

District 54 Council

 Meeting Minutes

Saturday September 19, 2020

# *Virtual Zoom Meeting*

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***OPENING***

Bradley Stewart, Logistics Manager, called the meeting to order at 9:19 am. He led us in the Pledge of Allegiance.

***WELCOME***

Bala Sreedharan, DTM, District Director, welcomed everyone to the 2020 District 54 Fall Council Meeting, and thanked them for attending in spite of their busy schedules.

This meeting was set up as a Zoom meeting with virtual attendees.

***INSPIRATIONAL READING***

Debra K Toohill, DTM, provided the inspirational message for the meeting. She acknowledged that there are a lot of troubling things going on in the nation and the world. She asked us “Why are we here today?” Why are we giving Toastmasters every third Saturday? We all come to Toastmasters to improve ourselves. Show up for yourself.

She finished with a quote from Chris Boyk: “True wisdom comes to each of us when we realize how little we understand about…” (See email signature)

***OUR VISION and DISTRICT MISSION***

The reading of Our Vision and District Mission was led by Prakash Ramanathan, President of John Deere Toastmasters.

**District Vision**We support all clubs in achieving members goals and strive to form new clubs to spread the Toastmasters mission.

**District Mission**We build new clubs and support all clubs in achieving excellence.

***ADOPTION OF AGENDA***

Bala Sreedharan, DTM, District Director, reviewed the agenda for the meeting, it was provided in advance via email and on the District 54 website. Attached here for reference:



Changes to the agenda: Bala will present the Finance Report in case Rabah Seffal’s connection goes bad from Algeria. Kristen Boyd, Audit Committee Chair, did not get a report put together for the meeting and was not in attendance. Today’s meeting will not have an Audit Committee Report. Division C Director, Greg Leroy, was not in the meeting and we will skip that report. Division D Director, Julia Issa-Ghantous, was not in the meeting and we will skip that.

Andrea Gluck will read the PRM report.

Bonnie Tippey, DTM, President, Delightful Greeters, motion to adopt agenda. Chris Boyk, IPDD second.

Without objection, the agenda was adopted as amended.

Officials for the meeting:

Timer: Logistics Manager: Bradley Stewart, member of Mapleton Risers Toastmasters Club , Club #4873195.

Credentials Committee Chair: Distinguished Toastmaster, Chris Boyk.

***ADOPTION OF THE SPECIAL RULES OF ORDER***

Jim Dickson, DTM, explained the voting procedures and election rules for the Council meeting. Attached for reference:



These rules were on the website for two weeks prior to the meeting. No vote approval needed.

***CREDENTIALS REPORT***

Chris Boyk, DTM, IPDD, Credentials Committee Chair, presented the Credentials Committee Report. **There are 61 eligible clubs in the District. Each club in good standing with two votes each for 122 club votes.** One third is needed for a quorum or 44 votes. There were 70 recorded. There is a quorum. We need 36 positive votes for a majority. In addition, there are 19 DEC members voting.

Chris explained how to vote “Yes” or “No” from both a PC and a mobile device.

Without objection, the credentials report was adopted.

***DISTRICT OFFICERS IN ATTENDANCE***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Present  | First | Last  | Designation | Office  |
|  | BALA | SREEDHARAN | DTM  | DISTRICT DIRECTOR  |
|  | MARYANN | REICHELT | DTM | PQD  |
|  | DANIEL | KYBURZ | DTM | CGD  |
|  | AELITA | ARCHBOLD | VC1 | PRM |
|  | ANDREA | GLUCK | VC1 | ADMINISTRATION MANAGER |
|  | RABAH | SEFFAL | ACS | FINANCE MANAGER |
|  | CHRISTOPHER | BOYK | DTM  | IPDD  |
|  |  |  |  |  |
|  | JOYCE | SCHUMPERT | ACB, ALB | DIVISION A DIRECTOR  |
|  | MICHAEL | BRADFORD | ACB, ALB | DIVISION B DIRECTOR  |
|  | GREGORY | LEROY | VC1 | DIVISION C DIRECTOR  |
|  | JULIA | ISSA-GHANTOUS | DL1 | DIVISION D DIRECTOR  |
|  | CRAIG | KARVALA | DTM | DIVISION E DIRECTOR  |
|  | JEFFREY | METTERS | LD5 | AREA 10 DIRECTOR  |
|  | JEFFREY | STINE | IP4 | AREA 11 DIRECTOR  |
|  | WILLIAM | SMOLA | VC2 | AREA 12 DIRECTOR  |
|  | KARI | SUSAIRAJ | EC3 | AREA 20 DIRECTOR  |
|  | ADAMA | MOSETI | CC, CL | AREA 21 DIRECTOR  |
|  | LAURA | HANSEN | LD2 | AREA 22 DIRECTOR  |
|  | ADAM | BOCKLER | LD4 | AREA 30 DIRECTOR  |
|  | MILIND | SOMAN | DL1 | AREA 31 DIRECTOR  |
|  | JODI | MELTON | VC1 | AREA 32 DIRECTOR  |
|  | CONSTANCE | LUSIETTO  | CC | AREA 40 DIRECTOR  |
|  | DOMINIC | TIPPABATTUNI | EC2 | AREA 41 DIRECTOR  |
|  | DEBRA K. | TOOHILL | DTM | AREA 42 DIRECTOR  |
|  | JENNIFER | HO | DL1 | AREA 43 DIRECTOR  |
|  | MARTHA | SOJKA | IP3 | AREA 50 DIRECTOR  |
|  | JEFF | KUBILLUS | EC2 | AREA 51 DIRECTOR  |
|  | DARREL | FELTY | DTM | AREA 52 DIRECTOR  |

**There were 20 District Executive Committee members in attendance. The DEC members are not included in the quorum count, unless they also hold an officer role as Club President or VPE.** **There are no proxy votes for a virtual meeting. 19 of the DEC members in attendance were included in credentials to vote.**

# *ADMINISTRATION MANAGER*

Andrea Gluck, Administration Manager, presented the minutes from the Virtual Council Meeting, May 9, 2020 for approval.

