

The regular meeting of the Crystal Township Board was called to order by Supervisor Hyslop, on Monday, November 17, 2026, at 6:00 p.m.

Supervisor Hyslop led the meeting with the Pledge of Allegiance to the Flag of the United States of America.

Roll was called by Clerk Marsh. Present: Mr. F. Lee Hyslop; Mr. Jon Stevenson; Mr. Kyle Oomen; Ms. Catherine Walker; and Ms. Trisha Marsh. Absent: None.

Also present: Mr. Adam Herrera, Crystal Township Transfer Station Attendant; Mr. Ron Smith, Crystal Township ; Mr. Allen Purdy, Crystal Township Fire Department Chief; Mr. Paul Erickson, District #4 Oceana County Commissioner; and Ms. Jana Boundy, Crystal Township Deputy Clerk.

*Moved by Mr. Oomen and supported by Mr Stevenson. to approve the minutes of the October 20, 2025 regular meeting as presented. Voice vote. Motion carried.*

No changes to the agenda were presented.

### **Public Comment**

There were no public comments at this time.

### **Correspondence**

Mr. Ron Smith, Crystal Township Zoning Administrator, brought forth his concerns, and photographs, regarding the year-end cleanup date for Crystal Township's Mount Ulysses Cemetery, the volunteers who cleaned the cemetery, the expectations of the public, and what he felt was disrespect and/or prejudice. Supervisor Hyslop addressed Mr. Smith's concerns and it was consensus that all aspects of the Township Cemetery would need to be addressed, a plan brought forth, and then enacted in 2026.

### **Fire Department Report**

Mr. Allen Purdy, Crystal Township Fire Department Chief, stated that all has been quiet and that they performed their annual pump testing.

### **Zoning Report**

Mr. Smith reported that the Ludington FedEx facility closed recently and that Oceana County's Mechanical Inspector recently passed away.

Mr. Smith noted that he wrote two permits this past month. He also reconvened the discussion regarding the 30-day time limit that was given to Ms. Cheryl Fox for her property cleanup; there has been no further progress at the property and the dumpsters that are located there have not been filled nor picked up. After discussion ensued, it was decided that the District #10 Health Department should be contacted again in regards to the ongoing issue.

**Clerk's Report**

Clerk Marsh reported that she appointed Ms. Jana Boundy as her Deputy Clerk. The Board was provided Ms. Marsh's resignation letter.

*Moved by Mr. Oomen and supported by Mr. Stevenson to accept Ms. Marsh's resignation effective as of November 17, 2025.*

*Roll call vote: Mr. Oomen - aye; Mr. Stevenson - aye; Mr. Hyslop - aye; and Ms. Walker - aye. Abstained: Ms. Marsh. Motion carried.*

**Payment of Claims**

GENERAL FUND CHECKING

TOTAL OF CLAIMS \$7,551.21

FIRE OPERATIONS FUND CHECKING

TOTAL OF CLAIMS \$502.47

ROAD FUND CHECKING

TOTAL OF CLAIMS \$19,021.00

**GRAND TOTAL OF CLAIMS FOR PAYMENT \$27,074.68**

*Moved by Mr. Oomen and supported by Mr. Stevenson to approve the payment of claims. Voice vote. Motion carried.*

**Treasurer's Report (provided)**

OCTOBER 2025 FINANCIAL REPORT

<b>BEGINNING BALANCE:</b>	<b>\$422,795.69</b>
CASH RECEIPTS:	\$4,943.78
BANK INTEREST:	\$490.06 (HNB & FFCU)

DISBURSEMENTS:	\$12,639.09
BANK FEES:	\$64.85
<b>ENDING BALANCE:</b>	<b>\$415,528.59</b>

**Supervisor's Report (provided)**

Supervisor Hyslop has been diligently working on having the fees from Republic Waste removed and compiling data to prevent any other adverse actions from Republic.

**Old Business**

Republic Waste/American Classic: Republic's dumpster is gone and American Classic has had theirs delivered.

**New Business**

- Clerk Resignation - Mr. Hyslop noted that according to MCL the Deputy Clerk can be appointed.
- Clerk Appointment - Supervisor Hyslop provided the Board with Ms. Boundy's resume and by default due to resignation

*Moved by Mr. Stevenson and supported by Mr. Oomen to appoint Ms. Boundy as the Crystal Township Clerk. Voice vote Motion carried.*

- Recycle Manager Appointment - the recycling dumpsters are currently at the transfer station. Mr. Timothy Scovill has shown interest in the position. The liability carrier did disclose that if Mr. Scovill is appointed as the manager of the recycling portion of the transfer station then no extra liability insurance will be required.

It was decided that a contract would be tentatively written and provided to Mr. Scovill for his review. Mr. Scovill would not be paid an hourly wage, but paid in-lieu with scrap metal and/or appliances. It was suggested that there be an overage payback to the township to be determined at a later time. He would also be accountable for all recycling cards that are purchased directly from him and a transmittal would be done to indicate recycles sold.

- Recycle Handout/Mailer - Ms. Walker requested that the handout be edited to reflect her correct working hours. Recycling Cards are available at \$60.00 annually, for 12 recycles, if not purchased with their annual Transfer Station Card (Recycling Cards bundled).

Mr. Smith questioned why the Padnos scrap recycling dumpster would be removed when it was a free product. Mr. Hyslop indicated that he has put in the time and research with other townships, such as Lilley and Merrill Townships in Newaygo County, and extensively checked the pricing and that this is the best move going forward.

Mr. Oomen reminded the meeting members that Mr. Scovill would not be making an hourly wage, but did suggest logging the amounts Mr. Scovill would be remitting as scrap to make sure that it isn't a ridiculous amount. Ms. Marsh suggested a 1-year contract with Mr. Scovill.

- Recycle Card for Non-Transfer Station members - Residents can also purchase individual Recycling Cards, for \$5.00/recycle, as needed.

*Moved by Mr. Stevenson and supported by Mr. Oomen to appoint Mr. Timothy Scovill as the Crystal Township Recycling Manager for a period of two years. Voice vote. Motion carried.*

### **Public Comment**

Mr. Oomen requested an update regarding the Crystal Dam. Mr. Hyslop provided information from Mr. Tiffany on the three different plans he has put forth with EGLE to fix the dam.

Mr. Paul Erickson, Oceana County District #4 County Commissioner, gave a brief overview of his interactions with Mr. Tiffany and the possibility of correspondence with the Department of the Interior and the dam being a lamprey barrier. He also gave information regarding rain data requirements that were requested. Mr. Erickson is hopeful that funding will be found to fix the dam.

Mr. Oomen requested more clarification regarding cut-off dates for the Township Cemetery. Ms. Marsh suggested later dates due to Fall/Winter Holidays. More information will need to be provided on a slew of issues regarding the Township Cemetery and a plan will need to be established in 2026 and then action taken.

### **Adjournment**

Moved by Ms. Walker and supported by Ms. Marsh to adjourn the meeting at 7:05 p.m. Voice vote. Motion carried.

Respectfully submitted,

Jana L. Boundy  
Crystal Township Clerk.