

2026-27 Kinglets Licensed Childcare Application

Please email completed applications by **3/1/26** to:
admissions@fieldfarmandforest.org
or mail to: PO Box 334, East Burke VT 05832

Field Farm
&
Forest

Child's Name: _____ Preferred nickname? _____

Date of Birth: _____ Age when starting the program: _____

Name of Parent(s) or Guardian(s): _____

Address: _____

Phone: _____

Email: _____

Name of Parent(s) or Guardian(s): _____

Address: _____

Phone: _____

Email: _____

Child lives with: _____

Names & ages of siblings: _____

This application is NOT a confirmation of enrollment.

**All families interested in our Kinglets program MUST visit our school, either at an Open House or an arranged visit, prior to sending in an application. We try our best to give each family their first enrollment option choice, but we cannot guarantee it. If we have space in our program and invite your child to join our "flock", there is a \$150 non-refundable registration fee to secure your child's enrollment for the school year. If we do not have space for your child, we will keep this application on file in case a space opens up.*

Applications for new Kinglets will be prioritized by:

1. Siblings of current Kinglets
2. Families on our waitlist
3. Number of days requested (higher priority to 5 day and full day applicants)
4. Flexibility with enrollment days

Enrollment options	Tuition*
5 full days	\$10,815
5 half days	\$7,056
3 full days (MWF)	\$6,489
3 half days (MWF)	\$4,223
2 full days (TuTh)	\$4,326
2 half days (TuTh)	\$2,833

2026-27 Year	9/8/26 - 5/28/27
Full day hours	8:00am-3pm
Half day hours	8:00am-12:30pm
Aftercare available M-Th for an additional \$20/day	3-4:30pm

*10% discount if paid by Aug 1, 5% discount if paying biannually (Sept. and Jan).

Enrollment preference:

1st CHOICE

- 2 half days (Tu/Th)
- 3 half days (MWF)
- 5 half days (M-F)
- 2 full days (Th/Th)
- 3 full days (MWF)
- 5 full days (M-F)

2nd CHOICE

- 2 half days (Tu/Th)
- 3 half days (MWF)
- 5 half days (M-F)
- 2 full days (Th/Th)
- 3 full days (MWF)
- 5 full days (M-F)

3rd CHOICE

- 2 half days (Tu/Th)
- 3 half days (MWF)
- 5 half days (M-F)
- 2 full days (Th/Th)
- 3 full days (MWF)
- 5 full days (M-F)

Will your child need aftercare for an additional \$20/day at least once/wk? Yes No

Will your family apply for child care subsidized tuition? Yes No

Contact Emily Bache if you have childcare subsidy questions: emily@fieldfarmandforest.org

Please provide two emergency contact phone numbers other than parents/guardians (ie, relative, family friend, neighbor, etc).

Emergency Contact 1: _____ Phone: _____
Relationship to child: _____

Emergency Contact 2: _____ Phone: _____
Relationship to child: _____

Doctor's Name: _____ Phone: _____
Dentist's Name: _____ Phone: _____

Please check off the medications/applications that staff may administer to your child:

sunscreen insect repellent other _____

Has your child ever received any counseling services, physical therapy, occupational therapy, or speech/language therapy? Yes _____ No _____

Does your child wear glasses? Yes _____ No _____

Does your child have a hearing impairment? Yes _____ No _____

Does your child take medication on a regular basis? Yes _____ No _____

Does your child have any allergies? Yes _____ No _____

If you answered "yes" to any of the above questions, or if you have other information you'd like to share, please explain here: _____

If your child has ever attended another early education program or daycare, list them here with dates attended: _____

What types of play and activities does your child currently enjoy most? (eg, gross motor, books, art/crafts, imaginary play, exploration, sensory play, building, cars, dolls/stuffies, etc) _____

What else would you like to tell us about your child? _____

**As described in our Family Handbook, all children enrolled in our Kinglets licensed childcare
MUST send us two forms:**

1. Health Form from your physician:
<https://outside.vermont.gov/dept/DCF/Shared%20Documents/CDD/Forms/CC-General-Health-Examination-Form.docx>
2. Immunization form or a signed religious exemption form

Parent Signature: _____ Date: _____

Family Participation & Fundraising Policy

Our Community Commitment

Field, Farm & Forest is a community-supported, play and nature-based learning program. Tuition alone does not fully cover the costs associated with classroom supplies and materials, maintaining our indoor and outdoor learning spaces, and fair compensation for our teachers. Family involvement is an essential part of sustaining our program.

