIRECTOR
	GARY	VAUGHN	PM3	PROGRAM QUALITY DIRECTOR
X	WENDY	PESAVENTO	DTM	CLUB GROWTH DIRECTOR
	TASHIKA	WILLIAMS	PI1	PUBLIC RELATIONS MANAGER
X	CECE	WROBLEWSKI	DTM	ADMINISTRATION MANAGER
X	JASON	HESSLER	DTM	FINANCE MANAGER
	BONNIE	TIPPEY	DTM	IMMEDIATE PAST DISTRICT DIRECTOR
X	MARYANN	REICHEL	DTM	LOGISTICS MANAGER, NV
X	ESTELLE	FOSTER	VC5	DIVISION A DIRECTOR
X	RON	JONES	VC1	DIVISION B DIRECTOR
	CHRISTINA	EVANS	LD5	DIVISION C DIRECTOR
	STEVEN	VACCARO	PM4	DIVISION D DIRECTOR
X	RACHEL	BERRY	PI1	AREA 10 DIRECTOR

X	LINO	CARILLO	DTM	AREA 11 DIRECTOR
	TROY	LAPORTE	LD1	AREA 12 DIRECTOR
X	JANA	HERGERT	PM5	AREA 20 DIRECTOR
X	PATRICK	OLSON	VC5	AREA 21 DIRECTOR
X	VENKAT	CHANDER	TC1	AREA 22 DIRECTOR
X	ROSEMARY	NASH	LD4	AREA 30 DIRECTOR
	JERRY	BURGER	EH4	AREA 31 DIRECTOR
X	KRISTINA	WARREN	DL4	AREA 32 DIRECTOR
X	STACY	BRITT		AREA 40 DIRECTOR
X	DALE	POSONT	EH4	AREA 41 DIRECTOR
	SAURABH	NEGI	DL4	AREA 42 DIRECTOR

16 voting members were present – a quorum is 12; therefore, there was a quorum at the meeting.

ADOPTION OF AGENDA

Dan Kyburz, DTM, District Director, reviewed the agenda for the meeting. Corrected Agenda was adopted.

ADMINISTRATION MANAGER

Cece Wroblewski, Administration Manager, presented a summary of the October minutes. The meeting minutes and all other meeting-related documents are housed on the D54 website for review by DEC members.

- No Corrections noted, accepted as read.

FINANCE MANAGER

Jason Heissler, DTM, Finance Manager, gave the finance report. Report submitted and attached.

- Bank Account Balance as of 11/13/2023: \$2,925.64
- District reserve as of 9/30/2023: \$36,232.65
- P&L from TI from 9/30/2023 is included



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Division Reports & PRM Report

The written reports were submitted by Directors in advance of the meeting. The verbal reports were presented in the order shown.

DIVISION A

Estelle Foster, Division A Director, presented the Division A report. Written report was submitted and is attached.

- Division A Council meeting held November 14
- Reported on 20th anniversary celebration scheduled for Rock On – April 2024; Fox River TM celebrated 20 years on October 20
- Reported on new member counts, DCP points achieved, Area Director visits per club
- Sunrise Speakers and Talk of the Town held a joint Open House
- Toast of the Fox has met 8 DCP goals



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DIVISION B

Ron Jones, Division B Director, presented the Division B report. Written report not submitted.

- Area 22 new members added in 3 clubs
- Need more Club Success Plans submitted
- Progressive Speaking reported a delay in dues
- Area 20 all but one Area director reports
- Area 21 4 new members

DIVISION C

Rosemary Nash, Area 30 Director presented the Division C Report for Christina Evans, Division C Director. The written report was submitted and is attached.

- Area 30 reports completed; Area 31 scheduled all visits and on target; Area 32 all but one report and all visits completed
- Spooky event on Oct 25 with costumes at Delightful Greeters
- Guest Day with topic of AI & Try New Things by Thursday Noon Speakers and Sunrise Speakers
- ADM added 9 members in last 4 months and posted a webinar to familiarize them with Pathways
- Joint meeting with ADM Young Professionals



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DIVISION D

Dale Posant, Area Director, presented the Division D report. Written report was not submitted.

