



Mother Earth's Learning Village
350 Quigley Road Unit 131
Hamilton, ON
L8K5N2

289-244-4732

www.motherearthslearningvillage.ca

REGISTRATION FORM

Name:		DOB	
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Address	
City, Province	
Postal Code	

Mother's Information	
Name:	
Work Phone:	Cell Phone:
Email:	
Address if Different from child:	

Father's Information	
Name:	
Work Phone:	Cell Phone:
Email:	
Address if Different from child:	

Who has primary custody of the child?		
Mom <input type="checkbox"/>	Dad <input type="checkbox"/>	Both Parents <input type="checkbox"/>
Are there any custodial details?		

Emergency Contacts:

Name:	Phone:
Relationship to child:	
Name:	Phone:
Relationship to child:	

Mother Earth’s Learning Village provides two alternative programs for children.

The Roots Program Our Early Adventurers	The Pathways Program Our Alternative Adventurers
For children ages: 2.5 years old to 4 years old.	For children ages: 4 years to 12 years old,
Hours of operation: 7:00 am to 6:00 pm	Hours of Operation: 9:00 am to 3:30 pm extended care available. \$5.00 per 30 minutes
Fees: Full Time 60.00 a day Part Time 65.00 a day	Fees: Full Time 45.00 a day Part Time 50.00 a day Co Operative Rates Apply

As we accept all children of developmental age, exceptionalities, learning styles and homeschooling backgrounds. Fees are subject to increase if an Individual Alternative Plan or Safety Plan is needed.

Please indicate which days and which program you are interested in registering for. This allows us to program our staffing and ratios in advance. If your family is interested in our cooperative parental engagement program, please indicate days and times. As we try to accommodate all of our cooperative families, some days may not be available and may vary from week to week.

Days	Full Time	Part Time	Cooperative
Mon			
Tues			
Wed			
Thurs			
Fri			

Medical Details:

Does your child have any medical conditions that we should be informed of?

Does your child have any allergens that we should be informed of?

Does your child take any long term medications?

Does your child have any dietary restrictions?

Family Doctor or Attending Physician

Name:

Phone:

Permissions

Initial to Agree

I give permission to use my child's photo for documentation within the classroom.	
I give permission for the use of my child's photo for social media and website	
I acknowledge that children will be exposed to outdoor learning and risk taking play.	
I acknowledge that children provided a vegan menu, that follows recommendations for daily nutritional needs.	
I give permission for my child to participate in walks around the community to local parks and businesses.	

Signature: _____	Signature: _____
Date:	Date:

***Please Fill in Attached Pick up Policy and return with registration package.**

***Please read the attached payment options and return with registration packages.**

***Please contact Stephanie Kozak at motherearthlearningvillage@gmail.com
With any questions or to schedule an intake meeting.**

***Registration is not final until approval by the Director**

Office Use Only:

Intake Meeting Scheduled:

Pick Up Policy Completed:

Financial Agreement Completed:

Approved:

Date of Admission:

Date of Withdrawal:

Mother Earth's Learning Village

Financial Agreement

This agreement is made by and between Mother Earth's Learning Village, Licensed Child Care Provider and _____, _____ Parents/Guardians of _____. I have read and agree to full contents of the Parent's Handbook. I understand that disregarding these policies can result in termination from child care enrollment.

I understand that I must follow the termination policy as it is written in the Parent's Handbook..

The Roots Program:

Our arrival time will be no earlier than 7:00 am, and pick up time will be no later than 6:00 pm From Monday through Friday. Any added time before or after those times will be discussed beforehand, or will be subject to late pickup fees or early arrival fees.

I agree to pay 60.00 a day for full time placement of my child, Monday to Friday. I will pay all outstanding fees biweekly commencing_____.

I agree to pay 65.00 a day for part time placement of my child, on days agreed upon prior to signing this agreement. I will pay all outstanding fees biweekly commencing_____.

The Pathways Program:

Our arrival time will be no earlier than 9:00 am and pick up time will be no later than 3:30 pm from Monday to Friday. Any added time before or after those times will be discussed beforehand, or will be subject to late pick up fees or early arrival fees.

I agree to pay 45.00 a day for full time placement of my child. .

Option 1: Pay all outstanding fees biweekly commencing_____.

Option 2.: Pay monthly fees payable for the 1st of each.

I agree to pay 50.00 a day for part time placement of my child, on days agreed upon prior to signing this agreement. I will pay all outstanding fees biweekly commencing_____.

I agree to provide cooperative services for my child in attendance of agreed upon day.

Option 1: Pay 25.00 for half day for 3 hours of their time per day of am or pm attendance.

Option 2: I agree to volunteer for the duration of time my child is in attendance, I will be in attendance with them.

Parent Cooperative Volunteers need to have a Police Clearance prior to attendance

**Accepted Payment Methods: E-transfer @motherearthlearningvillage@gmail.com
Exact Amount (no change on site)**

This agreement shall be in effect until which time parent/guardian or provider has given termination notice in accordance to the Parent Handbook policy, or negotiation of a new contract.

THIS AGREEMENT AND THE PARENT HANDBOOK STATE THE OBLIGATIONS OF THE PROVIDER; THERE ARE NO OTHER IMPLIED OBLIGATIONS. ANY AMENDMENTS TO THIS AGREEMENT MUST BE IN WRITING AND SIGNED BY BOTH PARTIES.

BOTH PARENTS MUST SIGN OR PARENT/GUARDIAN WITH SOLE CUSTODY OF THE CHILD:

Signature: _____	Signature: _____
Date:	Date:

For Office Use Only:

Financial Agreement Approved:

Renewal Date:

Mother Earth's Learning Village

Pick up Policy

Please notify Mother Earth's Learning Village, if an unauthorized person will be picking up your child.

Verbal or written permission must be received before we will release a child to anyone who is not authorized on the registration form. We will not allow your child to leave with an unauthorized person without previous permission. This is for the safety and protection of your child.

A parent or guardian must authorize up to 3 individuals to pick up their child from child care authorized individuals will be required to present valid identification to pick up any child from Mother Earth's Learning Village.

I authorize the following individuals to pick up my child from the child care:

Name:	Phone:
Relationship to child:	
Name:	Phone:
Relationship to child:	
Name:	Phone:
Relationship to child	

If an authorized individual without valid identification or an unauthorized individual comes to pick up my child from child care, I can be contacted at this number:

All parents and guardians must make sure that a staff person recognizes that the child has been dropped off or is being picked up from child care.

***BOTH PARENTS MUST SIGN OR PARENT/GUARDIAN WITH SOLE CUSTODY OF THE CHILD:**

Signature: _____	Signature: _____
Date:	Date:

*Custody and Related Court Orders: The day care staff cannot become involved in the marital or custody issues of the families that we serve. If a custody or court order exists, a copy of the order needs to be placed in the child's file. The guardian is responsible for providing up to date and accurate information concerning the legal guardianship of the child. Without a custody or court order on file, the caregiver cannot deny access to the non-enrolling parent. If the non-enrolling parent is not listed on the pick up list, the policy on unauthorized persons will be implemented. The guardian will provide all consents.