

The regular meeting of the Crystal Township Board was called to order by Supervisor Hyslop, on Monday, December 15, 2026, at 6:00 p.m.

Supervisor Hyslop led the meeting with the Pledge of Allegiance to the Flag of the United States of America.

Roll was called by Supervisor Hyslop. Present: Mr. F. Lee Hyslop; Ms. Catherine Walker; and Ms. Jana Boundy. Absent: Mr Jon Stevenson and Mr. Kyle Oomen.

Also present: Mr. Adam Herrera, Crystal Township Transfer Station Attendant; Mr. Ron Smith, Crystal Township Zoning Administrator; Mr. Allen Purdy, Crystal Township Fire Department Chief; Mr. Leonard Amador, Crystal Valley Township Fire Fighter; Ms. Dawn Riley, Crystal Township Resident; Mr. Donald Smith, Crystal Township Resident; Ms. Shannon Herin, Crystal Township Resident; and Mr. Timothy Scovill, Crystal Township Recycling Attendant.

Moved by Ms. Walker and supported by Ms. Boundy to approve the minutes of the November 17, 2025 regular meeting as presented. Voice vote. Motion carried.

Mr. Hyslop recommended a change to the agenda as there was not a written Supervisor's Report.

Public Comment on Agenda Items

There were no public comments at this time.

Correspondence

Correspondence was received from Varnum, Republic Waste's legal counsel, in response to disputing their charges.

Mr. Ron Smith, Crystal Township Zoning Administrator, distributed a letter on behalf of Crystal Township Resident, Ms. Jill Whitaker, to the Board.

Fire Department Report

Mr. Allen Purdy, Crystal Township Fire Department Chief, inquired as to who owned the grain silos on 126th Ave and suggested contacting the owners in regards to having the driveway cleared of snow.

Mr. Hsylop read Ms. Pretty's report regarding firefighter attendance and the community outreach on behalf of the fire department. She requested special thanks for Mr. Amador and Mr. Strahle due to their exemplary help.

Zoning Report

Mr. Ronald Smith, Crystal Township Zoning Administrator, noted that he found two properties with un-permitted builds and contacted each site owner to begin the process of zoning permits. He also noted how many road signs need to be updated and/or replaced and suggested figuring out how to go about getting this done.

Mr. Smith also provided photographs to the board from other township cemeteries and what they currently have in place for seasonal rules.

Clerk's Report

No Clerk's Report was provided.

Payment of Claims

GENERAL FUND CHECKING

TOTAL OF CLAIMS	\$10,980.01
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FIRE OPERATIONS FUND CHECKING

\$3,877.43

GRAND TOTAL OF CLAIMS FOR PAYMENT	\$14,857.44
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Moved by Ms. Boundy and supported by Ms. Walker to approve the payment of claims. Voice vote. Motion carried.

Treasurer's Report (provided)

NOVEMBER 2025 FINANCIAL REPORT

BEGINNING BALANCE:	\$415,528.59
CASH RECEIPTS:	\$15,456.55
BANK INTEREST:	\$449.39 (HNB & FFCU)
DISBURSEMENTS:	\$27,074.68
BANK FEES:	\$45.00
ENDING BALANCE:	\$04,314.85

Supervisor's Report

Supervisor Hyslop has been diligently working on having the fees from Republic Waste removed and compiling data to prevent any other adverse actions from Republic.

A second round of MIO Grants will be going out and Crystal Township was highly recommended to apply again. The grant writer will be from Cambridge Systematics. Mr. Hsylop suggested everyone get the West Michigan Regional Shoreline Development Consortium (WMRSDC) magazine that had an article regarding the West Michigan Agricultural Impact Analysis and the data as it pertains to our region.

