

Language bank

Introduction <i>Good morning. My talk today examines...</i> <i>The subject/title of my talk/paper is...</i> <i>Hello. Today I'm going to talk about/discuss...</i>	Changing the subject <i>So, I have discussed...</i> <i>Now I'd like to turn to...</i> <i>Moving on to the next/second/last benefit...</i>
Explaining structure <i>In this talk I intend to outline...</i> <i>In my talk I will discuss the main features of....</i> <i>I am going to examine three benefits/advantages of...</i>	Concluding <i>So, I have talked about...</i> <i>To sum up/summarize: in my talk I have...</i> <i>In conclusion, I believe it is clear that...</i> <i>To conclude: the benefits I have described in my talk are important and therefore I consider that...</i>
Introducing each point <i>The first/second/next/last point/area...I would like to discuss is...</i> <i>I want to begin by looking at...</i> <i>I'd now like to look at another/the second benefit of...</i>	
Clarifying <i>In other words,...</i> <i>That is to say...</i>	Answering difficult questions <i>"I'm sorry, I don't quite understand your question. Could you repeat it?"</i> <i>"Well, I'm not sure about that, but I think..."</i>