

The regular meeting of the Crystal Township Board was called to order by Supervisor Hyslop, on Monday, February 16, 2026, at 6:00 p.m.

Supervisor Hyslop led the meeting with the Pledge of Allegiance to the Flag of the United States of America.

Roll was called by Supervisor Hyslop. Present: Mr. F. Lee Hyslop; Ms. Catherine Walker; Ms. Jana Boundy; Mr. Jon Stevenson; and Mr. Kyle Oomen.

Also present: Mr. Adam Herrera, Crystal Township Transfer Station Attendant; Mr. Ron Smith, Crystal Township Zoning Administrator; Mr. Timothy Scovill, Crystal Township Recycling Attendant; Mr. Allen Purdy, Crystal Township Fire Department Chief; and Ms. Dawn Riley, Crystal Township Resident.

Moved by Ms. Boundy and supported by Mr. Oomen to approve the minutes of the February 16, 2025 regular meeting as presented. Voice vote; one nay. Motion carried.

Mr. Hyslop noted that there would be changes to the agenda made to include a resolution to approve salaried wages and ADA compliance.

Public Comment on Agenda Items

There were no public comments at this time.

Correspondence

No correspondence was presented. ~~Mr. Hyslop noted that there was~~

Fire Department Report

1. Department Head Budget: Mr. Hyslop noted that due to the Fire Department being and actual separate entity and wanting some autonomy that it would be beneficial for the Fire Department to be in charge of their own budget.
 - a. Mr. Allen Purdy, Crystal Township Fire Department Chief, requested several things: potential new hires receive criminal/drivers' license background checks and physicals immediately; recruitment longevity appreciation (staggered by increments of 5 years); Fire Department overtaking their own budget and decisions regarding expenditures; suggestions for used equipment versus purchasing new; implementing wage increases for volunteer firefighters; community engagement for social events; fire prevention week education; winter water issues addressed regarding Oomen's well; propane will have to have another propane tank delivered.
2. Mr. David Strahle, Crystal Township Volunteer Firefighter, resignation; he has moved on to Walkerville Area Fire & Rescue due to issues stemming from indecisiveness. Mr.

Purdy indicated that he did not accept the resignation, but would speak with Mr. Strahle again.

3. Transfer station card/trash pickup: the Fire Department will have to either purchase a transfer station card or figure out their equivalent of removal. Mr. Purdy indicated that he would be responsible for removal of Fire Department trash.

Zoning Report

Mr. Ronald Smith, Crystal Township Zoning Administrator, provided his report. He indicated that he keeps getting phishing and spoof emails regarding his email address; he has been in contact with the Sheriff's Department. He will be attending the ITC Transmission informational meeting.

Recycling Report

Mr. Timothy Scovill, Crystal Township Recycling Attendant, provided a brief report. He has noted that most residents are positive regarding the recycling program and that he has received minimal amounts of actual scrap metal and other types of recyclable materials. Mr. Scovill also suggested accepting used types of oil due to interest.

Clerk's Report

Ms. Boundy indicated that there will be a May election, West Shore Community College and Hart Public Schools will both have millages on the ballot.

Payment of Claims

GENERAL FUND CHECKING

| | |
|-----------------|------------|
| TOTAL OF CLAIMS | \$8,369.32 |
|-----------------|------------|

FIRE OPERATIONS FUND CHECKING

| | |
|--|-----------|
| | \$ 963.47 |
|--|-----------|

| | |
|--|-------------------|
| GRAND TOTAL OF CLAIMS FOR PAYMENT | \$9,332.79 |
|--|-------------------|

Moved by Mr. Oomen and supported by Mr. Stevenson to approve the payment of claims. Voice vote. Motion carried.

