



## **EDUCATION**

**Texas Tech University, Rawls College of Business Administration** **Lubbock, TX**

Bachelor of Business Administration, International Business and Marketing

Graduation: May 2015

**University of the South Pacific**

**Suva, Fiji Islands**

Study Abroad

## **LANGUAGE PROFICIENCY**

English, Spanish

## **WORK EXPERIENCE**

**SHI**

**Austin, TX**

**Account Executive**

**2015-2016**

- Managed Sales and large accounts for IT and software sales

**Old Wood LLC**

**Santa Fe, NM**

**Director of Marketing and Sales/Co-Owner**

**2016—Present**

- Manage new and existing accounts
- Work with designers and architects to successfully identify client needs
- Manage and design company's multiple, number one ranked websites
- Attend and manage international and domestic trade shows to represent Old Wood
- Manage logistics and account management for all of Old Wood's large corporate clients

- Oversee and manage all of Old Wood's financials
- Grant coordinator/writer for Old Wood's many awarded grants, some up to \$1M in federal funding
- Supervise daily operations of one of the nation's most innovative and largest wood products manufacturing facilities
- Ongoing collaboration with Tribal, industry, and community partnerships throughout NM
- Oversee and manage over 70 employees across 4 locations

### **Export Aviation**

**2019-Present**

#### **Co-Owner/COO**

- Manage sales and marketing of both fixed wing and rotary aircraft to buyers nationally and internationally
- Oversee aircraft transfers between buyers
- Oversee all documentation required by FAA
- Manager Export Aviation's finances and budget

### **One Horse Land and Cattle Publishing Company**

**2010-2022**

#### **Co-Owner**

- Copy editor and publisher for multiple books focusing on Western and Native American Art, and nationally best selling biographical books.
- Managed distribution of all books published by One Horse Land and Cattle Publishing

### **Project Humanity**

**2016-2019**

#### **Micro-finance and Business Development**

- Traveled to Kenya, Botswana and Zambia
- Assisted women in Africa to develop sustainable business plans for a more profitable future.
- Organized and directed neo-natal and pre-natal care training clinics for in-country staff
- Ran newborn baby care clinics to teach doctors and nurses in Africa modern techniques which helped to decrease infancy mortality rates in the medical clinics that Project Humanity worked with
- Distributed feminine hygiene products in local schools in an attempt to decrease the dropout rate of female students due to a lack of access to these products

**Viveash Ranch Cattle Company**

**Pecos, NM  
2010-Present**

- Manage large herds of American Beef Cattle
- Oversee all grazing movements to ensure the protection of the grazing lands
- Manage sale and transportation of the herd every fall
- Manage ranch expenses and operating budget

**Viveash Volunteer Fire Crew**

**2010-Present**

- Volunteer wildland fire fighting on forest fires in the Pecos and Santa Fe Wilderness
- Create fire lines with a D-10 bulldozer
- Work as medic for both the Viveash volunteer crew and others

**Santa Fe Emergency Medicine Institute  
EMT Instructor**

**Santa Fe, NM  
2008—2012**

- Instructed over 20 students in emergency medicine techniques and procedures
- Coordinated state and national registry testing sites
- Managed confidential grades and personal information

**Christus St. Vincent's Hospital  
Emergency Room Medic**

**Santa Fe, NM  
2008—2010**

- Perform full patient assessments
- Perform life saving assessments and medical procedures
- Start IV lines, administer medications, obtain blood panels
- Manage private health information of multiple patients
- Assisted nurses and doctors with critical procedures

**Set Medic**

**2010-2013**

- Set medic for multiple films and tv shows filmed in New Mexico, including Breaking Bad and others

**Globalinks Learning Abroad  
Alumni Ambassador**

**Westminster, CO  
2013—2015**

- Promote study abroad through Globalinks Learning Abroad
- Talk to students about study abroad and provide information to students

**Office of International Affairs at Texas Tech University  
Peer Advisor**

**Lubbock, TX  
2013–2015**

- Advise students on study abroad education and travel experiences

**ORGANIZATIONS**

**Women in Business, Texas Tech University**

**Lubbock, TX**

Founding member of the organization and member of the Marketing Committee

**New Mexico Forest Industry Association**

**New Mexico**

**Collaborative Forest Restoration Program**

**New Mexico**

**Buckaroo Ball**

**Santa Fe, NM**

- Co-Chair
- Organize and manage annual fundraiser
- Oversee and manage Buckaroo Ball's \$1M fund
- Budget planning for all events and grants
- Manage Buckaroo Ball's Grant cycle
- Oversee and manage all Buckaroo Ball volunteers

**Santa Fe Community Foundation, Baby Fund Grant Committee**

**Santa Fe, NM**

- Site visits to all grant applicants
- Vote on grant amounts and recipients

**REWARDS AND ACCOLADES**

- National Wood Flooring Association 40 Under 40 2020
- Wood Industry 40 Under 40 2020
- Recipient of the President's "E" Award for Excellence in Export 2018
- Honorable Speaker Ben Ray Lujan Award for Small Business Excellence 2016