



## MEETING MINUTES OF THE BOARD OF DIRECTORS

THURSDAY, JANUARY 16, 2020 7 P.M.  
217 East A Street, Upland, CA 91786

### 1. Members Present

Board Members:

- **Kati Parker**
- **Virginia Shannon**
- **Katy Taylor**
- **Nancy Mannon**
- Carol Timm By Phone
- Larry Timm By Phone
- Kirk Taylor,
- Alice Palacios,
- **Jessica Morley,**
- **Lottie Miller**

Associate Board Members:

- **Margaret McCormick,**
- **Erin Wade**

### 2. CONTINUED BUSINESS

#### A. 2020 VINTAGE HOME TOUR – *Kati Parker*

1. Discussion of a commercial kitchen location to donate time for advertising for the box lunch assemble Foothill Kitchen was suggested.
2. Featured Homes with Captains
  - 664 N 3<sup>rd</sup> Avenue (English Revival: Bob & Cheryl Ooten) Lottie Miller
  - 613 E 7<sup>th</sup> Street (English Revival Cottage: Lorena Mejia) Nancy Mannon (909) 238-9047
  - 636 E 9<sup>th</sup> Street (Eastlake Victorian: Carol & Larry Timm) Carol & Larry (909) 815-9351
  - 1509 N Euclid Avenue (Victorian: Paul & Ronda Forgette) Ann Lara (909) 489-5423
  - 805 W 16<sup>th</sup> Street (Linden and Molly Brouse) Jessica Morley (909) 921-1830

- ◆ **Boxed Lunch Fundraiser** Discussion of a commercial kitchen location to donate time for advertising for the box lunch assemble Foothill Kitchen was suggested
- 3. **Booklet Write-ups:** House Captains please get your write-ups done this month so there is ample time to assemble the booklet.
- 4. **Booklet Paid Advertising:** Advertising: Sign-up sheet for advertising contact assignments and categories of prudential advertisers in the Home Tour booklet. Sign-up sheet attached. Please contact and secure advertiser soon so there is ample time to assemble the booklet. Prices Have gone up this year by \$25 at each level  
Ad sizes for sale:  
  - Business Card, \$50.00**
  - Half page – \$150.00**
  - Full page, \$275.00**
  - Back page - \$300.00**
- 5. **Ticket Sales locations:** My Jeweler, Cooper Museum and Antiques Etc.
- 6. **Silent Auction items requested:** We are seeking to recruit a Chair for this activity and someone to attend the auction area. Reminder to ask Alice Palacio If she is available to stay with the silent auction during the Home Tour
- 7. **Vendors:** Vintage craft, art and specialty vendors may be stationed to sell their wares at selected Homes on the Tour. Discussion of a fee consideration for using the Home Tour as a venue was tabled for further discussion.
- 8. **Pink Sign Placement request:** The date 6 weeks prior to the home tour is February 13, 2020. Just a reminder to request the right to post our signs advertising the home tour.

B. **RAIN'S HOUSE BUSINESS PLAN:** Jessica and Kati will review and report next meeting.

The Rains House Committee met with Mark from Water's Edge Winery to discuss the winery occupying the Rains House. Water's Edge used to be located in the Thomas winery the little press room "The Wine Taylor". Building Damage required them to vacate that location. They are operating out of Industrial space Near Arrow and Vineyard in R.C.

This is a different approach from our initial vision. There are a number of different opportunities this concept offers in regard to funds raised, rent and revenue. There would be taxes possibly in the amount of \$10,000 to \$20,000 per year depending on property valuation. We could apply for the Mills act which would bring property taxes down substantially. Rental agreement would be written to guarantee a minimum that could cover expenses related to the proper maintenance, taxes etc. and a percentage of wine sales and event fees could enhance the Upland-Rancho

Cucamonga Heritage finances to afford more of what we do, grants events, Outreach etc.

C. **VALENTINE BUNCO FUNDRAISER** (February 15<sup>th</sup> at 6:30 pm) – *Nancy Mannon*

Cost for the fundraiser is \$20.00

**Please RSVP At least 3 days before. (That's Wednesday February 12)**

Board Members: Please bring finger food appetizers and sweet bites. Kati provide LOADED punch. Lottie will bring "Un-Leaded" Punch. Offers accepted for use of snack and punch cup serving ware from Virginia and there are also some at the Stone House.

Jessica and Lottie to bring card tables, and chairs. Lottie Suggested selling ticket to the Home Tour at the bunco game. Lottie has valentine colored markers to lend to the bunco event for make your own name tags. Tags are on hand. Kati and Nancy creating the score cards. Look for a valentine theme! Prices will be Gift items rather than cash. Nancy will shop for appropriate awards for the 4 categories of winners.

M: Jessica Morley S: Nancy Mannon

## ACTION ITEMS

A. MINUTES FROM NOVEMBER 14, 2019 BOARD MEETING

Motion: Jessica Morley Second: Nancy Mannon

B. TREASURER'S REPORT Nancy Mannon

C. MEMBERSHIP REPORT Nancy Mannon Delivered Membership Directory

D. ELECTION OF OFFICERS 2020 and 2021

President: Kati Parker

Vice President: Virginia Shannon

Secretary: Jessica Morley

Treasurer: Nancy Mannon

E. HABITAT FOR HUMANITY DONATION

Motion: Carol Timm Second: Virginia Shannon Aye's 10 Nos 0

Upland Heritage to Donate \$1,000.00 + cost to print banner

Habitat for Humanity to provide a sign-banner to promote Upland Heritage During the lead-up-to and the ribbon cutting event. Upland Heritage Members and Board Members please attend if you can.

F. PARANORMAL PRODUCTIONS

Erin Wade to call and make suggestions. Sycamore Inn has a well-known spiritual presence.

D. 2020 HOLIDAY PROGRESSIVE DINNER – Secure houses – *Nancy Mannon*

Suggested Location and Host: Connie Farnsworth, Jim Hughes, Matt and Katy Saul, Paul & Ronda Forgette (Main Dinner)

3. PRESIDENT'S REPORT - None

- 4. DIRECTORS COMMENTS: Jessica will Call SAWCO and see if they will include a notice regarding the home tour. Kati will look into the cost of printing the Upland Water Co. inserts.
- 5. BOARD OF DIRECTORS REQUESTED FUTURE AGENDA ITEMS None
- 6. ADJOURN 8:49 PM

**CALENDAR**

**February 15, 2020, Valentine’s Bunco Party Fundraiser**

**February 20, 2020, Regular Board Meeting**

**April 5, 2020, Vintage Home Tour**

Jessica Morley

Secretary: \_\_\_\_\_ Date: \_\_\_\_\_