Treasurer's Report (provided)

JANUARY 2026 FINANCIAL REPORT

| | |
|---------------------------|-----------------------|
| BEGINNING BALANCE: | \$417,710.35 |
| CASH RECEIPTS: | \$61,030.25 |
| BANK INTEREST: | \$456.54 (HNB & FFCU) |
| DISBURSEMENTS: | \$12,456.83 |
| BANK FEES: | \$30.00 |
| ENDING BALANCE: | \$466,710.31 |

Supervisor’s Report

1. ITC Power line - a meeting will be held at the Oceana County Services Building on March 19th
2. BUILD Grant Deadline: March 19th
3. Cemetery - Fleiss & Vandenbrink Zoom meeting, there is some flexibility on surveying the cemetery grounds and could be feasible financially

Old Business

1. Salary Overview/Annual Meeting: Ms. Boundy suggested a wage increase of 10% due to not retaining board members. Mr. Stevenson expounded on that including that he understood the necessity of incremental wage increases to be competitive and retain members.

RESOLUTION 2026-01 TO ESTABLISH TOWNSHIP OFFICERS SALARY
 WHEREAS, MCL 41.95 authorizes the township board of CRYSTAL Township to determine the salaries for the offices of supervisor, clerk, treasurer, and trustee for fiscal year 2025/2026 by adopting a resolution at least 30 days prior to the township annual meeting of the electors; and WHEREAS, the township board deems that an adjustment in the salary of the office of SUPERVISOR is warranted;

THEREFORE BE IT RESOLVED, that as of APRIL 1, 2026, the salary of the office of SUPERVISOR shall be as follows:

Supervisor: \$10% INCREASE TO in 2026 and ~~5% increase in salary each year for the next 3 years~~

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on MARCH 23, 2026, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official’s term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on FEBRUARY 16, 2028, is properly adopted by CRYSTAL Township Board at least 30 days prior to the annual meeting, as required by law.

The foregoing resolution offered by board member MR. HYSLOP

Supported by board member MR OOMEN.

Upon a roll call vote, the following voted: MR. HYSLOP - YES; MS. WALKER - YES; MS. BOUNDY - YES; MR. STEVENSON - YES; MR. OOMEN - YES.

The supervisor declared the resolution adopted.

JANA L. BOUNDY , Crystal Township Clerk

RESOLUTION 2026-02 TO ESTABLISH TOWNSHIP OFFICERS SALARY

WHEREAS, MCL 41.95 authorizes the township board of CRYSTAL Township to determine the salaries for the offices of supervisor, clerk, treasurer, and trustee for fiscal year 2025/2026 by adopting a resolution at least 30 days prior to the township annual meeting of the electors; and WHEREAS, the township board deems that an adjustment in the salary of the office of CLERK is warranted;

THEREFORE BE IT RESOLVED, that as of APRIL 1, 2026, the salary of the office of CLERK shall be as follows:

Clerk: \$10% INCREASE TO in 2026 ~~and 5% increase in salary each year for the next 3 years~~

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on MARCH 23, 2026, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on FEBRUARY 16, 2028, is properly adopted by CRYSTAL Township Board at least 30 days prior to the annual meeting, as required by law.

The foregoing resolution offered by board member MR. HYSLOP.

Supported by board member MR. OOMEN.

Upon a roll call vote, the following voted: MR. HYSLOP - YES; MS. WALKER - YES; MS. BOUNDY - YES; MR. STEVENSON - YES; MR. OOMEN - YES. .

The supervisor declared the resolution adopted.

JANA L. BOUNDY , Crystal Township Clerk

RESOLUTION 2026-03 TO ESTABLISH TOWNSHIP OFFICERS SALARY

WHEREAS, MCL 41.95 authorizes the township board of CRYSTAL Township to determine the salaries for the offices of supervisor, clerk, treasurer, and trustee for fiscal year 2025/2026 by adopting a resolution at least 30 days prior to the township annual meeting of the electors; and WHEREAS, the township board deems that an adjustment in the salary of the office of TREASURER is warranted;

THEREFORE BE IT RESOLVED, that as of APRIL 1, 2026, the salary of the office of TREASURER shall be as follows:

Treasurer: \$10% INCREASE TO in 2026 and ~~5% increase in salary each year for the next 3-years~~

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on MARCH 23, 2026, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on FEBRUARY 16, 2028, is properly adopted by CRYSTAL Township Board at least 30 days prior to the annual meeting, as required by law.

