

<p style="text-align: center;">CRYSTAL TOWNSHIP 1499 E. HAMMET ROAD, HART, MI 49420 <b>APPROVED MINUTES</b> JULY 15, 2024 AT 7PM</p>	
<p>Supervisor Hyslop called the Regular Board Meeting to order at 7pm</p> <p><b>Members Present:</b> L. Hyslop, C. Walker, K. Oomen, J. Stevenson, B. Seymour</p> <p><b>Absent:</b> none</p> <p><b>Guest Present:</b> Ron Smith, Paul Erickson, Al Purdy, Eric Fox &amp; Dawn Riley</p>	<p style="text-align: center;"><b>CALL TO ORDER ROLL CALL</b></p>
<p>Moved by K. Oomen, Seconded by B. Seymour to approve prior meeting minutes.</p> <ul style="list-style-type: none"> <li>• Prior Meeting Minutes: June 17, 2024</li> <li>• Regular &amp; Annual Meeting Minutes</li> </ul> <p><b>Voice Vote - Motion Carried</b></p>	<p style="text-align: center;"><b>MINUTES APPROVED</b></p>
<p>These were the changes made to the agenda:</p> <ol style="list-style-type: none"> <li>1. Fire Department Report <ol style="list-style-type: none"> <li>a. Moved from New Business - Fire Truck Maintenance</li> </ol> </li> </ol>	<p style="text-align: center;"><b>CHANGES TO AGENDA</b></p>
<p>Eric Fox introduced himself to the board. He is running for Oceana County Probate Judge.</p>	<p style="text-align: center;"><b>CITIZENS COMMENTS</b></p>
<p>L. Hyslop received a call from a citizen on 120th asking for a new street sign. Oceana County Road Commission provided a quote in the total of \$284.05 for 30X9 sign for 120th Ave and 69X9 sign Monroe Rd (quote on file with details).</p>	<p style="text-align: center;"><b>COORESPONDENCE</b></p>
<p>Fire Chief Purdy reported the following:</p> <p>The fire department will have two trucks down for repairs this week due to one truck's AB light on and the other wires need to be assessed.</p> <p>Three invoices were submitted for a total of \$1,752.41 from Fremont Fleet Services, Inc. for the yearly DOT inspection and PM for three fire vehicles.</p> <ol style="list-style-type: none"> <li>1. Invoice # 8024 for \$366.99</li> <li>2. Invoice # 8025 for \$693.38</li> <li>3. Invoice # 8026 for \$692.04</li> </ol> <p>L. Hyslop asked Chief Purdy about the charges that were listed on his invoice for the oil changes. Chief Purdy said he hasn't increased his prices - they've been the same for a long time. K. Oomen asked Chief Purdy if he was buying the oil by the quart, and he responded with a — yes. K. Oomen agreed that if needed, we could look into finding a better deal when purchasing the oil, but believes the service being completed by Chief Purdy shouldn't change.</p> <p>Motioned by L. Hyslop, Seconded by K. Oomen to pay in full the three invoices for a total of \$1,752.41 — with a comment that we put it under review for next year's PM and research oil prices.</p> <p><b>Voice Vote - Motion Carried</b></p>	<p style="text-align: center;"><b>FIRE DEPARTMENT REPORT</b></p>

<p>Zoning Administrator Smith reported the following (report was received and placed on file):</p> <ol style="list-style-type: none"> <li>1. Wrote 4 zoning permits.</li> <li>2. Attended the Election Inspection Training hosted by the Ocean County Clerk Amy Anderson &amp; Township Clerk Stephanie VanSickle at Elbridge Township Hall.</li> <li>3. R. Smith has been in communication with our new assessor, Michael Beach, regarding several properties in Crystal Township. Some property taxes will increase, while other property taxes will decrease.</li> <li>4. Wrote a citation regarding a Junk/Blight issue that will be going to court.</li> <li>5. Property Sold - Winter Road &amp; 144th Ave - 35 acres for \$195,000.00.</li> </ol>	<p><b>ZONING REPORT</b></p>
<p>Clerk Seymour requested the following:</p> <p>Budget Amendments (document on file).</p> <ol style="list-style-type: none"> <li>1. Dues - Account #1101803 budget went from \$550.00 to \$3,500.00</li> <li>2. Library - Account #1790800 budget went from \$1,596.00 to \$2,128.00</li> <li>3. Road Improvements - Account #3000901 budget went from \$52,700.00 to \$66,974.99</li> <li>4. Road Brining - Account #1446931 budget went from \$0.00 to \$36,000.00</li> <li>5. Fire Equipment - Account #2336990 budget went from \$0.00 to \$500.00</li> </ol> <p>B. Seymour also attended the Election Inspection Training hosted by the Ocean County Clerk, Amy Anderson &amp; Township Clerk, Stephanie VanSickle at the Elbridge Township Hall on July 10th at 2pm.</p>	<p><b>CLERK'S REPORT</b></p>
<p>Moved by K. Oomen, Seconded by J. Stevenson to approve July bills in the amount of \$13,550.16.</p> <p>K. Oomen asked a question regarding payment for Howards Lawncare &amp; Plowing LLC payment 4 of 7 - was it strictly for grass mowing or does lawn-care and pruning fall under the same? L. Hyslop responded that the contractual amount is \$1,000.00 per month for payments 1 to 7. Then, the \$495.00 payment was for trimming and pruning bushes. K. Oomen mention when he thinks of lawn-care, he thinks the trimming and pruning would be included within the same contract. L. Hyslop agreed. However, when the contract was approved, there was a lack of Scope of Work. K. Oomen, L. Hyslop and B. Seymour agreed the board should review the township's lawn-care contract before signing a new one for 2025.</p> <p><b>Voice Vote - Motion Carried</b></p>	<p><b>REVIEW &amp; PAY BILLS MOTION FOR APPROVAL</b></p>
<p>Treasurer Walker reported the following (reports was received and placed on file):</p> <p><b>Financials for June of 2024</b></p> <p><b>Beginning Balance:</b> \$375,349.91  <b>Cash Receipts:</b> \$4,264.82  <b>Cash Disbursements:</b> \$18,025.91  <b>Bank Fees:</b> \$20.00  <b>Ending Balance:</b> \$362,515.45</p>	<p><b>TREASURER'S REPORT</b></p>

