
Evening Shift Supervisor

Job Overview: The Evening Shift Supervisor oversees all departments and evening shift projects to ensure all areas of the DC on Highbury are running smoothly and efficiently. The hours are 3:30 p.m. – 12:00 a.m., Monday – Friday.

Responsibilities

- Set goals and milestones and ensure staff work together to achieve set goals and milestones
- Support Team Leads and production
- Daily labour deployment
- Coordinate with the Director of Distribution to prioritize tasks for the evening shift
- Ensure all special orders, eCommerce and Rain Checks are picked and ready for shipment
- Use safe work procedures while setting a good example to fellow employees
- Carry out work in a manner that will not create a hazard to themselves or others
- Work with co-workers and members of the Safety Committee to help create a safe working environment by making safety suggestions and recommendations
- Report any accidents, incidents, near misses, injuries, and/or occupational health concerns to the DC Manager and a safety committee member
- Follow Peavey Industries L.P. medical and first aid procedures
- Positively communicate and demonstrate the company's Core Values
- Included in this list, are any additional tasks as assigned by Supervisor

Qualifications

- High School Diploma
- 3 years' related experience
- Valid class 5 driver's license
- Ability to obtain equipment operator license