

01 Effective Date

NOTIFICATION of PERSONNEL ACTION
U. S. Postal Service

02 Social Security Number

EMPLOYEE INFORMATION

03 Employee Name-Last
 04 Employee Name-First
 05 Employee Name-Middle
 06 Mailing Address
 Street/Box/Apts
 07 Mailing Address-City
 08 Mailing Address-State
 09 Mailing Address-Zip+4
 10 Date of Birth
 11 Veterans Preference
 12 Sex
 13 Minority
 14 Disability
 15 Leave Comp Date
 16 Enter on Duty Date
 17 Retirement- Comp Date
 18 Serv Anniversary PPYR
 19 TSP Eligibility
 20 TSP Service Comp Date
 21 Prior CSRS Service
 22 Frozen Csrs Time
 23 Leave Data-Category
 24 Leave Data-Chg PPYR
 25 Leave Data-Type
 26 Credit Military Serv
 27 Retired Military
 28 Retirement Plan
 29 Employee Status
 30 Life Insurance
 31 Special Benefits

POSITION INFORMATION

32 Employ Office-Fin No
 33 Employ Office-Name
 34 Employ Office-Address
 35 Duty Station-Fin No
 36 Duty-Station-Name
 37 Appt Expiration Date
 38 Probation Expir Date

NATURE OF PERSONNEL ACTION

77 Nature of Action Code
 79 Description
 84 Remarks

39 FLSA Status
 40 Pay Location
 41 Rural Carrier-Route
 42 Rural Carr-L-Rte ID
 43 Rural Carr-Pay Type
 44 Rural Carr-Tri-Weekly
 45 Rural Carr-FLSA
 46 Rural Carr-Commit
 47 Rural Carr-EMA
 48 Rural Carr-Hours
 49 Rural Carr-Miles
 50 Job Sequence
 51 Occupation Code
 52 Position Title
 53 Functional Oper Nbr
 54 Designation/Activity
 55 Position Type
 56 Limit Hours
 57 Allowance Code
 58 Employment Type

SALARY INFORMATION

59 Pay Rate Code
 60 Rate Schedule Code
 61 Grade/Step
 62 Base Salary
 63 Cola
 64 Cola Roll-In Ind
 65 Next Step PPYR
 66 Merit Anniv Date
 67 Merit Lump Sum
 68 Special Salary Code
 69 Protected RSC
 70 Protected Grade/Step
 71 Expiration PP/YR
 72 Protected RC Hours
 73 Protected RC Miles
 74 RC Guaranteed Salary
 75 Annuity Amount
 76 Red Circle Code

78 Authority 39-USC SECT. 1001
 80 Code 81 Code 82 Code 83 Code

85 Authorization 86 Processed Date
 87 Personnel Office ID
 88 OPF Location