Supervisor Hyslop reported the following:

1. Audit - Assessor
  - a. L. Hyslop received a letter from Department of Treasury stating that the State Tax Commission has selected Crystal Township to be reviewed as part of the 2024 audit program which will be a review of our 2024 assessment roll.
2. MIO (Michigan Infrastructure Office) - Road Project
  - a. MIO accepted our letter and has approved us for grant writing assistance for the RAISE Grant.
  - b. Deadline may be moved forward from next January of 2025 to soon.
  - c. RAISE Grant is to apply for \$20 million dollars - no matching funds required.
3. Blight Grant Updates
  - a. There's been a disconnect between Crystal Township and the Treasurer's Office. L. Hyslop and the Zoning Administrator, R. Smith, have put a lot time and effort into the Blight Projects. They will continue to work hard, as they work with the Treasurer's Office to get on the same page.
4. Security Camera - Ballot Box - Front Door and Parking Lot
  - a. It's a safe camera system. It's showing a lot of activity in our town hall parking lot.

**SUPERVISOR'S  
REPORT**

- L. Hyslop reported that a cemetery foundation was poured without the permission of the Sexton or township board by the Ruggles Family.
- After a heavy rain fall, a large truck went off the main pathway and drove up on the hill creating trenches where no vehicle is permitted to go when placing the headstone.
- There was turmoil when the family buried the body to rest. The plot probably should've never been sold because we don't think the plot was ever surveyed.
- L. Hyslop said we need to tighten up our usage on how people use the cemetery.
- L. Hyslop and B. Seymour talked about asking for the board's input on if a letter should be written to the consumer asking them for assistance to repair the damage to the turf and advise them that it's not a do-it-yourself cemetery.
- K. Oomen stated that this is why a Sexton has been put into place.
- K. Oomen and J. Stevenson agreed to write a letter to bring awareness to the consumer.
- There was chatter from the board and the public regarding whom may be the contact person for the plot. B. Seymour said she'll look it up in the cemetery records. It was discussed by all that the husband of the deceased was Klayton Ruggles and his wife was Olivia Ruggles.
- **L. Hyslop asked if B. Seymour could gather some data and then ask the board if it was OK to formulate a letter. Yes' were spoken, but no motion to count a vote.**

**OLD BUSINESS a)  
Unauthorized work in  
Cemetery, damage  
and repair, future use**

L. Hyslop asked P. Erickson for a contact person he knew that would submit a quote to replaced the letters on road signs. His name is **Frank Pfaff (sp?)**. Discussion about road signs continued and Chief Purdy remarked on how important roads signs are in the middle of the night during a fire call and the GPS directs you to the wrong location. He also said reflective letters and larger font would be helpful.

**NEW BUSINESS a)  
Road Sign Request**

**Board Agreed**

- Chief Purdy talked about the best way to clean headstones in the cemetery by using a power-washer and use the fire truck to supply the water.
- D. Riley told Chief Purdy her husband would help clean the headstones with the fire department. L. Hyslop said he would love to see the community helping clean headstones. D. Riley suggested it would be a great community event with food etc. L. Hyslop asked D. Riley if she'd like to organize the event and D. Riley suggested September and L. Hyslop agreed.
- L. Hyslop knows Howard Gardner, the cemetery Sexton, would donate time providing that members of the community are interested in helping with standing up tombstones that have fallen over.
- K. Oomen asked Chief Purdy is there were any state regulations on which oil to use on the fire trucks and the number of miles the trucks may average per year.
- Chief Purdy answered K. Oomen's questions.
- K. Oomen dug a ditch during farming and it contained really good clay. He called Andy Smith at the county and asked if they were interested in the clay for the roads, and he said absolutely. We may see some clay on the dirty roads for the next brining.
- L. Hyslop reminded everyone to help spread the word about the Hazard Waste event happening August 17, 2024.
- K. Oomen asked if there were any updates on the recycling for the transfer station? L. Hyslop said yes, but waiting for more info. The main cost is the dumpsters themselves. L. Hyslop is hoping to get something together for less than \$50,000.00. L. Hyslop would like to run a survey for those who are interested.
- Chief Purdy asked if we were doing away with the transfer station. L. Hyslop said no, we want to update and improve it by making it a recycling center, as well as a transfer station. Chief Purdy said we could benefit with a recycling center because it would lower our rate per dump.
- K. Oomen shared that the transfer station on M20 is starting to take glass again.
- P. Erickson said at American Classic, they are looking at scale prices. Hoping to start weighing by the scales by this year - 2024.
- P. Erickson wanted the board to know that Olivia Ruggles' death was a tragic accident and that Klayton Ruggles is like a son to him. The family is still mourning her loss and this has been extremely difficult on Klayton and his family.

**PUBLIC COMMENTS**

Motion by K. Oomen, Seconded by B. Seymour to adjourn the meeting at 8pm.

**Voice Vote. Motion Carried.**

**ADJOURNMENT**