The foregoing resolution offered by board member MR. HYSLOP.

Supported by board member MR. OOMEN.

Upon a roll call vote, the following voted: MR. HYSLOP - YES; MS. WALKER - YES; MS. BOUNDY - YES; MR. STEVENSON - YES; MR. OOMEN - YES.

The supervisor declared the resolution adopted.

JANA L. BOUNDY , Crystal Township Clerk

RESOLUTION 2026-04 TO ESTABLISH TOWNSHIP OFFICERS SALARY

WHEREAS, MCL 41.95 authorizes the township board of CRYSTAL Township to determine the salaries for the offices of supervisor, clerk, treasurer, and trustee for fiscal year 2025/2026 by adopting a resolution at least 30 days prior to the township annual meeting of the electors; and WHEREAS, the township board deems that an adjustment in the salary of the office of TRUSTEE is warranted;

THEREFORE BE IT RESOLVED, that as of APRIL 1, 2026, the salary of the office of TRUSTEE shall be as follows:

Trustee: \$10% INCREASE TO in 2026 and ~~5% increase in salary each year for the next 3 years~~

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on MARCH 23, 2026, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on FEBRUARY 16, 2028, is properly adopted by CRYSTAL Township Board at least 30 days prior to the annual meeting, as required by law.

The foregoing resolution offered by board member MR. HYSLOP.

Supported by board member MR. OOMEN.

Upon a roll call vote, the following voted: MR. HYSLOP - YES; MS. WALKER - YES; MS. BOUNDY - YES; MR. STEVENSON - YES; MR. OOMEN - YES.

The supervisor declared the resolution adopted.

JANA L. BOUNDY , Crystal Township Clerk

2. Republic Waste/Litigation/Insurance

- a. Settlement decision - decision made to pay \$6,000.00 to settle with Republic Waste.

Moved by Ms. Boundy and supported by Mr. Oomen to approve a settlement decision not to exceed \$6,000.00 with Republic Waste. Voice vote. Motion carried.

New Business

1. BUILD Grant Pledges: Township and Farmers. Request that Oceana County Road Commission (OCRC) match our pledge.
 - a. Mr. Hyslop noted all pledges that he's received and ones that he feels will be coming as well for Crystal Township due in 2027/2028:
 - i. Ken/Nick Oomen \$20,000
 - ii. Paul/Jacob Oomen \$20,000
 - iii. Rusty/Terry Shafer \$20,000
 - iv. Bernice/Jerry Shafer \$1,000
 - v. Scott/Rhonda Greiner \$10,000

Ms. Walker inquired as to how long the projects would be in progress. Mr. Hyslop indicated it would be 2-3 years possibly. Mr. Stevenson believes that investing in infrastructure is optimal.

Mr. Oomen asked several questions regarding maintenance and what would happen if OCRC declined to match.

Moved by Mr. Oomen and supported by Mr. Stevenson to approve the \$71,000.00 pledge for the BUILD grant on behalf of Crystal Township. Voice vote. Motion carried.

2. Additions to BUILD or OCRC match:

- a. Roads to add: PAVE HAMMETT, 126TH TO 128TH, SLAG 120TH MONROE TO JACKSON, 134TH - HAMMETT NORTH, SLAG OR EQUIVALENT.

Public Comment

Mr. Smith inquired as to whether or not information and pricing had come back for road signs. Mr. Hyslop indicated that it had not come back from OCRC yet and that he would bring the information to the next meeting if he receives it.

Mr. Smith also inquired as to whether or not certain dwellings were zoning permissible or whether or not it needed to be voted upon. This would establish short term rental zoning.

Adjournment

Meeting adjourned at 7:21 p.m.

Respectfully submitted,

Jana L. Boundy
Crystal Township Clerk