Shoreline Marina Condominium Property Owner's Association ShorelineMarinaPOA@gmail.com

ASSOCIATION COMPLAINT FORM

Pursuant to Section § 54.1-2354.4 of the Code of Virginia and regulations adopted by the CICB, the Board of Directors (Board) of Shoreline Marina Condominium Property Owner's Association, (Association) has established this Complaint form for use by persons who wish to file written Complaints with the Association regarding the action, inaction or decision by the governing board or association inconsistent with applicable laws and regulations.

Legibly describe the resolution of the issues des and circumstances at issue Complaint. If there is insuf form. Also, attach any sup Complaint.	and the provisions of Vificient space, please atta	. Please in Irginia lawa Ich a separ	s and regulations that ate sheet of paper to	the specific facts at support the this Complaint
Sign, date and print your Association at the email l under Contact the Board.			1	
Printed Name	Signature			Date
Mailing Address		Lot/Unit#	City, State, Zip	
		Con	tact Preference 🛚 I	Phone D Email
E-mail Address	Phone Number			Other

If, after the Board's consideration and review of the Complaint, the Board issues a final decision adverse to the Complaint, you have the right to file a notice of final adverse decision with the Common Interest Community Board (CICB) in accordance with the regulations promulgated by the CICB. The notice shall be filed within 30 days of the date of the final adverse decision, shall be in writing on forms provided by the Office of the Common Interest Community Ombudsman, shall include copies of any supporting documents, correspondence and other materials related to the decision, and shall be accompanied by a \$25 filing fee. The Ombudsman may be contacted at:

Office of the Common Interest Community Ombudsman Department of Professional and Occupational Regulation 9960 Mayland Drive, Suite 400 Richmond, VA 23233 Phone: (804) 367-2941

CICOmbudsman@dpor.virginia.gov