**939**

**CRYSTAL TOWNSHIP**

Regular Meeting

January 18, 2021

This meeting was called to order by Supervisor, Debra Herrera at 7:00pm with the pledge recited.

**Board members present:** Debra Herrera, Pat Amstutz, Catherine Walker, Rosalie Sauser and Tom Oomen.

**Citizens present:** Ron Smith, Al -Purdy, Dawn Riley and Ron Christians

Motion by Cathy Walker seconded by Rosie Sauser to approve the Regular Meeting Minutes held on December 21st, 2020.

VOTE: C. Walker-Aye, R. Sauser-Aye, D. Herrera-Aye, T. Oomen-Aye, and P. Amstutz-Aye. Motion passed.

**Changes to the Agenda:** none

**Fire Department:**

1. Chief Al Purdy stated there is two air packs that need repaired.
2. Clerk P. Amstutz told A. Purdy the plaque he wanted for Jerry Fessenden is still in the works.
3. The issue of wages for firemen were discussed. Firemen have not had an increase in wages for a couple of years now.

**Letters & Communications:** none

**Citizens Comments on Agenda Items Only:** none

**Review and Pay Bills:**

Motion by P. Amstutz seconded by R. Sauser to pay the bills with checks #9483-#9505, and to approve check #9495 which was issued to Jared Litwiller, replacing ck#9366 which was lost.

 VOTE: P. Amstutz –Aye, R. Sauser-Aye, C. Walker-Aye, T. Oomen-Aye, & D. Herrera-Aye. Motion passed

 01/18/2021 9495 Jared Litwiller (not added in) $547.46 Replacing lost check #9366

 01/18/2021 9483 Frontier $126.04 Twp. Telephone & Internet

 “”” 9484 Great Lakes Energy $261.32 Electric

 “”” 9485 Republic Services $3,127.03 Transfer Station

 ””” 9486 Cardmember Services $25.02 Fire Dept. Internet

 “”” 9487 Larson & Son Hardware $71.96 Batteries for Fire Dept.

 “”” 9488 American League Post 234 $315.40 Cemetery Flags & Markers

 “”” 9489 Ludington Dailey News $55.20 2nd Ad for Clerk Hiring

 “”” 9490 MC & E Election Source $385.00 2nd payment of 5 year plan

 “”” 9491 Pentwater Convenience Center $75.00 Diesel for Fire Truck

 “”” 9492 Absolute Safety, Inc. $101.37 Calibrations on Gas Monitors

 “”” 9493 Back Roads Services $692.75 Truck #541 & #561

 “”” 9494 Dan Yost $200.00 CPR Training

 “”” 9495 At top of page (not added in) $0.00 Re-Issued check for Jared Litwiller

 “”’ 9496 Allen Purdy $348.88 Fire Chief Salary

 “”” 9497 Catherine Walker $653.61 Treasurer Salary

 “”” 9498 Debra Herrera $548.46 Supervisor Salary

 “”” 9499 Dennis Williams $92.76 6hrs. Transfer Station

 “”” 9500 Jared Litwiller $548.46 Assessor Salary

 “”” 9501 Mona Gonzales $55.41 Town hall cleaning

 “”” 9502 Patricia Amstutz $743.66 Clerk Salary, Cemetery

 “”” 9503 Ronald Smith $319.80 Zoning Salary

 “”” 9504 Cathy Walker $344.65 Re-Imbursed for new Printer

 “”” 9505 Patricia Amstutz $689.00 Re-Imbursed for Annual QuickBooks

 “”” 9506 Allen Purdy $8.30 Re-Imbursement for a mailing

2021 Electronic Jan. 941 Taxes $706.00 Jan. Payroll 941 Taxes

 **Total Jan. Expenses $10,495.08**

**Treasurer Report:** The Treasurer and Clerk do not balance but will in a month or two. It was because the clerk put a yellow receipt of Income into a different month than the Treasurer did.

**940**

**Budget Report:**  Motion by D. Herrera seconded by R. Sauser to transfer $1,500.00 from Contingency to Elections, to balance the budget. VOTE: D. Herrera-Aye, R. Sauser-Aye, T. Oomen-Aye, c. Walker-Aye, P. Amstutz-Aye. Motion passed.

**Zoning Report:** R. Smith gave his report for the last month.

**Old Business:**

1. The Planning Commission needs some new members. D. Herrera Suggested the board go to 5 members instead of 7 members because of lack of attendance.
2. D. Herrera is working on a wish list for the Road Commission. Several suggestions were added.
3. Mr. Hyslop complained about 136th Ave. near his home. It may be a private road but D. Herrera will check into it.

**New Business:**

1. The supervisor is working on the new budget for the fiscal year 2021-2022.
2. The Township Clerk gave her letter of resignation effective January 19th, 2021.
3. Someone needs to be hired to take over the Cemetery as Administrator.

**Citizens Comments**: Ron Christians our new County Commissioner spoke about his schedule, goals, Life EMS, etc.

**Adjournment:**

1. Motion by R. Sauser seconded by D. Herrera to adjourn at 7:37 pm.

 VOTE: R. Sauser -Aye, D. Herrera-Aye, T. Oomen-Aye, C. Walker-Aye, P. Amstutz-Aye. Motion passed.

Respectfully Submitted,

Patricia Amstutz, Clerk