- WIN – What's Important Now – Will to succeed, Improve, Nourish – break bread together for bonding.
- Traveling trophy presented to Key City TM
- At downtown Halloween, coloring sheet with TM information was a big hit
- Bridge Builders participated in a scavenger hunt

PUBLIC RELATIONS MANAGER

Tashika Williams, Public Relations Manager, presented the Public Relations Manager report. No written report was submitted.

District 54 page on Facebook: <https://www.facebook.com/d54tm>

District 54 group on Facebook: <https://www.facebook.com/groups/498728804348481>

District 54 website link: <https://d54tm.com/>

District 54 on LinkedIn: <https://www.linkedin.com/company/76960127>

District 54 Youtube: <https://www.youtube.com/channel/UCShur7LY30JSNyBcXsl0tXg>

CLUB GROWTH DIRECTOR

Wendy Pesavento, DTM, Club Growth Director, presented the Club Growth Director Report. Written report was not submitted.

- Club Extension chair still needed
- Webinar by Wendy Pesavento and Tom Willison on gaining members on Dec 7
- AI Club and Spanish speaking Club and Storytelling Club are still in the works
- Club Sponsors and Mentors are needed for potential new clubs
- 1554 base of member payments
- 13 clubs at charter strength
- Marketing plan by Gary Vaughn has presented a lot of relevant data

PROGRAM QUALITY DIRECTOR

Wendy Pesavento, Program Quality Director, gave the Program Quality Director's report. Report was submitted and is attached.

- Reminder to submit Area Director Club visit reports – 30% not started yet
- 162 Educational awards so far this year
- There will be a prize for all 7 officers trained at TLI both summer and winter
- Still needs 3 TLI Deans
- 12 days left to get Area visit reports submitted



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DISTRICT DIRECTOR

Dan Kyburz, DTM, District Director, gave the District Director Report. Report submitted and attached.

- One open position available – Leadership Path Coordinator
- Regardless of the definition of Success, Toastmasters can help achieve it
- Joint club meetings encouraged like the successful one with Sunrise Speakers and Talk of the Town with 30+ members attending
- 3 of 6 clubs previously low in members now meet the minimum membership; currently 47 paid clubs
- 106 new members since the beginning of the year
- The second round of Area Director club visits begins December 1



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OPEN DISCUSSION/Q&A

- Will any TLI's be in person? Yes TLI South will definitely be in person, TLI North is a maybe.
- All contests above the Club level will be virtual. Committee to review need for contests to be in person is working.
- Is the conference in person? Bonnie Tippey and Angie Mullin for April 26-27 are co-chairs.
- Do we still need winter TLI? Needed for new officers with 6 month terms and review for others
- Will we have elective sessions at Winter TLI? Dan plans for that if trainers are available. Contact Gary Vaughn to volunteer or to suggest topics.
- Have Pathway changes been discussed at DEC?
 - 6 Paths are going forward in new LMS – Dynamic Leadership, Engaging Humor, Motivational Strategies, Presentation Mastery, Persuasive Influence, Visionary Communication.
 - Those not going forward can be purchased
 - Make sure that Club officers are updating Club Central when approving Pathway Levels
 - Ron Jones – transition date given for new program? Date not available from TI
 - Dale Posant – what did repeating paths mean?

NEW BUSINESS

None

CLOSING THOUGHTS

Dale Posant, Area 41 Director gave the closing thoughts. He spoke about an attitude of gratitude. What we focus our thoughts on is what we can achieve. Gratitude is precursor to happiness.

ADJOURNMENT

With no objection, the meeting was adjourned by Dan Kyburz, DTM, District Director, at 10:28 am.

Respectfully Submitted,
Cece Wroblewski, DTM
District 54 Administration Manager, 2023-2024