

## General Information

Emergency	Police, Fire, Rescue Non-Emergency-Franklin Co.	911 540.483.3000
Bayside Marina	Owner-Dale Runyon	540.721.3664
Electric	A.E.P.	800.956.4237
Post Office	Moneta, Va.	540.721.3940

**Chimneys-** If you have a fireplace, you are responsible for ensuring the chimney is inspected and cleaned as necessary. The association is not responsible for chimney maintenance. The Board must have documentation confirming your chimney has been cleaned. If you do not have a fireplace or do not intend to use yours, a written statement to that effect must be submitted to the Association.

**Door Keys-** Please provide the Board with a key or code for your unit. We store condo keys in a secure lockbox, accessible only to authorized individuals. Key access to your unit in the event of an emergency is required. If you re-key your unit, be sure to get the new key to us. You may give your key to the association President or Secretary. (No locks will be allowed that does not require a key) Several units have experienced dead batteries while the owners were away, leaving no way to access the unit).

**Dumpsters-** The dumpster next to the marina is available for Shoreline Owner's use. Please limit to household items only. Dumpsters for larger items are located on Scrugg's Road. Turn left off Lakewood Forest Rd. onto Scrugg's Rd. Go approximately 1.5 miles and the dump will be located on the right.

**Enclosed Porch-** If you have a screened in porch, you are responsible for painting the interior. You may be able to get a favorable price when the association is painting the building exteriors. Capps carries the paint used; just mention Shoreline Condos.

**Insurance-** It is suggested each owner have a HO-6 policy (condo insurance) in place which will cover the inside of your unit and adequate liability limits to cover potential damage to neighboring units. Renter's insurance policies are not adequate since they cover only the contents of the unit. The board asks that you send verification of your condo insurance to the POA address. This will be a requirement each year, so we ask for you to have the association on your policy as a certificate holder or additional interest. This will automatically send the association proof of insurance each year.

**Water shut-off-** All units have a main water shutoff valve. It is recommended that you shut this valve off before leaving the unit for any extended period.