

**UPLAND HERITAGE BOARD MEETING MINUTES**

**November 21, 2024 6PM**

Cooper Museum  **217 East A Street, Upland, CA**

1. **ROLL CALL(Board Members:, Virginia Shannon, Erin Wade, Nancy Mannon, Carol Timm, Larry Timm, Alice Palacios, Lottie Miller, Susie Warren, Ann Lara, Pam Johnson, Cathy Davidson, Ken Bone, and Becky Miller. Absent were Kati Parker, Katy Taylor, Kirk Taylor, and Mary Hannah. (Associate Board Members: Present were Gina Moga and Ben Nance. Absent was Danielle Magdaleno.)**
2. **ACTION ITEMS**
3. **APPROVE BOARD MINUTES FROM OCTOBER 17, 2024. The motion was made by Larry Timm and seconded by Nancy Mannon with corrections.**
4. **TREASURER’S REPORT-Treasurer Nancy Mannon reported on October treasurer’s report. (See report for details.)**
5. **MONTHLY RESTARANT FUND RAISER Nancy Mannon reported she had not she would work on the next year.**
6. **WOODFORD HOUSE-VP Erin reported the Woodford house was organized and our tablecloths would be at the house.**
7. **HALLOWEEN BUNCO-Susie Warren gave the report on the great success of the Bunco party and how amazing were the volunteers that helped with décor and organization of the event. Everyone had a wonderful time and Carol Timm thanked Susie and said she was a great hostess and so gracious to offer her home and put in so much work. There were 76 people in attendance. They earned $3,040 and had $572.60 in expenses. Great Job! The money earned will help toward the $10,000 UH is giving in grants for 2024.**
8. **PROGRESSIVE DINNER-The committee members are Virginia Shannon, Erin Wade, Cathy Davidson and Nancy Mannon. Danielle Magdaleno designed the Progressive Dinner invitations which were already sent out to the members. It was commented what a wonderful job she did. Pam Johnson assisted in this process. They reported they would like for each board member to sign up to bring a dish and the sign-up sheets were sent around. They reported the main dish location would be the Upland Woman’s Club located on Second Ave. Nancy talked with them and they offered the place for free! They are celebrating their 100th Anniversary of the building. They would also send several people to our progressive dinner. Lottie said she would bring decorations along with the committee. The committee announced everyone should meet on Friday, December 6th form 3:00pm -5:00pm to help set up and decorate. We were also told we had to clear all plate setting and food out before we go to the dessert house at Carol Timm’s home.**

**They asked people with main dishes to bring them to the Woman’s Club at 3:45 before they go to the appetizer house on December 7, 2024. They are also asking people for gold chargers, goldware, some more Christmas plates and goblets. Virginia announced we had Christmas plates that were donated by a former board member, Becky Niemeyer that we were using, but we didn’t have quite enough. Carol asked for anyone that had a large coffee maker for the dessert house and Susie Warren volunteered her coffee maker. The committee announced we would have to have parking permits and she would hand those out.**

1. **GRANT PROGRAM-Nancy and Erin talked about the great judges for choosing the grant recipients. Nancy said the judges were from Ontario and LaVerne Heritage groups. They started at 9:00am and saw all 12 houses by 12PM and afterwards made their selections. The winners will be announced at the Upland Heritage Progressive Dinner during the main course.**
2. **HOME TOUR COMMITTEE ASSIGNMENTS- Nancy talked about getting a house on 2nd Ave. and the Women’s Club for the home tour. Others will be discussed in the new year. (Ask Nancy)**
3. **ACCEPTANCE OF PRESIDENT KATI PARKER RESIGNATION-VP Erin Wade discussed that Kati would be stepping down due to health reasons.**
4. **SLATE OF BOARD MEMBERS TO BE VOTED IN AT THE PROGRESSIVE DINNER- It was discussed that Kati would confirm any board members not present. Members discussed that would not continue were Becky Miller due to health reasons and Kati and Kirk due to their attendance record and not being in attendance recently. We discussed adding full board membership to Gina Moga, Danielle Magdaleno and Ben Nance. Susie Warren mentioned calling Renee Statin to ask if she wanted to be an associate board member. Carol Timm said she would call and email her. Her phone number and email were given to Carol.**
5. **DISCUSSION REGARDING TRANSITION OF OFFICERS THAT WILL OCCUR IN JANURARY. The board decided to elect a new person before 2025 because it was a fill-in term to finish for Kati’s second year. The elected position was for two years and this would be finishing the one year term. The board wanted the person taking over to be prepared for taking over the position and making plans for the new year. The board nominated Carol Timm for President 2025, who had 25 years of experience to take over. Carol accepted, but on the terms she could train Gina Moga for taking over in 2026. Gina agreed she would like to be president in one year after working with Carol to get ready for that responsibility. Virginia Shannon made the motion for Carol Timm to serve as president for the remainder of the term and Susie Warren 2nd the motion. Because Carol Timm was secretary Nancy nominated Cathy Davidson to be secretary and Nancy seconded the motion. Both nominations were unanimously carried.**
6. **FARMERS MARKET REPRESENTATION It was discussed we had the easy-up’s and signage but need volunteers. We will discuss volunteers later.**
7. **TAX EXEMPT STATUS – Virginia discussed she had no new information from the last time she reported.**
8. **PRESIDENT’S REPORT-President Parker was absent and there was no report.**
9. **DIRECTORS AND COMMITTEE COMMENTS/REPORTS**
10. **Newly elected President for 2025 Carol Timm suggested we need to be ready to plan the entire year with all board members signing up for 2025 year.**
11. **It was reported the Whitney house was now a school for under privileged children.**

 **ADJOURNED AT 7:30 pm**

 **Carol Timm,**

 **Secretary**