



ACADEMY OF HEALTH SCIENCES CHARTER SCHOOL

Board of Trustees
Meeting Minutes
September 23, 2019

Board Members Present: Warren Hern, Mario Urso, Erika Dooley, Kevin Railey, Kevin Overton, Wendy Ferrer, Michele Lawrence

Others Present: Wanda Perez-Brundage, Alison Tyler

Not Present: Bradley Turner, Joseph Searles, Louise Vella

I. Call to Order

The meeting was called to order at 5:45 PM at 16 Lakeview Park Rd., Rochester, NY.

II. Approval of Minutes

A motion was made and seconded to approve the revised minutes of the August 26, 2019 meeting. MOTION CARRIED

III. Principal's Report

Recent Events: Last month, College and Career Vision Day brought guest speakers to AHS to introduce students to the variety of career paths related to health sciences. The first Parent Potluck was a chance for students, parents, and teachers to connect over fun games and food.

Upcoming Events: The first set of formal testing in reading and math will take place this week with a computerized assessment called NWEA. In addition, the first Parent Empowerment Meeting is coming up on Oct. 10, at which parents will see their students' academic data and all students will receive a free t-shirt. On Oct. 18, students will have their first Field Experience at Excellus; Wanda Perez-Brundage continues to pursue partnerships with other potential sites. Finally, the first meeting of the staff Strategic Directions Committee will take place in early October to give teachers a mechanism to share a voice and generate ideas for the school.

Dashboard Updates and Initial Data: According to the beginning of the year reading assessment, 29% of the 5th graders are on target with their reading level. Wanda also discussed initial attendance data, which shows that attendance was poorer in August (88.9% average daily attendance) due to transportation issues and students being on vacation; in September, average daily attendance has improved to 95%. In addition, the first performance management cycle has begun with short observations of instructional staff.



Board Development: Warren Hern suggested that current Board members reach out to potential partners who may be interested in serving as non-Board members of Committees. In addition, as Wanda gets to know parents of AHS students, she continues to scout for a potential parent representative to serve on the Board. Warren also encouraged AHS teachers and staff to attend in order to share their perspective on the school.

IV. Finance Committee Updates

Mario Urso reported that according to the financial position statement, the school is in a strong place. The bank loan is still outstanding, which will be paid off by the end of the school year, and there is a small surplus. Based on cash flow projections, the school expects in the black through at least the end of January (further cash flow projections to be developed soon). Remaining start-up funds are now coming in a timely manner. In addition, tuition payments have been higher than budgeted because the school has more students enrolled and a higher number of special education students enrolled than estimated in the budget.

V. Infrastructure Committee Updates

The Infrastructure Committee will be scheduling a date for a meeting soon.

VI. Adjournment

Hearing no other business or objections, the meeting was adjourned at 6:45 PM.