



# EBFC General Meeting Minutes

**Date:** Tuesday 24<sup>th</sup> March 2026

**Time:** 6.45pm

**Location:** Emerald Boxing & Fitness Club, 95 Esmond Street, Emerald

**Chair:** Cherie Reeves

**Minute Secretary:** Cherie Reeves

Present – Alan Dobson, Melissa Dobson, Teale Hamilton, Emma Harling, Clare Beck and Cherie Reeves. Apologies - Stan Hamilton

## 1. Minutes of Previous Meeting 24/02/2026

Motion: *That the minutes of the previous meeting be accepted as a true and correct record.*

Moved: Teale Hamilton

Seconded: Melissa Dobson

All in favour. **Carried/Not-Carried**

## 2. Business Arising from the Previous Meeting

- Performance Potential – agreed to budget of \$5000 for sessions with coaches and older fighters. Details of sessions to be confirmed. Alan to discuss with Chris.
- Child Safe Organisations Act – Login information has been sent for Child Safe Training
- Merchandise order – almost completed and ready to send.
- Games On! Grassroots Infrastructure Program – after further reading and discussion with David McMahon this programme was found to be unsuitable at this time. David suggested applying for the GCBF round in June.
- Maintenance board and cleaning roster - completed
- Travel Policy update – new Jotform form being used. Melissa to create a folder.
- Travel to Mount Isa – Alan sourced a quote of \$7,500 for five people – cheaper than commercial flights, but much more expensive than car travel.

## 3. Correspondence

Inwards



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**25/02/2026** Email from Lane Buffington (Colin Boyce's office), responding to request for printing and laminating

**26/02/2026** Email from Child Safe, regarding online training portal set up and including invoice

**04/03/2026** Email from Registration Services (Office of Fair Trading) regarding Annual Return – OFT had not altered our financial year when we updated our constitution

**04/03/2026** Email from Sitecraft Material Handling, quote for janitor's cupboard

**04/03/2026** Website enquiry from Sharona Boardman regarding using Play On! Vouchers

**06/03/2026** Email from Liquor, Gaming and Fair Trading – receipt for return lodgment

**06/03/2026** Email from Napcan, regarding face-to-face Child Safety Training in Emerald for \$2772.73

**06/03/2026** Email from Emerald Office Supplies, confirming online order of janitor's cupboard

## Outwards

**26/02/2026** Email to Lane Buffington, regarding printing and laminating of posters

**26/02/2026** Email to David McMahon (Sports Grants Qld) regarding upcoming funding options

**27/02/2026** Email to Committee members and coaches with login details for Child Safe Training

**03/03/2026** Email to Chris Ridler (Performance Potential) regarding budget and scope for mindset coaching to tailor a programme for EBFC

**04/03/2026** Email to Amanda Stephenson (Registration Services - Office of Fair Trading) regarding Annual Return issues

**04/03/2026** Responding to website enquiry from Sharona Boardman

**06/03/2026** Responding to mail from Napcan

**06/03/2026** Email from Emerald Office Supplies, confirming online order of janitor's cupboard and no additional freight charges

Motion: *That the incoming correspondence be accepted, and the outgoing correspondence be approved.*

Moved: Cherie Reeves

Seconded: Melissa Dobson

All in favour. **Carried**/~~Not Carried~~

## **4.** Business arising from Correspondence

- nil



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## 5. Management Decisions made between Meetings

- Purchase of janitor's cupboard

Motion: *That the Management decisions between meetings be ratified.*

Moved: Cherie Reeves

Seconded: Melissa Dobson

All in favour. **Carried**/~~Not Carried~~

## 6. President's Report

Stan

Haaha well I know it's inspirational and all but with the team we have built I full confidence that yous can handle this. Go team

7. Financial Report – none presented at this time. Fees are coming in and the merchandise order has been paid for.

## 8. New Memberships (including renewed)

Maverick Hamilton  
Teale Hamilton  
Josh Dobson  
Ivy Dobson  
Melissa Dobson  
Alan Dobson  
Nathan Boardman  
Owen Harling  
Torah Harling  
Beau Harling  
Bejamin Harling  
Caleb Harling  
Harrison Sweeney  
Wyster Ferreira  
Corey Carpenter  
James Allison  
Pippa Brooks

## 9. Child Safeguarding



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Child Safe information has been added to the website and noticeboard as well as social media posts. Members have begun completing online training.

## 10. Special Business

- Volunteer Junior Assistant Coach Policy

*Motion: That the Emerald Boxing and Fitness Club Inc Volunteer Junior Assistant Coach Policy as presented be adopted.*

Moved: Cherie Reeves

Seconded: Melissa Dobson

All in favour. **Carried**/~~Not-Carried~~

## 11. General Business

- 2026 Coalfields Championships planning – supplementary notes regarding planning and arrangements

**Next meeting:** TBA

Meeting closed at 8.00pm