By enrolling a child at Field, Farm & Forest, families agree to support the school through **active participation in fundraising efforts or, if participation is not possible, through an equivalent financial contribution.**

Minimum Annual Family Contribution

Each enrolled family is expected to contribute a **minimum of \$360 per school year** (equivalent to **\$40 per month**), fulfilled through **time, materials, fundraising participation, or direct donations.**

Families may meet this commitment through one or a combination of the options outlined below.

If you have concerns about meeting this expectation, please reach out to us. We're happy to discuss this further and provide flexibility if needed.

Participation Pathways

Each enrolled family is expected to contribute to the school's fundraising efforts in **one of the following ways** during each school year:

A. Fundraising Participation

Families are expected to support the school's major fundraising efforts throughout the year. This may include:

- Participating in fundraising events or campaigns
- Helping with planning, organization, or outreach
- Selling and/or promoting fundraising items

Raffle Requirement:

Each family is expected to sell **a minimum of 10 raffle tickets** during our annual Holiday raffle fundraiser.

Major Fundraisers May Include (but are not limited to):

- Annual Holiday Raffle
- Seasonal Community Events

- Online or Peer-to-Peer Fundraising Campaigns
- Auction or Donation Drives

Specific dates and details will be shared in advance.

B. Time & Service Contributions (Work Hours)

Families may fulfill part or all of their annual contribution through volunteer time and service to the school.

Examples include:

Beautification & Maintenance

- Building maintenance and repair
- Installing or maintaining fencing
- Trail creation and maintenance
- Mowing, gardening, and landscaping
- Painting, organizing, and/or general upkeep

Scheduled Community Work Days

- **Fall Work Day** (on calendar)
- **Spring Work Day** (on calendar)

Participation in work days counts toward annual contribution hours.

Check-Ins:

The Program Director will check in with families **twice per year** (mid-year and spring) to review participation, hours contributed, and remaining needs.

C. Materials & In-Kind Donations

Families may contribute materials or resources aligned with school needs, including:

- Items from the school's **wishlist**
- Tools, supplies, or equipment for nature-based learning
- Approved donated services or professional expertise

All in-kind donations must be coordinated with school staff to ensure they meet program needs.

D. Buy-Out Option (Donation in Lieu of Participation)

Families who are unable to contribute time or materials may fulfill their commitment through a **financial buy-out option**.

- Buy-out contributions may be made as:
 - A one-time donation, or
 - Monthly contributions of **\$40 per month**
- Donations directly support program operations, materials, and site maintenance.

E. Community Skills & Enrichment Contributions

Families are encouraged to share their talents, interests, and skills with the school community. These contributions enrich our program and count toward participation commitments.

Examples include:

- Assisting with a class activity
- Participating in and providing support during outdoor play and/or nature walks
- Reading books to students during morning settling-in time or after-lunch quiet time
- Sharing cultural traditions, crafts, or practical skills
- Supporting special projects or seasonal learning themes

Family Contribution Interest Statement

(To be completed as part of the enrollment contract)

Please indicate areas where your family is interested in contributing during the school year:

- Fundraising support
- Beautification / maintenance work
- Teaching or leading a presentation
- Reading or storytelling
- Sharing a specific skill or expertise
- Material or in-kind donations
- Other: _____

Additional notes or ideas:

Equity & Communication

We recognize that families' time, capacity, and circumstances vary. Families experiencing financial hardship or extenuating circumstances are encouraged to communicate with the Program Director. Requests for alternative arrangements will be considered on a case-by-case basis and handled with discretion.

