



# Finance Manager Report

District 54 District Executive Committee Meeting

December 21, 2024

**Jason Heissler, DTM**

District 54 Finance Manager – 2024-2025

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## BALANCES

**District Reserve Statement** – as of date: 10/31/2024

The reserve account balance is \$28,621.02

Membership Revenue \$1,337.50. Year to Date amount is \$10,870.00.

District Expenses \$2,749.67 with YTD \$7,272.26.

\* Minimum District Reserve Required at Year End \$4,976.97

**Bank Statement** – as of date: 10/31/2024

The checking account balance is \$2,920.76

Deposits of \$0.01

## PROFIT & LOSS STATEMENT

Month Ending 10/31/2024			07/01/2024 Through 10/31/2024		
Actual	Budget	Variance	Actual	Budget	Variance
<b>District Revenue</b>					
1,337.50	1,360.48	(22.98)	10,870.00	8,961.57	1,908.43
0.01	0.00	0.01	0.04	0.00	0.04
1,337.51	1,360.48	(22.97)	10,870.04	8,961.57	1,908.47
<b>District Expenses</b>					
2,445.88	375.00	2,070.88	2,445.88	3,075.00	(629.12)
196.96	175.00	21.96	607.63	350.00	257.63
0.00	20.00	(20.00)	0.00	20.00	(20.00)
0.00	295.00	(295.00)	50.75	295.00	(244.25)
23.88	524.00	(500.12)	163.94	686.00	(522.06)
0.00	900.00	(900.00)	613.13	1,300.00	(686.87)
0.00	159.00	(159.00)	0.00	159.00	(159.00)
0.00	0.00	0.00	2,301.30	2,100.00	201.30
0.00	0.00	0.00	5.00	0.00	5.00
82.95	82.95	0.00	331.80	331.80	0.00
2,749.67	2,530.95	218.72	6,519.43	8,316.80	(1,797.37)
(1,412.16)	(1,170.47)	(241.69)	4,350.61	644.77	3,705.84

### **Outstanding items**

Known Expenses not yet accounted for:

- \$323.88 website renewal (Admin)
- \$45.10 storage for D54 property (Admin)
- \$482.04 Food for hall of fame (Food and Meals)
- \$119.99 Canva marketing (Marketing)

### **TALKING POINTS**

- Bank Signatory Card completed on 11/8/24. District Signature Form submitted 12/20/24?
- DEC members can submit travel expenses to the DEC meetings for October and November
- Marketing is over budget due to Facebook ad spending in July and August that wasn't budgeted
- We are working on appointing an Audit Chair

### **DEADLINES**

February 15 – Mid-Year Audit Report, Accrual Template

April 30 – Quarter 3 Treasurer's Report with certification page and narratives