Dan Kyburz, made a motion to accept the minutes. The motion was seconded by Michael Bradford, Area 43 Director. The minutes were approved.

# *APPOINTMENT OF DISTRICT OFFICERS*

The following officer appointments for 2020-2021 were confirmed:

Area Directors

PRM

Admin Manager

Finance Manager

Logistics Manager

Motion to confirm 2020-2021 Appointed Officers was made by Chris Boyk, IPDD. Seconded by Andrea Gluck, Administration Manager.

Without objections, the officer appointments were confirmed.

# *DISTRICT SUCCESS PLAN*

Bala Sreedharan, DTM, reviewed the District Success Plan. This is available for viewing on the District 54 website. He reviewed the D54 Organizational Chart. There is a core team (Top 7, Division Directors, and Area Directors), and an Extended Team ( other positions).

There is a pdf with “Job Descriptions” that are available in the District.

Goal for 2020-2021 is to be able to meet in person if possible, but if that is not possible, we have Zoom for virtual meetings for as long as needed.

There has been a steady decline in member payments for the last four years (2016-2020). Our district’s emphasis is getting the membership to grow.

Our goal is 35 Distinguished Clubs this year.

Maryann Reichelt made a motion that the CSP be adopted as presented. Sarah Towne, President, seconded.

Without objections, the District Success Plan was adopted presented.

# *BUDGET REPORT*

Rabah Seffal, Finance Manager, attended the meeting from Algeria and presented the proposed 2020-2021 budget, submitted and attached.

The proposed budget was presented for the 2020-2021 year. The values allocated for “lodging” and “travel” will be reduced because the mid-year training for the Trio will be virtual instead of in person. These dollars will have to be allocated – does this push us over the limits of what we can spend?

The final budget has to be sent to TI by end of September.

Jon Greiner, DTM, proposed that we approve the budget with contingency that, after TI reviews and changes are made, we have an official vote to approve budget as amended.

Dan Kyburz, CGD, made a motion to accept the budget (with contingency) as presented, and Debra K Toohill, seconded.

Motion to adopt the budget (with contingency) as presented was approved. There will be an updated budget up for approval in October.

In Favor: 56 Opposed: 0

# *DISTRICT AUDIT COMMITTEE REPORT*

Kristen Boyd, DTM, 2020-2021 District 54 Audit Committee Chair, was unable to attend the meeting and did not provide a report in advance. No report was presented.

# *FINANCE MANAGER REPORT*

Finance Manager presented the Finance Report. Budget has some zeros because it hasn’t been updated in the software. As a reminder, the finance report is always on a one-month lag. The report presented was from July 2020.

*The Division reports are in alpha order below.*

The verbal reports were given in The following order: D, E, A, and B. Division C was not represented.

# *DIVISION A*

Joyce Schumpert, Division A Director, presented a Division A Director’s Report, submitted and attached:

***DIVISION B***

Michael Bradford, Division B Director, presented a Division B Director’s Report, submitted and attached:

***DIVISION C***

Greg Leroy, Division C Director, was not present at the meeting and did not submit a report in advance.

# *DIVISION D*

Julia Issa-Ghantous, Division D Director, presented a Division D Director’s Report, submitted and attached.

***DIVISION E***

Dr. Craig Karvala, DTM, Division E Director, presented the Division E Director’s Report, submitted and attached:

***PUBLIC RELATIONS MANAGER***

Aelita Archbold, Public Relations Manager, submitted a report but was not able to be present at the meeting. Andrea Gluck, Administration Manager, presented the report on her behalf. Submitted and attached:

***CLUB GROWTH DIRECTOR***

Dan Kyburz, Club Growth Director, presented the Club Growth Director Report, submitted and attached:

***PROGRAM QUALITY DIRECTOR***

Maryann Reichelt, DTM PQD, presented the Program Quality Director Report, submitted and attached:

***DISTRICT DIRECTOR***

Bala Sreedharan, DTM, District Director presented the District Director Report, submitted and attached:

***OPEN DISCUSSION***

Dan Kyburz, CGD, proposed having a hybrid meeting for our Oct 17 Hall of Fame and President’s Luncheon. An email will be sent out asking for feedback as to what to do. The in person part is scheduled at the Uptown Grill in LaSalle/Peru. DTM ceremony will be held the same day.

Jen Ho invited everyone to the next meeting of Four Seasons club. Sherri D will be giving a presentation about how to Master Pathways. 6:30 pm Monday, Sept 21

Any club events should be submitted to PRM for posting on the Facebook page.

# *NEW BUSINESS*

None.

# *CLOSING THOUGHTS*

Wendy Pesavento, Past District director, presented our closing thoughts.

What is it about District 54 that is so amazing? We have great teamwork! We have great volunteers that are willing to sacrifice their time to preserve an invaluable organization. We are here to help others. Congratulations to the Trio and the DEC for making the District so awesome!

# *ADJOURNMENT*

Chris Boyk made the motion to adjourn. Bonnie Tippey seconded.

Without objection, Bala Sreedharan, DTM, District Director, adjourned the meeting at 11:37 am.

Respectfully Submitted,

Andrea Gluck, VC1

District 54 Administration Manager, 2020-2021