



District 54 Executive Committee Meeting Minutes

Saturday, October 21, 2023

Hybrid Meeting

TABLE OF CONTENTS

OPENING3

WELCOME.....3

INSPIRATION..... 3

OUR DISTRICT VISION, MISSION AND CORE VALUES.....3

ROLL CALL/QUORUM CERTIFICATION.....3-4

ADOPTION OF AGENDA4

ADMINISTRATION MANAGER4

FINANCE MANAGER.....4

DIVISION A.....5

DIVISION B5

DIVISION C5

DIVISION D5

PUBLIC RELATIONS MANAGER.....6

CLUB GROWTH DIRECTOR.....6

PROGRAM QUALITY DIRECTOR.....6

DISTRICT DIRECTOR..... 7

OPEN DISCUSSION/Q&A.....7

NEW BUSINESS.....7

CLOSING THOUGHTS7

ADJOURNMENT8

OPENING

Maryann Reichert, DTM, Logistics Manager, called the meeting to order at 9:15 am. She led us in the Pledge of Allegiance.

WELCOME

Dan Kyburz, DTM, District Director, welcomed everyone to the DEC meeting. He facilitated the DEC meeting with words of encouragement for all attendees.

INSPIRATION

Lino Carrillo gave the inspiration. His source was the Dalai Lama Words of Wisdom.

OUR DISTRICT VISION, MISSION and CORE VALUES

Our Vision and District Mission was read by Bonnie Tippey, Immediate Past District Director.

District Vision

To end the year with a healthy, dynamic District with 70+ Clubs, all achieving Distinguished or better.

District Mission

We build new clubs and support all clubs in achieving excellence.

District Core Values

We strive to adhere to the following core values:

- Integrity
- Respect
- Service
- Excellence

DISTRICT OFFICERS IN ATTENDANCE

Present	First	Last	Designation	OFFICE
X	DAN	KYBURZ	DTM	DISTRICT DIRECTOR
X	GARY	VAUGHN	PM3	PROGRAM QUALITY DIRECTOR
X	WENDY	PESAVENTO	DTM	CLUB GROWTH DIRECTOR
X	TASHIKA	WILLIAMS	PI1	PUBLIC RELATIONS MANAGER
X	CECE	WROBLEWSKI	DTM	ADMINISTRATION MANAGER
X	JASON	HESSLER	DTM	FINANCE MANAGER
X	BONNIE	TIPPEY	DTM	IMMEDIATE PAST DISTRICT DIRECTOR
X	MARYANN	REICHEL	DTM	LOGISTICS MANAGER, NV
	ESTELLE	FOSTER	VC5	DIVISION A DIRECTOR
X	RON	JONES	VC1	DIVISION B DIRECTOR
X	CHRISTINA	EVANS	LD5	DIVISION C DIRECTOR
X	STEVEN	VACCARO	PM4	DIVISION D DIRECTOR
X	RACHEL	BERRY	PI1	AREA 10 DIRECTOR
X	LINO	CARILLO	DTM	AREA 11 DIRECTOR

X	TROY	LAPORTE	LD1	AREA 12 DIRECTOR
X	JANA	HERGERT	PM5	AREA 20 DIRECTOR
X	PATRICK	OLSON	VC5	AREA 21 DIRECTOR
X	VENKAT	CHANDER	TC1	AREA 22 DIRECTOR
X	ROSEMARY	NASH	LD4	AREA 30 DIRECTOR
	JERRY	BURGER	EH4	AREA 31 DIRECTOR
	KRISTINA	WARREN	DL4	AREA 32 DIRECTOR
X	STACY	BRITT		AREA 40 DIRECTOR
	DALE	POSONT	EH4	AREA 41 DIRECTOR
	SAURABH	NEGI	DL4	AREA 42 DIRECTOR

18 voting members were present – a quorum is 12; therefore, there was a quorum at the meeting.

ADOPTION OF AGENDA

Dan Kyburz, DTM, District Director, reviewed the agenda for the meeting.

Changes to the agenda included:

- Correction needed to the reading of the Mission and Vision

Corrected Agenda was adopted.

ADMINISTRATION MANAGER

Cece Wroblewski, Administration Manager, presented a summary of the April and September minutes.

The meeting minutes and all other meeting-related documents are housed on the D54 website for review by DEC members.

- No Corrections noted

FINANCE MANAGER

Jason Heissler, DTM, Finance Manager, gave the finance report. Report submitted and attached.

- Bank Account Balance as of 9/30/2023: \$2,925.63
- District reserve as of 8/31/2023: \$33,157.52
- P&L from TI from 7/31/2023 and 8/31/2023 is included



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Division Reports & PRM Report

The written reports were submitted by Directors in advance of the meeting. The verbal reports were presented in the order shown.