Agreement & Acknowledgment

By signing this enrollment agreement, families acknowledge and agree to:

- Contribute a **minimum annual value of \$360** through time, materials, fundraising, or donation
- Participate in required fundraising efforts, including raffle ticket sales
- Communicate proactively with the school if circumstances change
- Engage as active members of the school community

Parent/Guardian Name(s): _____

Signature: _____

Date: _____

Field, Farm and Forest
AGREEMENTS & UNDERSTANDINGS
Please initial the following

I understand my child will be taking walking trips, sometimes up to 1 mile long.

I understand that Field Farm and Forest requires all children are independent in toileting.

I understand my child will be outside for long periods throughout the day and should be dressed appropriately for any weather.

I understand that when the children are outside, there are no fences. This means that if a child is a runner, FFF needs to know this ahead of time. FFF does not have funding for one-on-one support. If an educator has to leave to follow a child, that leaves the other educators short-handed. If a child is being unsafe in the woods and refusing to work with FFF educators, they will have to ask the caregivers to come pick up the child.

I have read and understood the Field Farm and Forest Family Handbook.

I give my child _____ permission to participate in walking trips.

I understand the inherent danger of bike riding and give my child _____ permission to ride bikes at FFF, while releasing FFF of any liability resulting in injury from bike riding.

I give my child _____ permission to use hand tools including but not limited to hammers, screwdrivers, and whittling peelers. I understand that my child will be supervised at all times during use.

I understand that my child _____'s participation in this program may increase their chance of exposure to diseases, including but not limited to Covid-19. Prevention measures will be implemented with CDC and state guidelines in mind.

I understand that under state law, all children are required to have a current immunization record on file with the school, unless they have religious or medical exceptions. The immunization form or a signed exemption form **must** be on file **prior** to starting the program and will be kept in each child's confidential file. Please request that your physician send you records that you can bring to us.

**FIELD FARM AND FOREST
MEDICAL EMERGENCY**

I hereby authorize and grant permission for Field, Farm and Forest and its employees to act on my behalf according to their best judgment in the event of a medical emergency or any and all injuries and illnesses sustained or experienced during my child's participation in activities, including but not limited to emergency first aid, emergency transport to a medical facility, and emergency treatment by medical personnel onsite or at a medical/hospital facility. I understand that in the event of an emergency or injury, Field, Farm and Forest will make reasonable attempts to contact me or my designated emergency contact.

By signing below, I further acknowledge that my child named below has health insurance and is covered by my personal medical insurance policy. I understand that I am responsible for any medical fees, including co-payments or other expenses not covered or denied by my health insurance policy.

The undersigned, the parent(s)/legal guardian(s) of Participant, has (have) reviewed the foregoing agreement and hereby consent(s) and agree(s) to the same.

(Child's Name)

Date _____

(Signature of Parent(s)/Legal Guardian(s))

(Print Name(s))

EMERGENCY EVACUATION RELEASE

In the event of an extreme emergency where evacuation is required, I give permission for my child _____ to be transported by Field Farm and Forest, its representatives, or employees, by any means necessary to a safe location. I understand that every possible effort will be made to reach me in this event.

Parent/Guardian Signature: _____ Date: _____

**FIELD FARM AND FOREST
PHOTO RELEASE***

I hereby consent that photographs taken of my child may be used by Field, Farm and Forest and its assigns and successors, for the Field, Farm and Forest website, social media pages, external publications, newspaper articles, and/or promotional materials about Field, Farm and Forest and/or Field, Farm and Forest Programs. I understand that photographs used will not include personally identifiable information.

I release Field, Farm and Forest from any expectation of confidentiality for the undersigned minor child and attest that I am the parent or legal guardian of the child listed below.

(Child's Name)

Date _____

(Signature of Parent(s)/Legal Guardian(s))

(Print Name(s))

***The photo release is optional. If you do not wish to give consent for photos, your child may still participate in activities.**