



EBFC General Meeting Minutes

Date: Tuesday 24th February 2026

Time: 6.45pm

Location: Emerald Boxing & Fitness Club, 95 Esmond Street, Emerald

Chair: Cherie Reeves

Minute Secretary: Cherie Reeves

Present – Alan Dobson, Melissa Dobson, Stan Hamilton, Teale Hamilton, Emma Harling, Clare Beck and Cherie Reeves.

1. Minutes of Previous Meeting 29/01/2026

Motion: *That the minutes of the previous meeting be accepted as a true and correct record.*

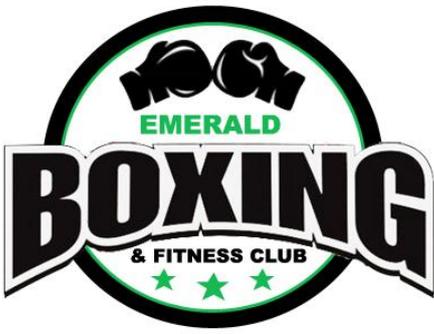
Moved: Cherie Reeves

Seconded: Alan Dobson

All in favour. **Carried/Not Carried**

2. Business Arising from the Previous Meeting

- Performance Potential – we have a Zoom meeting with Chris on Thursday 26th February to discuss
- Child Safe Organisations Act – Cherie followed up training inquiry with childsafe.org.au and also made an inquiry with Napcan. Details under Child Safeguarding section. Adoption of new policies to be addressed in Special Business.
- Merchandise order has been placed. Melissa advised that it is due to arrive at the end of March.
- Fans in the shed – discussion about the noise and the need for the coach to be heard. It was decided that fans will not be purchased.
- 2026 Coalfields Championships – new proposed date Saturday 29th August, at Pioneer Park – the meeting is happy with this date and venue. Date to be confirmed with the League when Alan can speak with the President in person at next week's tournament.
- Junior Assistant Coaches – discussion. Cherie informed the meeting of her research. Honorariums/Stipends can be paid (cash being the preferred benefit, as it directly benefits the junior coach, as opposed to reducing the parents' expenses) provided that it is not



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determined by hours worked and is not a regular income (as a wage is). The best way to go about this is to adopt a policy which includes an agreement. Action: Cherie to send draft policy for perusal and comment prior to next month's meeting.

3. Correspondence

Inwards

27/01/2026 Email from Jotform – Nomination Form for President – Alan Dobson nominated by Corey Carpenter, seconded by Maddison Hutton

31/01/2026 Email from Emma Harling, regarding What's On In Emerald Expo

04/02/2026 Email from Hayden Moorhouse, Gallagher Insurance, renewal notice of Public Liability Insurance policy

06/02/2026 Email from Sport & Rec, Games On! Grassroots Infrastructure Program

06/02/2026 Email from EVO Sportswear, responding to merchandise order update

09/02/2026 Email from Emerald Show Society, survey about What's On In Emerald Expo

12/02/2026 Email from Christopher Ridler, Performance Potential, responding to enquiry follow-up regarding mindset coaching

12/02/2026 Booking confirmation of appointment with Performance Potential

15/02/2026 Website enquiry from Danielle Coveney regarding class times

16/02/2026 Website enquiry from Hugo Madjurov regarding class and fee information

18/02/2026 Website enquiry from Cloe Wilkinson regarding class information for a six year old

Outwards

31/01/2026 Email to Emma Harling, regarding the What's On In Emerald Expo

12/02/2026 Email to Christopher Ridler, Performance Potential, following up on mindset coaching inquiry

15/02/2026 Responding to website enquiry from Danielle Coveney regarding class times

16/02/2026 Responding to website enquiry from Hugo Madjurov

18/02/2026 Responding to website enquiry from Cloe Wilkinson

Motion: *That the incoming correspondence be accepted, and the outgoing correspondence be approved.*

Moved: Cherie Reeves

Seconded: Stan Hamilton



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All in favour. **Carried/Not-Carried**

4. Business arising from Correspondence

- Games On! Grassroots Infrastructure Program – discussion around what we could apply for. Blinds to close in the shed, and for the club to purchase the large boxing ring were discussed as possibilities. Actions: Cherie to investigate whether these are eligible projects and if so, complete the Registration of Interest by 18th March. Stan to source quotes to supply and install blinds.

5. Management Decisions made between Meetings - none at this time

6. President's Report – none presented

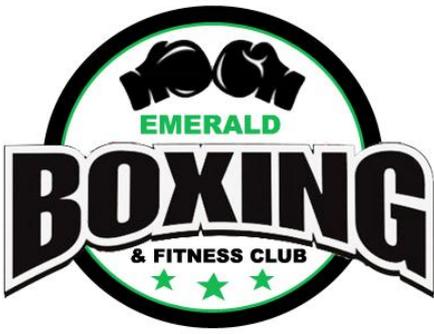
7. Financial Report – none presented as the Annual Report was just presented at the AGM

8. New Memberships (including renewed)

Bella Peart
Cody Ryan
Cherie Reeves
Kade Ormond
Hudson Ormond
Nevaeh Bridges
Nevaeh Woods
Tyler Goldsmith
Mason Brooks
Clare Beck
Elijah Butler
Riley Curro
Declan Clark
Hugo Madjurov
Mico Thompson
Emma Harling

9. Child Safeguarding

Child Safe have group training options for large groups (40 people), or an online portal for the club which licenses 10 people to do the training at \$32.50 each. We can just use what we need and there will be spares if anyone else wants to do it. No expiry. Alternatively, each person could just do the individual online training for \$38.50. This option would require reimbursement (if the club is covering the cost). Discussion.



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Motion: *That the Emerald Boxing & Fitness Club go ahead with the Child Safe Online Training Portal option and pay for 10 licenses for Child Safe Training.*

Moved: Stan Hamilton

Seconded: Alan Dobson

All in favour. **Carried**/~~Not Carried~~

10. Special Business

- New Child Safe Organisations Act requirements for clubs – adoption of Commitment to children’s safety and wellbeing, Child Safety and Wellbeing Policy, Child Safe Code of Conduct, Child Safe Complaints Handling Policy and Child Safe Risk Management Plan. Comments on Draft documents.

Special Resolution: *That the new Emerald Boxing and Fitness Club Inc Child Safe Organisation policies (Commitment to children’s safety and wellbeing, Child Safety and Wellbeing Policy, Child Safe Code of Conduct, Child Safe Complaints Handling Policy and Child Safe Risk Management Plan) as presented be adopted.*

Moved: Cherie Reeves

Seconded: Alan Dobson

All in favour. **Carried**/~~Not Carried~~

All present signed a Child Safe Code of Conduct.

11. General Business

- Maintenance board and cleaning roster – discussion, and agreement regarding instigating a roster. Actions: Stan to arrange for the Maintenance board and Cherie to draw up a laminated roster that people can add their names to.
- Review of Petty Cash Procedure – no changes required.
- Review of Travel Policy – documentation of permissions and record of documentation required, particularly for air travel. Discussion around the simplest way to manage multiple permissions and record keeping. Action: Cherie to create online



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Jotform permission form for trips requiring overnight stays (tournaments) which includes a list of possible/probable events and asks for a scanned copy of the boxer's Medicare card.

- Travel to Mount Isa – discussion around options for how to transport a contingent that distance, and whether air travel would be possible/economical. Investigate possibilities. Decision may need to be made by Management due to the time frame.
- 2026 Coalfields Championships – planning should commence soon. To be added to the Agenda for the next meeting.

Next meeting: Tuesday 24th March 2026

Meeting closed at 7.40pm