DIVISION A

Tony LaPort, Area 12 Director, reporting for Estelle Foster, Division A Director, presented the Division A report. No written report was submitted.

- Reported on achievements toward Distinguished Club Award and Open Houses
- Shared Toastmasters with outside organizations
- Planned holiday party

DIVISION B

Ron Jones, Division B Director, presented the Division B report. Written report submitted.

- Reports received from all Area Directors
- Club visits and Club Success Plans are in process



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DIVISION C

Christina Evans, Division C Director, presented the Division C Report and written report was submitted.

- *Area Directors are being conscientious about getting out to the clubs – Area 31 has completed all visits and reports*
- *Caring – all are new Area directors*
- *Creative – Div Council Meeting*
- *Kristina participated in Story slam and will start an Open Mic event*
- *Spirit Day in your club suggestion*
- *Important due dates are on D54 calendar*



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DIVISION D

Steven Vaccaro, Division D Director, presented the Division D report. Written report was submitted and is attached.

- Most Area Director Reports are coming in along with Success Plans
- Community outreach
- WIN – What's Important Now – WOW for guests, No I in Team, Never give up.
- Area 40 Director, Stacy Britt – sends out a different survey for Club Presidents each month

- Other Club ideas are a Traveling Trophy, Scarecrow school, Meeting potluck, Scavenger Hunt for Oct 31 meeting



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PUBLIC RELATIONS MANAGER

Tashika Williams, Public Relations Manager, presented the Public Relations Manager report. No written report was submitted.

- Delightful Greeters events on Oct 25
- Pathways webinar
- Storytelling, Book Club – if interested reach out to Wendy
- Tom Willison – for new members

District 54 page on Facebook: <https://www.facebook.com/d54tm>

District 54 group on Facebook: <https://www.facebook.com/groups/498728804348481>

District 54 website link: <https://d54tm.com/>

District 54 on LinkedIn: <https://www.linkedin.com/company/76960127>

District 54 Youtube: <https://www.youtube.com/channel/UCShur7LY30JSNyBcXsl0tXg>

CLUB GROWTH DIRECTOR

Wendy Pesavento, DTM, Club Growth Director, presented the Club Growth Director Report. Written report was submitted and is attached below.

- Club Extension Chair thanks to Darrel Felty for his service. Seeking new person for this position
- 44 paid clubs now, need 60 by June 30 to remain valid District
- \$125 Organizational fee is available
- Sept 27 – AI club met, need to build membership
- Nov 19 – Storytelling organizational meeting before holding 3 introductory meetings in December
- 1557 member payments is the base at beginning of year. There are 723 presently
- Zoom seminar on Nov 15 on the topic of Club Growth
- Julia Has is the new Corp Relations Chair – working on new club in Manteno
- Prison team is looking for a new Prison Club Chair and Fund Raising Coordinator



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PROGRAM QUALITY DIRECTOR

Gary Vaughn, Program Quality Director, gave the Program Quality Director's report. Report was submitted and is attached.

- Excitement can only go so far; must lead to immediate action

- Area club visits need to result in reports – 27% completed now; There are 40 days left to get reports submitted
- Dec DEC meeting training will be Lessons Learned about club visits
- Winter TLI – need Deans for North, south, and virtual
- November DEC meeting educational session will be on contests
- 93% of Division training finished
- Wheel of Education winner – Sally Zuhn, Delightful Greeters and Thursday Noon Talkers



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DISTRICT DIRECTOR

Dan Kyburz, DTM, District Director, gave the District Director Report. Report submitted and attached.

- Dashboard updated – 7 clubs have low or no members renewed but 6 clubs are expected to renew successfully
- Club Officer training report, Area and Division Officer Training report, the District budget, and the District Success Plan has been received by TI
- District Speech contests will be the International Speech and Table Topics contests. Club contests should begin in January.



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OPEN DISCUSSION/Q&A

- Christina Evans – last month made a proposal for a committee about in-person contests, what's next
- Patrick Olson – new Storytelling club – there is a limit of 3 current TM members to join, need 17 new members. Wendy reported a need for experienced members to help with organizing the new club.
- *Tashika Williams– follow D54 on Social Media, share with others in the District*
- *Gary Vaughn - share the D54 social media sites on your personal social media*
- *Someone asked if we are watching the social media for advertising that needs to be blocked. Wendy answered that we are.*
- *Someone asked if we use Linked In for D54? Our Linked In site is now open to the public.*

NEW BUSINESS

None

CLOSING THOUGHTS

Rosemary Nash, Area 30 Director, gave the closing thoughts. Word of the Day is Recognition. Why is it important? It means “I’ve seen you” which turns into a positive feeling for that person.

ADJOURNMENT

With no objection, the meeting was adjourned by Dan Kyburz, DTM, District Director, at 10:23 am.

Respectfully Submitted,
Cece Wroblewski, DTM
District 54 Administration Manager, 2023-2024