Old Business

1. Mr. Hyslop requested that Mr. Smith send a letter to Ms. Fox regarding her property and to contact the Health Department with a formal complaint.
2. Padnos account history (provided). Mr. Hsylop provided inventory payment slips from Padnos that Ms. Walker disputed Padnos' claims with receipts that she provided. Mr. Hyslop noted that he was providing this information for Mr. Oomen, upon his request last meeting.

New Business

1. Varnum/Republic: Contact Monton's office and see if legal counsel agrees that Republic was in breach of contract.

Ms. Walker inquired how Republic Waste was in breach of contract when they provided a contract that had a three-year renewal. Mr. Hyslop noted that there is not a current signed contract and that the last one with a signature was from previous Clerk Herrera. Depending upon what Monton's office suggests a special meeting may be required to make a decision regarding Republic Waste.

2. Shed for attendants at Transfer Station: port-a-potty pricing is high for what is needed.

Ms. Walker suggested waiting for all members to be present before making a decision regarding bathroom needs at the transfer station.

3. Salary compensation for board - comparable to other townships (January Meeting): Ms. Boundy affirmed that she will contact local clerks and bring their salary figures to the next meeting.
4. Investigate new insurance provider: Mr. Hsylop is nonplussed on the pricing for insurance rates for the firefighters. He would like to shop for other insurance carriers.

Public Comment

Ms. Dawn Riley, Crystal Township Resident, thanked Mr. Purdy for providing the lighting at the local Feeding America truck on December 5th.

Mr. Purdy inquired as to what one of the bills paid in September were out of the Fire Fund. He figured out the vendor and charge associated with it.

Ms. Walker requested that Ms. Whittaker's letter be included in the official minutes (see attached).

Mr. Timothy Scovill, Crystal Township Recycling Attendant, inquired as to where the official ordinances are in regards to the cemeteries. A copy of all cemetery ordinances was provided from Mr. Smith.

Adjournment

Meeting adjourned at 6:54 p.m.

Respectfully submitted,

Jana L. Boundy
Crystal Township Clerk.

December 15, 2025

To: Crystal Township Board

From: Jill Whitaker, Crystal Resident

RE: Mt. Ulysses Cemetery and other misc. point of concern.

It was brought to my attention in November that the cemetery was being gutted of everything that was not nailed down by October 30 due to a previous law that had not been enforced. I do not know what prompted this incredible change of perceived activities but I do know that I was not notified via a letter, newspaper notification, or just general consideration to all the people that have loved ones buried in this place. I am also under the impression that many of our board members assume that they can take these aforementioned jobs under their own discretion and see that this matter is contained.

I would like to see the board address concerns as a group with ample discussion and input from the people if they are properly notified of a concern. Some of the points of discussion might include the suggestions that I have listed below.

1. Communication between board members about issues in the cemetery such as: maintenance, cost of burial plots if they should be updated, information from surrounding townships as to how they might be addressing similar concerns.
2. I believe that the financial concerns of the board may not be addressed with the money the board has to work with. Perhaps there needs to be a small mileage correction or addition whatever the case may be. Again, communication among the board needs to be addressed and relayed within the minutes as to any changes that might impact all of us.
3. Apparently there is an ongoing dispute among the board as to the best solution for the transfer site and the company used to take the waste away. Communication has to be evident in each decision that will be made by the board and all forms of companies requesting consideration for the job. Let's learn to be transparent.
4. I am concerned that the turnover in clerks is sending out a bad message to our residents that they won't do the job so they are replaced. Are we using the hiring guidelines as described in the Michigan Township Association book? I personally do not see why anyone would do the job if a job description was not included with an application.

I love living in my Crystal Valley home and I applaud all of you that work for us in a leadership position. Please look at these points only as a potential starting point for discussion and please keep the communication fluid.

Welcome Jena - Hopefully you will learn what you need to do and then love doing it.
Thanks to the board for the newsletter and I would love to have a budget included as well.

Jill Whitaker.
/S/ Jill Whitaker
1854 E. Madison Rd.
Hart, MI 49420